



National
Environment
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BECOMING A HAWKER



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BECOMING A HAWKER

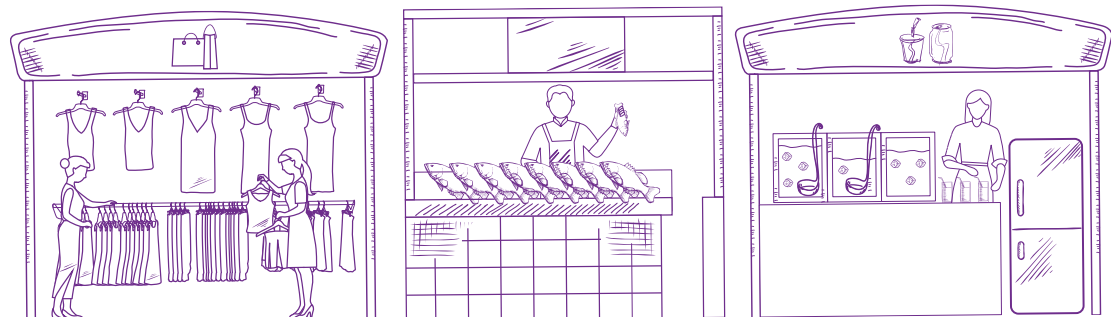
A comprehensive guide to assist you in starting out in the hawker trade

Starting a career in the hawker business can be challenging. You may not know how to obtain a stall at a hawker centre, be familiar with the requirements, or be fully aware of the costs involved.

The National Environment Agency (NEA) has prepared this guide to assist you on your hawker journey. The guide is divided into three parts:

- (i) what to consider before submitting your tender bid;
- (ii) the actual tender process;
- (iii) what to take note of after you have successfully tendered for a stall

We hope you will find this guide useful.





WHO ARE ELIGIBLE TO APPLY FOR A HAWKER STALL?

You **MUST** be:

- A Singapore Citizen or Permanent Resident
- 21 years old and above

You **MUST NOT** be:

- Debarred from holding a hawker licence by NEA
- A former assistant/nominee who was de-registered by NEA
- Banned by the Government/Statutory Boards from taking part in any business tenders
- An undischarged bankrupt
- Already renting or a joint operator of two cooked food stalls in markets/hawker centres managed by NEA. The maximum number of cooked food stalls any individual can rent is two.



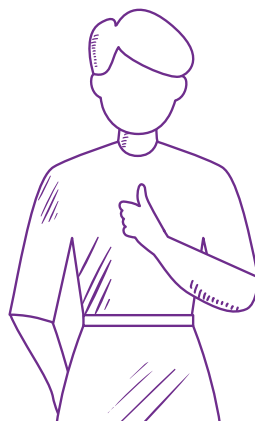


WHAT SHOULD I CONSIDER BEFORE APPLYING FOR A STALL?

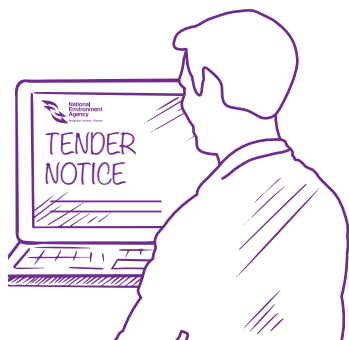
1 Have you attended and passed the Basic Food Hygiene Course (BFHC)?

If you intend to handle food in a cooked food stall, you must first complete the Basic Food Hygiene Course (BFHC). If you do not pass the BFHC, you will not be able to handle food in your stall even if you have successfully tendered for one.

The course typically consists of six hours of course work and 1.5 hours of assessment. There are weekly classes available by any of the SkillsFuture Singapore (SSG)-accredited training providers listed at <http://www.ssg.gov.sg/individuals/course-directory.html>



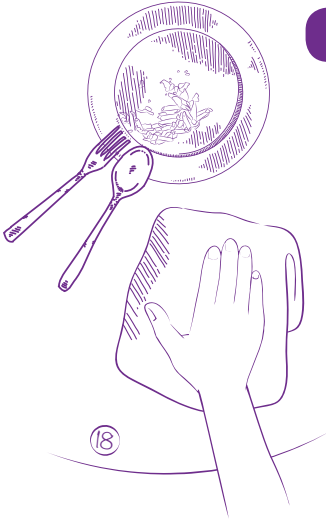
2 How much should you bid?



