UNYOLO MIXED SECONDARY SCHOOL STUDENT MANAGEMENT SOFTWARE DOCUMENTATION

Software Version (1.0.0)
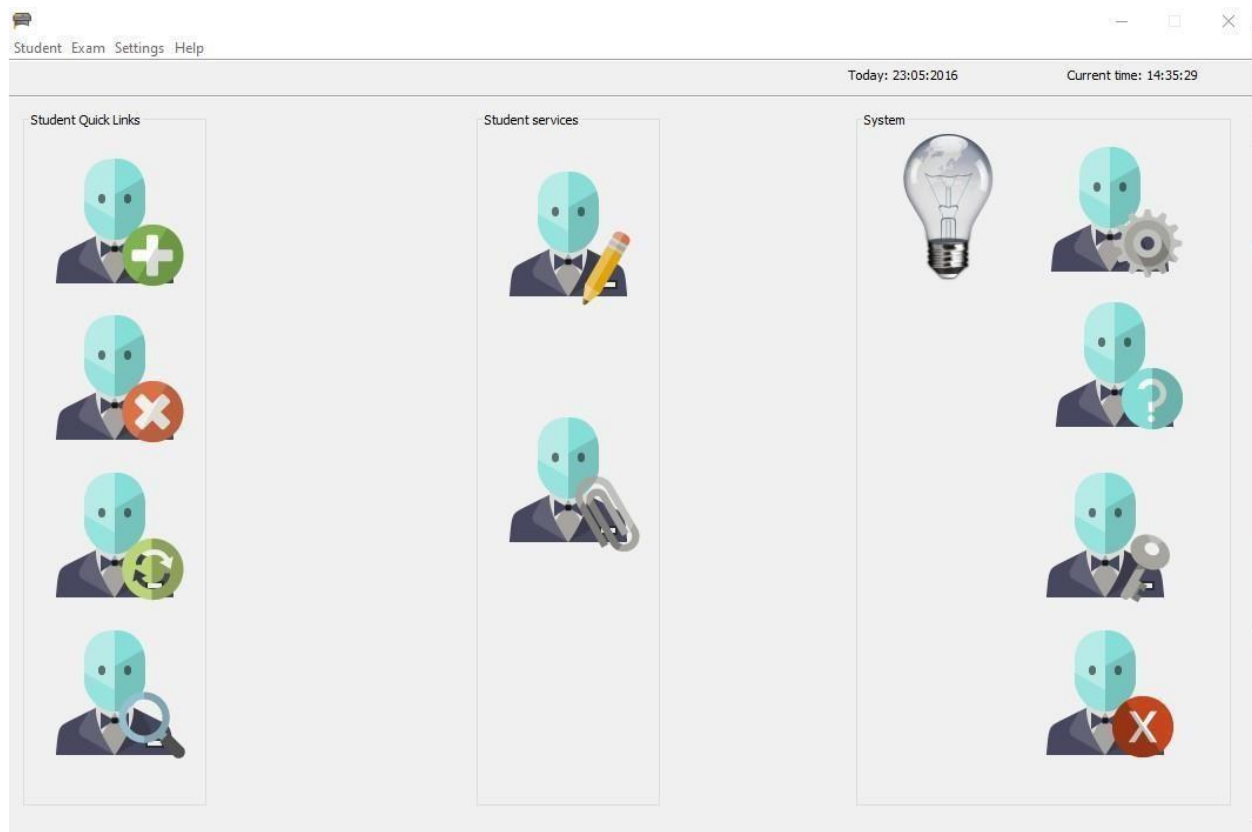
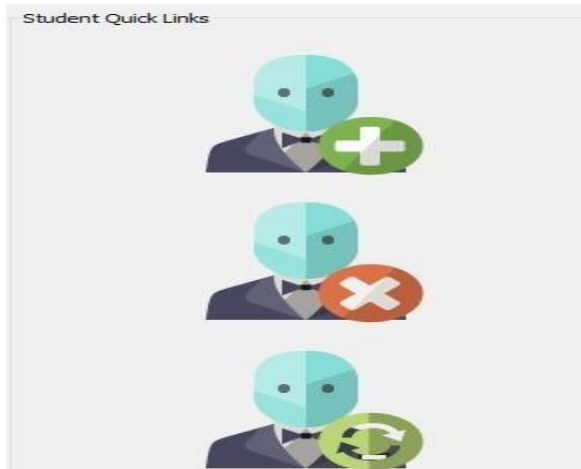1. **USER LOGIN**

