

# Consultation Record

**Buyer**

Name, First name \_\_\_\_\_  
Street, house number \_\_\_\_\_  
Zip code, area \_\_\_\_\_  
Phone \_\_\_\_\_  
Mobile phone \_\_\_\_\_  
Email \_\_\_\_\_

**Sales representative**

Company \_\_\_\_\_  
Name, First name \_\_\_\_\_  
Street, house number \_\_\_\_\_  
Zip code, area \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

## INFORMATION CONCERNING REAL ESTATE PURCHASE

**The buyer was informed about following details:**

- Rights and obligations of a condominium owner
- Fundamentals of the 'Wohnungseigentumsgesetz' (German residential property law)
- Overall operating and management costs
- Tenant protection
- If applicable the preemption right of the tenant
- If applicable the 'Wohnungsbindungsgesetz' (Tenancy law for publically funded/subsidized buildings)
- If applicable agreements concerning the rentability

## RECEIPT OF THE LOAN DOCUMENTS

**I confirm that I received the following documents two weeks before the contract signature:**

- Model contract of purchase, transferred on: \_\_\_\_\_
- Tenancy agreement/tenancy information
- Declaration of the condominium along the partition plan
- Maintenance fee accounting
- Budget plan
- Transcripts of the condominium owners meeting from \_\_\_\_\_ until \_\_\_\_\_ years
- Journal of resolutions
- House rules
- Proof of insurance
- Energy certificate
- Privacy statement

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Date, signature (prospective buyer)

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Date, signature (sales representative)