



SoWashCo Schools Facility Use Insurance Requirements

The following insurance coverage is required for your group's use of SoWashCo School's facilities.

Please have your insurance agent provide an original Certificate of Insurance showing the following information:

- South Washington County Schools, listed as an additional insured for the event and time period that your organization is using district property.
- Effective date of policy
- Liability coverage in an amount no less than \$2,000,000 per occurrence.

The insurance coverage requested is limited to bodily injury and property damage. There is no requirement by SoWashCo Schools for the organization or for the individual to provide participants with accident or medical coverage.

Renters are required to submit a Certificate of Insurance to the SoWashCo Schools Community Education Office at least 2 weeks prior to the event or activity. Rental agreements will be considered incomplete until this certificate is received; and access to the building will not be granted.

Certificates should be submitted to the SoWashCo Schools Community Education Office, 8400 E. Point Douglas Rd. S., Cottage Grove, MN 55016.

If you currently have a Certificate of Insurance on file, please make sure your certificate covers the time period required, or, contact your insurance agent for a renewal certificate.

Thank you for complying with this request. If there are questions regarding this requirement, please contact our office at 651-425-6604.