



Instructor's Planning Checklist

Class Topic
Class Date

HARD SURFACE

Chemical Products to Use in Demonstration

Disinfectant(s)	Tub and Tile Cleaner(s)
General Purpose Cleaner(s)	Odor Control Product(s)
Glass and Surface Cleaner(s)	Hand Care Product(s)
Floor Product(s)	Product Recommendations
Toilet Bowl Cleaner(s)	Specialty Products

Tools and Supplies to use in Demonstration

Wipers	Mop and Bucket
Gloves	Supply Cart
Safety Glasses/Goggles	Personal Protective Equipment
Wet Floor Signs	Broom and Dry Mop
Squeegee, Foam Brush	

Documents to use in Demonstration

MSDS Forms	Topic Quiz
Written HazCom Plan	Certification Diploma
Accident Report Forms	Class Forms
Cleaning Checklist Forms	

Training Supplies

VCR and Monitor	Pencils
PowerTools Video	Flipchart
Class Attendance Forms	PowerPoint or Overhead Projector

Refreshments

Awards