

# Professional Development Chair

## About the role

As a Professional Development Chair, you will collaborate with others on various initiatives with the goal of helping members be better prepared for their post-university goals. This includes, but is not limited to reaching out to industry partners to coordinate events, and planning workshops. This is an opportunity to gain experience working in a team setting, contribute to our event operations, and network with industry professionals,

## Responsibilities

- Work closely with the board and other Professional Development Chairs to host events related to career preparation
- Curate a working document of design resources for members to refer to
- Implement a feedback loop to better understand the educational needs of our community
- Conduct an analysis of the university and competitors, to uncover what's missing from our curriculum, and what is feasible for our organization to fill

## Qualifications

- Prior experience with event planning
- Relevant design experience in a professional setting
- Previous experience with outreach communications