

**EDUCATION/TRAINING REPORT****PRIVACY ACT STATEMENT**

**AUTHORITY:** 10 U.S.C., Section 8013, Secretary of the Air Force; AFI 36-2406, Officer and Enlisted Eval Systems, and EOs 9397 and 13478 (SSN).

**PURPOSE:** To document effectiveness/duty performance history, promotion selection, reduction-in-force and other appropriate personnel actions.

**ROUTINE USES:** Disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C., Section 552a(b)(3) and may be disclosed to other federal agencies. The "Blanket Routine Uses" apply.

**DISCLOSURE:** VOLUNTARY. However, nondisclosure may result in missing and/or inaccurate documents in the individuals master personnel records which may result in negative career impacting consequences.

**SORN:** F036 AF PC A, Effectiveness/Performance Reporting Records

**I. IDENTIFICATION DATA** (Read AFI 36-2406 carefully before filling in any item)

1. NAME (Last, First, Middle Initial)	2. SSN	3. RANK	4. DUTY AFSC
5. ORGANIZATION, COMMAND, AND LOCATION			
6. PERIOD OF REPORT FROM:	THRU:	7. LENGTH OF COURSE WEEK(S)	8. REASON FOR REPORT <input type="checkbox"/> ANNUAL <input type="checkbox"/> FINAL <input type="checkbox"/> DIRECTED
9. NAME AND LOCATION OF SCHOOL OR INSTITUTION			
10. NAME OR TITLE OF COURSE			

**II. REPORT DATA** (Complete as applicable for final report)

1. AFSC/AERO RATING/DEGREE AWARDED	2. <input type="checkbox"/> COURSE NOT COMPLETED (List reason in Item 4 below)
3. <b>DISTINGUISHED GRADUATE</b> <input type="checkbox"/> YES (List criteria in Item 4 below)	<input type="checkbox"/> NO DG PROGRAM
4. DG AWARD CRITERIA/COURSE NONCOMPLETION REASON	

**III. COMMENTS** (Mandatory)

ACADEMIC/TRAINING ACCOMPLISHMENTS
PROFESSIONAL QUALITIES (Bearing, appearance, conduct, fitness)
OTHER COMMENTS

**IV. EVALUATOR**

NAME, RANK, BR OF SVC, ORGN, COMD, LOCATION	DUTY TITLE	DATE
	SSN	SIGNATURE