

Team Name: Dev Team

Report Number: 1

Reporting Week: Week of January 10

Summary of work completed in prior week: This week the slack server was created.

Summary of work planned for next week: For next week we will have an initial team meeting to discuss our project and the roles within the team.

Open issues and action plan to resolve them: N/A

Project management summary

Team Member	Tasks Completed	Hours worked this week	Total Hours
Matthew Bell	Created Slack Server	0	0
Alexander Dering		0	0
Dana Greene		0	0
Peter Russell		0	0