Vacant stalls are put up for tender and awarded to the highest bidders. However, it does not mean that bidders should always tender a high price.

Tenderers may refer to NEA website (<http://www.nea.gov.sg/hawker-management/tender-notice>) for the list of successful bids of stalls in the past 12 months.

This information can serve as a good reference for you to gauge how much a stall had been tendered out at a particular hawker centre.



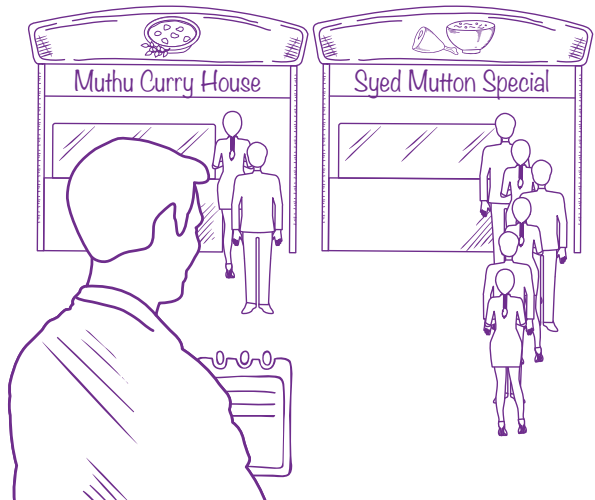
3 What are the other costs involved?

Besides the monthly stall rental, you will have to take note of other costs involved to decide how much rent you should bid in order to break even or make sustainable profits:

- Service & Conservancy Charges (S&CC)
- Utilities
- Table-cleaning fee (for cooked food stalls only)
- Wages for Hawker Assistants
- Cost of goods/raw ingredients

4 Have you visited the hawker centre and viewed the stall location?

You should visit your desired vacant stall to determine the human traffic and find out if there are any competitors nearby.





HOW DO I APPLY FOR A HAWKER STALL?

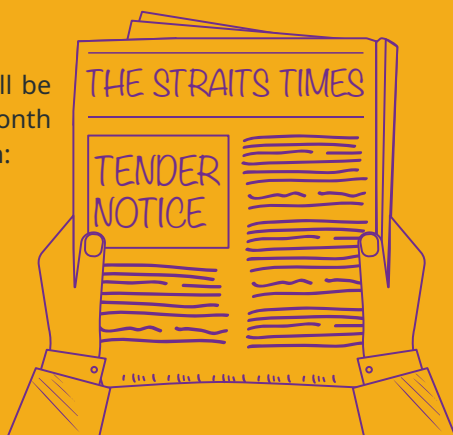
You can tender for a stall under the NEA's monthly tender exercise. The exercise is usually held from the 13th to 26th of each month. If the 13th or 26th falls on a weekend / public holiday, the opening / closing of tender will take place on the next working day.

The information on the stalls available will also be published on NEA website and displayed on the notice board at NEA One-Stop Information and Service Centre (OSISC) located at HDB Hub East Wing, 480 Lorong 6 Toa Payoh, #26-01, Singapore 310480.



Information on available stalls will be published on the 13th of every month (date may be subject to change) in:

- The Straits Times
- Lianhe Zaobao (联合早报)
- Berita Harian
- Tamil Murasu





WHAT ARE THE STEPS TO BID FOR A HAWKER STALL?

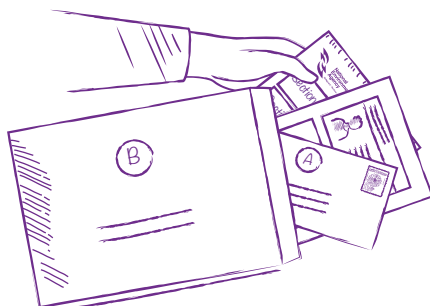
Step 1: Buy Tender Form

- Buy Tender Form at a non-refundable amount of \$10 from OSISC.
- Payment is by NETS, credit card or CashCard.



