JEFFREY A. ATTIA

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BAR STATUS

Passed Florida Bar examination and MPRE; Awaiting Membership to Florida Bar.

EDUCATION

FLORIDA STATE UNIVERSITY, COLLEGE OF LAW, Tallahassee, Florida
Juris Doctor, May 2010

FLORIDA STATE UNIVERSITY, Tallahassee, Florida
B.S., Management Information Systems, August 2000

LEGAL EXPERIENCE

WILLIAM R. WOHLSIFER, PA, Tallahassee, Florida
Law Clerk, February 2010 - June 2011

- Analyzed license and sanction agreements in preparation for litigation.
- Drafted demand letters for causes of action relating to conversion, civil theft, and breach of contract.
- Drafted multi-count complaints for damages and injunctive relief, and related motions for Judgment and Final Judgment to be filed with the Court.
- Drafted affidavits of indebtedness, and attorney's time and recoverable costs.
- Conducted copyright, trademark, and word mark searches on uspto.gov website.

PUBLIC INTEREST LAW CENTER, Tallahassee, Florida
Legal Intern, September 2009 - May 2010

- Collected information and conducted client interviews relating to dissolution of marriage cases and Supplementary Security Income (SSI) disability claims.
- Assisted clients in completing dissolution of marriage documents.
- Drafted final orders to be filed with the Court
- Researched various legal issues pertaining to family law.

OTHER EXPERIENCE

NORTH NAPLES PEDIATRIC CENTER, Naples, Florida
Practice Administrator, July 2004 - July 2006

- Supervised office staff's performance of job duties.
- Collected accounts receivable from insurance companies and patients.
- Resolved claim disputes with insurance companies.
- Computed payroll and applicable taxes for all employees using QuickBooks.
- Administered computer network.
- Utilized practice management features of Medware Medical Management software to track costs and payments for services rendered.

MICROS SYSTEMS, INC., Naples, Florida
Associate Software Engineer, September 2000 - June 2004

- Responsible for all aspects of the software build process.
- Updated in-house environments for Build Administration, QA (beta sites), and development departments for both two and three-tiered applications in Windows 2000 and AIX.
- Administered PVCS Version Manager database by creating and maintaining the configuration management model for multiple versions of software.