



MINISTRY OF WATER, SANITATION AND IRRIGATION
KENYA WATER INSTITUTE

When replying please quote

REF: KEWI/MEE/6/3 VOL IV

DATE: 3rd October 2023

Chairperson, KEWI Governing Council,
All Members, KEWI Governing Council,

Dear Sir,

**RE: NOTICE OF THE 18th SPECIAL MEETING OF THE 6th KEWI GOVERNING COUNCIL
TO BE HELD ON 11th OCTOBER, 2023**

Notice is hereby given that the 18th Special Meeting of the 6th KEWI Governing Council will be held on 11th October 2023 starting from 7:00 A.M. This will be a Physical meeting.

The Agenda of the meeting is as follows:

1. Opening Prayer.
2. Notice of the Meeting.
3. Quorum and Apologies.
4. Adoption of the Agenda.
5. Declaration of Conflict of Interest.
6. Chair's Remarks.
7. Confirmation of minutes of the 8th meeting of the 6th KEWI GC held on 29th August 2023
8. Matters arising from the minutes of the 7th meeting of the 6th KEWI held on 29th August 2023
9. Constitution of Council Committees
10. Governing Council Almanac
11. Governing Council Charter

I look forward to your attendance and contribution to the discussions during the meeting.

Yours Sincerely,

Leiro Letangule, Ph.D.,

DIRECTOR/CEO AND SECRETARY TO THE GOVERNING COUNCIL

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