**Incident Report Template**

*Note that the club or association that you are officiating with may have their own incident reporting forms and processes.*

|  |
| --- |
| **Name and role of person completing this form:** {{ name }} |
| **Signature of person completing this form:** {{ sign }} |
| **Date:** {{ date }} |

**Incident**

|  |
| --- |
| **Date and time of incident:** |
| **Name/s of person/s involved in the incident and their clubs/associations:** {{ list\_criminals }} |
| **Description of incident:** {{ desc }} |

|  |
| --- |
| **Witnesses (include contact details):** {{ witnesses }} |

**Reporting of the incident to club/association**

|  |  |
| --- | --- |
| **Incident Reported to:** {{ reported\_to }} | **Date:** {{ reporting\_date }} |
| **How (this form, in person, email, phone): Phone** | |

**Follow Up Action**

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| --- |
| **Description of actions to be taken:** {{ actions }} |