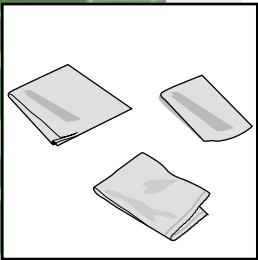


Dusting

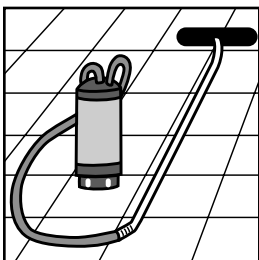
Dusting Requirements



1. Use only micro-fiber hand cloths.



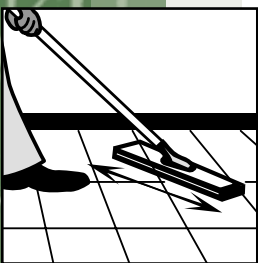
2. Use folded cloth and refold until all sides are full.



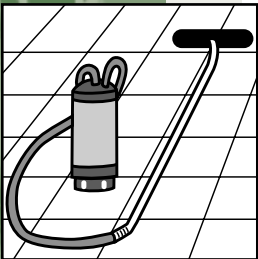
3. Use vacuums certified under the Carpet & Rug Institute's Green Label Program.

Dust Mopping

Dust Mopping Requirements



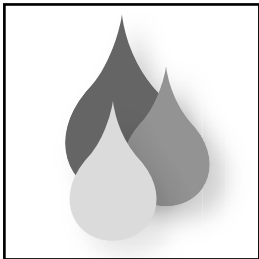
1. Use only untreated micro-fiber flat mops. Use the widest mop possible taking into account area size and obstructions.



2. If using vacuum, use widest attachment possible.



3. Vacuums should be outfitted with HEPA filters and appropriately sized attachments.



4. Minimize use of dusting chemicals. Dampen cloth with water if needed. See manager if chemical is required.