

**{ Let's Get Digital! }**  
 A Symposium of Workshops and Panels, hosted by NDSR-NY  
 #getdigital2016  
 For more event info, visit <http://ndsr.nycdigital.org/ndrsymposium/>

| Time Block     | Description   | Speaker(s)  |
|----------------|---|---|
| 8:15am-9:00am  | <b>Registration</b><br>Breakfast and refreshments will be served  |   |
| 9:00am-9:15am  | <b>Welcome Address: Advocating for Digital Preservation at Your Institution</b>   | Margo Padilla<br>NDSR-NY Program Director, METRO  |
| 9:15am-10:00pm | <b>From Planning to Preservation: Method &amp; Madness</b><br>From creating, implementing, and maintaining a Records Retention Schedule to comparing and selecting digital repository options, this session will examine digital records management and preservation and end with a discussion on realistic approaches and challenges within digital preservation policy planning.  | Carmel Curtis<br>NDSR, Brooklyn Academy of Music<br><br>Genevieve Havemeyer-King<br>NDSR, Wildlife Conservation Society   |
| 10:00 - 11:30  | <b>Grant Workshop</b><br>This workshop will provide tips on how to search for and write an effective grant application within a digital preservation framework.   | Dr. Rachel Mattson<br>Manager of Special Projects, La MaMa Archives<br><br>Poorna Swami<br>Development Associate, La MaMa |
| 11:30pm-1pm    | <b>Lunch</b><br>Please note, lunch will not be provided. A list of recommended off-site lunch spots in the area will be made available to participants.   |   |
| 1:15pm-2pm     | <b>Get Out of My Disc, Get Into My Drive</b><br>This workshop will provide a brief overview of MiniDiscs and issues surrounding the historically impossible-to-breach "audio firewall" that prevented everyday users from performing extraction of their files. This will be followed by demos running NetMDpython scripts to extract data from MiniDisc hardware and ffmpeg commands to convert the resulting AEA files into WAVs.   | Mary Kidd<br>NDSR, New York Public Radio  |
| 2:00pm-2:10pm  | <b>Break/Speaker Transition</b>   |   |
| 2:10pm-3:10pm  | <b>How and When to BagIt: A Workshop and Discussion</b><br>Currently defined in an IETF draft, the BagIt specification is used by many libraries, archives, and systems nationwide for secure transfer of digital content. Some in the digital preservation field have questions about what scenarios may benefit from BagIt, and for this session, Kathryn Gronsbell will lead a discussion about this widely used file packaging format and how to use it during a basic, hands-on tutorial.<br><br><b>Attendees: See Installation Instructions prior to the event.</b> | Kathryn Gronsbell<br>Digital Asset Manager, Carnegie Hall   |
| 3:10pm-3:30pm  | <b>Cookie/Coffee Break</b>  |   |

**{ Let's Get Digital! }**  
 A Symposium of Workshops and Panels, hosted by NDSR-NY  
 #getdigital2016  
 For more event info, visit <http://ndsr.nycdigital.org/ndsrSYMPOSIUM/>

| Time Block    | Description   | Speaker(s)  |
|---------------|---|---|
| 3:30-4:15pm   | <b>Web Archiving for Everyone</b><br>This panel will explore issues and tools relevant for a range of individuals, communities, and institutions tackling the challenges of web archiving. Presentations will discuss organizational considerations and sustainability for new initiatives, examine the development of metadata standards and practices for web resources, and share a specific case of web archives in a museum and memorial context. There will also be a demonstration of Webrecorder, an accessible and free open-source tool for capture and playback. | Alexandra Drakakis, Associate Curator, National September 11 Memorial & Museum;<br><br>Rebecca Guenther, Metadata Consultant, Rebecca Guenther Consulting, & metadata consultant for NYARC web archiving pilot project<br><br>Sumitra Duncan, Web Archiving Coordinator, Frick Art Reference Library<br><br>Morgan McKeethan, (NDSR, Rhizome) |
| 4:15pm-4:25pm | <b>Break/Speaker Transition</b>   |   |
| 4:25pm-5:00pm | <b>Open Source Software for Processing Audio/Visual Files</b><br><br>This workshop will provide an overview of free and open source software for processing audio-visual files via the command line. Participants will be given a brief overview of different free and open source software options, and a hands-on workshop will instruct on how to use the software.  | Dinah Handel NDSR, CUNY Television  |
| 5:00          | <b>Closing Remarks and Acknowledgements</b>   |   |
| 5:15-6:15pm   | <b>A.R.T.-Sponsored Cocktail Hour: Celebrate Preservation Week!</b>   |   |

| Laptop Helpful?   | Tools/Applications/Programs   |
|---|---|
| N/A   | N/A   |
| N/A   | N/A   |
| N/A   | N/A   |
| N/A   | N/A   |
| N/A   | N/A   |
| N   | <p>If participants would like try out running Python scripts during the workshop (or at home!), they should visit and follow installation instructions at this link:<br/> <a href="https://wiki.physik.fu-berlin.de/linux-minidisc/doku.php?id=netmdpython">https://wiki.physik.fu-berlin.de/linux-minidisc/doku.php?id=netmdpython</a></p> <p>Please note netmdpython scripts are highly experimental, and will only work with Mac OS X operating system. A station with NYPR minidisks, players and a laptop equipped with netmdpython will be set up at BHS for anyone who wants to try out extraction.</p>  |
| Y, needed for participation, but observing is encouraged, and sharing of laptops is welcome | <p>Operating system: Mac OS X preferred - (speakers will be using OS X), but there may be some alternate support for Linux &amp; Windows; Software: Installation of BagIt library and supporting utilities/software will be required in-advance. Instructions for these requirements will be emailed to registrants and posted on the NDSR blog prior to the symposium, and speakers will try to provide some support day-of.</p> <p><b>You can find installation instructions and samples to download at <a href="https://github.com/dinahhandel/ndsr-2016-bagit/blob/master/before-the-workshop.md">https://github.com/dinahhandel/ndsr-2016-bagit/blob/master/before-the-workshop.md</a></b></p> |
| Helpful to have a laptop for participants to try Webrecorder, but not essential.            | <p>Webrecorder.io; Python Wayback:<br/> <a href="https://github.com/ikreymer/pywb">https://github.com/ikreymer/pywb</a>;</p> <p>WebArchivePlayer<br/> <a href="https://github.com/ikreymer/webarchiveplayer">https://github.com/ikreymer/webarchiveplayer</a>.</p> <p>Not necessary to install before the workshop. These are just links to what I'll discuss.</p>  |

|  |                                      |
|--|--------------------------------------|
|  |                                      |
| Laptop Helpful?                              | Tools/Applications/Programs          |
|  |                                      |
| N, an on-screen demo will be provided to all | No software is required to download. |
| N/A  |                                      |
|  |                                      |