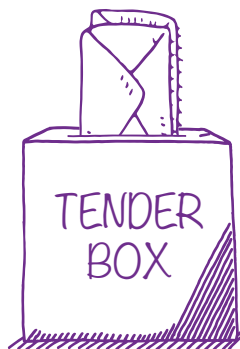
Step 2: Fill in Tender Form

- Please take note that your bid amount does not include GST and other operating charges.



Step 3: Submit Tender Form

- Tender Deposit is an amount equivalent to your bid amount. Buy a Cashier's Order (amount equivalent to your bid amount) from any bank, made payable to 'NATIONAL ENVIRONMENT AGENCY'. Cash/cheques are not allowed.
- Affix a postage stamp on Envelope A and place the Cashier's Order in Envelope A.
- Place the Tender Form, photocopy of NRIC and Envelope A into Envelope B.
- Drop Envelope B into the Tender Box at the OSISC before 10.30am on the closing date of the tender.





WHAT DO I DO AFTER SUCCESSFULLY BIDDING FOR A HAWKER STALL?

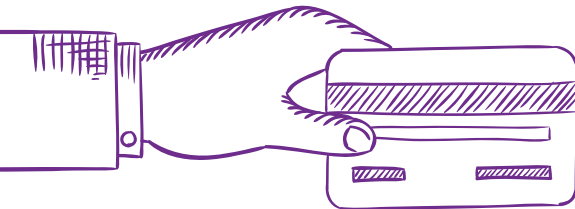
If your bid is successful, you will receive a Letter of Offer from NEA three to four weeks after the tender's closing date to inform you of your scheduled appointment date to sign the Tenancy Agreement.

If you are operating a cooked food stall, you will need to complete the Basic Food Hygiene Course (BFHC) and apply for a Hawker Licence before you can run your stall.



During the signing of Tenancy Agreement, you will need to pay for the following:

- Stall rental and S&CC for the first month and table-cleaning fees (for cooked food stall)
- Deposit of two months' rent
- Licence fee for three years
- Stamp Duty



1

RENTAL AND S&CC

FOR THE FIRST MONTH AND

TABLE-CLEANING FEES

(FOR COOKED FOOD STALL)

2

DEPOSIT

OF TWO MONTHS' RENT

3

LICENCE FEE

FOR THREE YEARS

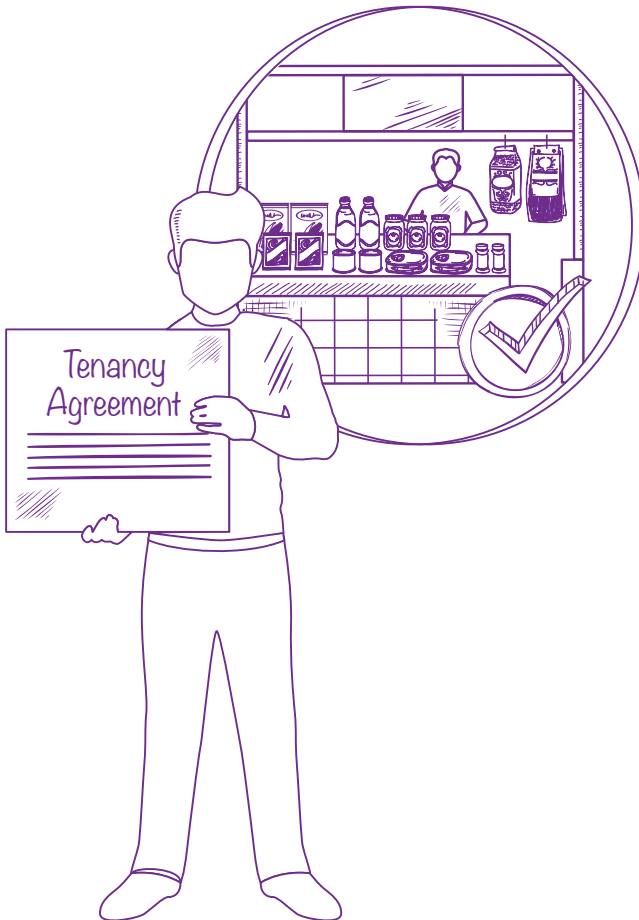
4

STAMP DUTY

After signing the Tenancy Agreement, new tenants are given up to three months to commence operations.

