

**Team Name: Dev Team**

**Report Number: 2**

**Reporting Week: Week of Jan 17th**

**Summary of work completed in prior week:**

**This week we had our requirements interview and also decided on Recipe Buddy as our project option. We held a meeting Saturday (1/22/22) to determine our plans for next week and hear opinions on the requirements interview.**

**Summary of work planned for next week:**

- Transcribe requirements interview**
- Setup a GitHub repository**
- Meet in person to begin learning how to setup a website**

**Open issues and action plan to resolve them:**

N/A

**Project management summary**

<b>Team member</b>	<b>Tasks completed</b>	<b>Hours worked for week</b>	<b>Total hours</b>
<b>Alex Dering</b>	<b>Conducted team meetings on zoom</b>	<b>1</b>	<b>2</b>
<b>Peter Russell</b>	<b>Conducted team meetings on zoom</b>	<b>1</b>	<b>2</b>
<b>Dana Greene</b>	<b>Conducted team meetings on zoom</b>	<b>1</b>	<b>2</b>

<b>Matthew Bell</b>	<b>Conducted team meetings on zoom</b>	<b>1</b>	<b>2</b>
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