

Grangegorman Meeting Minutes



DATE / TIME: 11.00am Monday, 1st January 2025
VENUE: Site Meeting
PRESENT John Smith
Jane Doe

CIRCULATION All
Attendees
and
employees
HWPMS
Ltd

Item	Description	Action	Timing
	<u>Health & Safety</u>		
1.1	no reportable incidents to date.	Note	-
1.2	Inspections are regular	Note	-
1.3	On site safety Rep is out sick	Note	-
2.0	<u>Utilities Status</u>		
2.1	<p>ESB Have installed the sub station base ready for Install of unit</p> <p>Irish Water Water Connection</p> <ul style="list-style-type: none"> • Water will be connected this side of christmas <p>Foul & Storm Connection</p> <ul style="list-style-type: none"> • All works are now complete <p>Eircom</p> <ul style="list-style-type: none"> • No new lines will be installed before christmas <p>Site Services Layout drawing</p> <ul style="list-style-type: none"> • Revised drawings have been circulated by Architect 	Notes	-
3.0	<u>Building Control Update – BCAR</u>		
3.1	Fire Cert application has been submitted	Note	-
4.0	<u>Design Development</u>		
4.1	Apartments: Clarification needed as to external and internal finished	Note	-
4.2	Road safety audit is not signed off	Note	-

4.3	Lift supplier to deliver lifts	Note	-
5.0	Quality		
5.1	Boundary wall noted to have cracks to be reviewed	Note	-
5.2	Tree removal complete	Note	-
5.3	Slabs have been replaced where mould was present	Note	-
6.0	Progress Programme		
6.1	Noted and agreed Contract Start Date is 1st January 2024 – completion 1st July 2026.	Note	-
7.0	Risks		
7.1	Nothing further to note.	Note	-
8.0	Next Meeting		
8.1	Next Project Meeting scheduled for 1st February 2025 @ 11.00am	Note	-