Successful bidders who fail to sign the Tenancy Agreement will have their tender deposit forfeited and be debarred from participating in tenders for all lines of business called by Government Ministries or Statutory Boards. During the period of debarment, they will not be permitted to become a stallholder, joint operator, nominee or hawker assistant.

If your bid is unsuccessful, NEA will return your Cashier's Order three to four weeks after the closing of the tender.

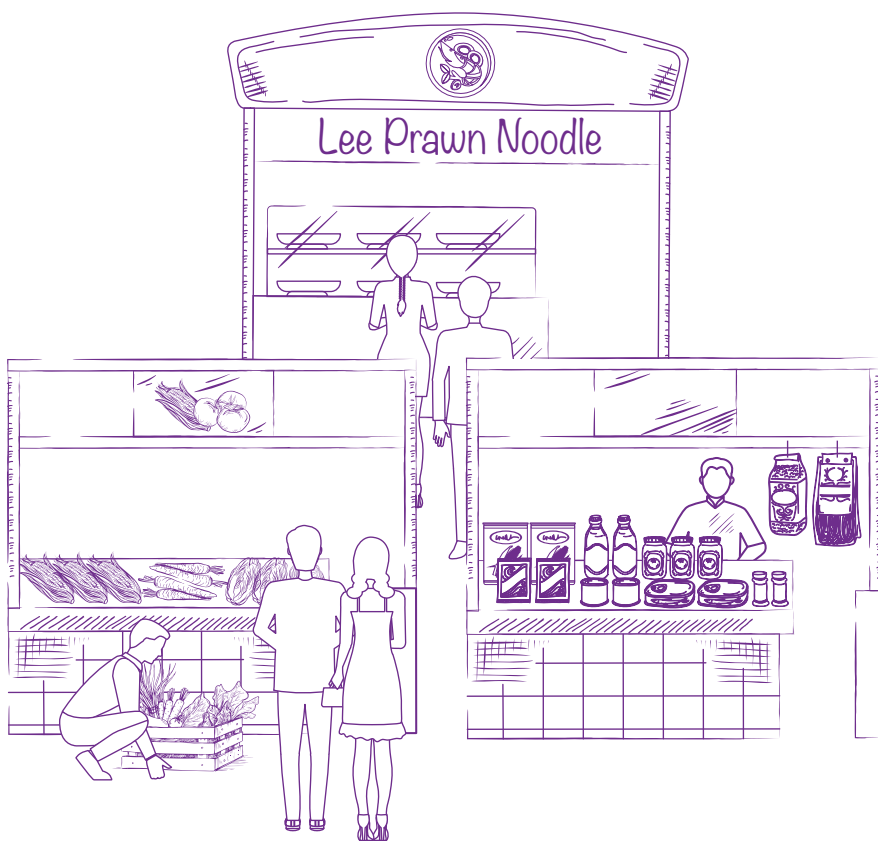




WHAT DO I NEED TO TAKE NOTE OF WHEN OPERATING MY HAWKER STALL?

Please take note of the terms in your Tenancy Agreement. Key terms/conditions are highlighted below for your reference:

- Operate stall personally (subletting of stall is not allowed)
- You cannot assign your stall to another person
- Do not leave your stall vacant or use it for storage purposes
- Keep your stall clean and tidy
- Your hawker assistant must be a registered food handler (for cooked food stall)
- Ensure that the gas, electricity or other fuels used for cooking are installed by licensed personnel





Visit <http://www.nea.gov.sg/hawker-management> to find out more.

NEA One-Stop Information and Service Centre:

HDB Hub East Wing
480 Lorong 6 Toa Payoh, #26-01
Singapore 310480

24-Hour NEA Contact Centre:
1800-2255 632 (1800-CALL NEA)



Scan QR code to
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