

To: Ketuchaudhary@gmail.com

Subject: Resignation Notice

Dear ma'am,

I hope you are doing well.

I am writing to formally resign from my position at Tops Technologies, effective from 31st july.

I have taken this decision to pursue further studies and focus on enhancing my skills for future growth.

Thank you for the opportunities and support during my time here. Please let me know if I can help with the transition process.

Sincerely,

Nandani Deraiya