User is required to enter username password: then press "ENTER" on the keyboard Without the password, you cannot access the system.

2. Main Window

Click on the available menus to navigate to your desired module either using the quick links

Or using the menus e.g below

3. Add Student

Feed student details into the system.

4. Subject Selection

Select the various subjects the student is taking.
- **Form 1 and 2 do all the 11 subjects.**
- **Subject selection MUST BE DONE BEFORE RECORDING ANY STUDENT MARKS**

5. Record Exam

Feed the student exam details into the system.

6. View Student exam details

Steps

- Select Year • Enter Adm No.
- Select Term
- Select Exam

- Button **GENERATE REPORT CARDS** when clicked Auto Generates the class report cards if the selected exam is of end of the term.
- The generated report cards are auto-saved in the *'Student Report Cards'* folder located in *'Unyolo'* folder under the **Documents** folder.

7. Class Exam View And Mark list

View Student performance by their class.

- ➢ Steps: Select Year
- ➢ Select Term
- ➢ Select Exam
- ➢ Select Form

PRINT MARK LIST button generates exam marklist of the currently selected exam.

The marklist generated is stored in the Class marklists folder in the Unyolo folder under the documents folder.

8. Subject Analysis

This is where the exam analysis is done. You MUST first select the exam; ANALYSE it then generates the analysis mark list.

When the ANALYSE button is clicked, it should notify you **"Exam Analysis Successful!"** before you generate the mark lists.

Example   1

Example 2

User Selection

| 2016 ▾ | 1 ▾ | CAT 1 ▾ |

Commands

[ANALYZE]   [GENERATE EXAM ANALYSIS]

Subject Grade Count | **Subject Merit Ranking** | Overall Class M.G Count

| 1 ▾ |

Position	Subject	Entry	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E	X	Mean Mark
1	English	11	11	0	0	0	0	0	0	0	0	0	0	0	0	12
1	Kiswahili	11	11	0	0	0	0	0	0	0	0	0	0	0	0	12
1	Mathematics	11	11	0	0	0	0	0	0	0	0	0	0	0	0	12
1	Biology	11	11	0	0	0	0	0	0	0	0	0	0	0	0	12
1	Physics	11	11	0	0	0	0	0	0	0	0	0	0	0	0	12
1	Chemistry	11	11	0	0	0	0	0	0	0	0	0	0	0	0	12
1	History	11	11	0	0	0	0	0	0	0	0	0	0	0	0	12
1	Geography	11	11	0	0	0	0	0	0	0	0	0	0	0	0	12
1	CRE	11	11	0	0	0	0	0	0	0	0	0	0	0	0	12
1	Agriculture	11	11	0	0	0	0	0	0	0	0	0	0	0	0	12
1	Business Studies	11	11	0	0	0	0	0	0	0	0	0	0	0	0	12

Example 3

User Selection

| 2016 ▾ | 1 ▾ | CAT 1 ▾ |

Commands

[ANALYZE]   [GENERATE EXAM ANALYSIS]

Subject Grade Count | Subject Merit Ranking | **Overall Class M.G Count**

Form	Entry	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E	X	Mean Mark
1	11	11	0	0	0	0	0	0	0	0	0	0	0	0	12
2	11	11	0	0	0	0	0	0	0	0	0	0	0	0	12
3	8	8	0	0	0	0	0	0	0	0	0	0	0	0	12
4	10	10	0	0	0	0	0	0	0	0	0	0	0	0	12

9. System Settings

Add user or change user passwords.