| level | Inadequate | Needs improvement | Adequate |
|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Elaboration of assignments documentation | | | |
| Spelling and grammar | • The document has lots of misspelled words and grammatical errors. The document is of very low quality in this aspect. | • The document has a few misspelled words and some grammatical errors. | The document is grammatically correct and have no misspelled words. |
| Organization | The document is incorrectly organized. There is not an introduction. The development of the document does not follow a coherent line of reasoning. The document changes from a subject to another without a logical order. There is neither a final summary nor a conclusions section. | The organization has some aspects that can be improved. The introduction does not describes completely the problem, or the different sections do not follow well a correct line of reasoning, or there are no final summary and/or conclusions. | The document is well organized. The different sections of the document follow a clear line of reasoning and make easy to understand the content of the document. The document has an introduction describing the problem, some sections developing the problem and a final section summarizing the results and giving the final conclusions. |
| Clarity | • The document is difficult to understand; the sentences are too long and confusing; the reader frequently has to reread some parts of the text to understand it and in some cases he does not understands it at all. | • There are some sentences that are too long and/or confusing, sometimes they have to be read repeatedly to finally understand their meaning. | The contents of the document are clear. The sentences are short and easy to understand. |
| Use of graphics and figures | • Graphics and/or figures are not used to make the explanations easier to understand, or the ones used do not clarify anything. | In some parts of the document some graphics or figures to clarify the explanations should have been used. Some of the graphics or figures do not clarify the explanations or are unnecessary. | All the graphics and figures used are illustrative and help to the explanations. Only the necessary graphics and figures are used. |