

**YU-HSUAN HSIEH**  
2750 NE 183<sup>rd</sup> St. Apt 1704, Aventura, FL 33160  
786-375-0195  
[hsieh.yuhsuan@gmail.com](mailto:hsieh.yuhsuan@gmail.com)

---

**EXPERIENCE**

- May 2007 to May 2011**
- MAGNUM U.S. INVESTMENTS, INC - AVENTURA, FL**  
**Hedge Fund Accountant / Account Manager**
- **Primary responsibilities: Fixed income Fund (Offshore and onshore fund) and Tax Lien Fund (Master, Onshore, and Offshore Fund)**
    - Reviewed closing binder; evaluated schedule term sheets; calculated interest reserves, closing costs, commitment fees, and construction reserves for each loan transaction
    - Maintained the fixed income accounting system to properly record transactions
    - Reviewed, monitored, and consolidated real estate management reports
    - Designed, established, and implemented control procedures to ensure the accuracy and efficiency of month-end closes
    - Prepared monthly, quarterly, and yearly Financial Statements using Peachtree software
    - Established procedures for the reconciliation module to ensure all tax lien transactions are accurately recorded for GAAP and FASB accounting purposes
    - Performed risk analysis, P&L projections, and calculated monthly accruals, asset based monthly fees, and performance fees with different hurdle rates
    - Collaborated with Fund administrator for offshore funds
    - Assisted CEO, CFO, and COO during internal and external fund related meetings
  - **Additional responsibilities: Fund of Funds (FOFs) and Single Manager Funds (SMFs)**
    - Negotiated for Fund's credit facility draw downs, renewals, and pay downs
    - Performed risk ratio analysis, portfolio projections, and explained deviations
    - Reviewed and analyzed investment portfolios, asset allocations, and liquidity
    - Ensured the accuracy and completeness of month-end closing packages
    - Designed and implemented control procedures to ensure the accuracy of asset based quarterly fees, including management fees, rebates, custody fees, administration fees, and year-end incentive fees
    - Collaborated with offshore fund administrator – *SS&C Fund Administration Services N.V* and *Sterling Group*
    - Arranged distribution payments to individual investors for nonperforming funds' liquidation
    - Responsible for tax filings and licenses at Delaware Division of Corporation
  - **Audit Responsibilities**
    - Liaison with Fund's independent auditors, including *KPMG*, *BDO*, *Spicer Jefferies LLP*, and *Gerstle, Rosen & Goldenberg P.A.*, to finalize year-end financial statements, including preparation of audit confirmations and drafting of financial statements, G/L reports, sub docs, K-1s, PFIC statements, and others
    - Drafted year-end Financial Statements for *KPMG* audit, including Historical performance report, Statement of Assets and Liabilities, Schedule of Investments, Statement of Income, Statement of Cash Flows, Financial highlights, and Notes
- Nov 2005 to May 2007**
- UNIVERSITY OF MIAMI ENROLLMENT MANAGEMENT DEPARTMENT – CORAL GABLES, FL**  
**Assistant to Manager**
- Managed application data for University of Miami Admissions Department through Start Image
  - Updated student information for the Registration Department through ASCENT software
- Nov 2000 to June 2004**
- SELF EMPLOYED - YUNLIN, TAIWAN (ROC)**  
**Private Tutor and PC repairs and maintenance**
- Provided high school level tutoring in Accounting, English, and Math and elementary school level tutoring in Mandarin, Math, Science, and English
  - Provided services in computer related repairs and maintenances

- Summer 2000**      **COMPUTER SOFTWARE EXCLUSIVE AGENCY COMPANY – HUALIEN, TAIWAN(ROC)**  
**In House Sales**
- Acted as secondary Accountant, responsible on inventory and accounts payables
  - Assisted for sales and marketing of new computer software and products
  - Assisted Manager in marketing efforts and oversaw company's computer maintenance and repairs
- Summer 1999**      **2001 TELEVISION AMUSEMENT EXCLUSIVE AGENCY COMPANY – HUALIEN, TAIWAN(ROC)**  
**In House Sales**
- Promoted sales of gaming devices such as PSI, PSII, and their corresponding peripherals
  - Assisted Manager during company marketing and planning meetings
- Summer 1997**      **DA-SHIUNG COMIC AND VIDEO GAME SHOP – HUALIEN, TAIWAN(ROC)**  
**Accountant / Assistant to Manager**
- Acted as secondary Accountant, organized inventory and coordinated shipments of products
  - Aided clerks and sales team during planning and meetings
- 

## **EDUCATION**

- May 2007      **UNIVERSITY OF MIAMI SCHOOL OF BUSINESS**      Coral Gables, FL  
Master of Business Administration – specialized in Accounting      GPA: 3.73 / 4.00
- June 2004      **NATIONAL YUNLIN UNIVERSITY OF SCIENCE AND TECHNOLOGY**      Yunlin, Taiwan (ROC)  
Bachelor of Business Administration, major in Accounting and Marketing      GPA: 3.81 / 4.00
- 

## **ACCOUNTING RELATED EXPERIENCE**

- March 2007      **CPA CANDIDATE – CALIFORNIA BOARD OF ACCOUNTANCY**
- Qualified 150 semester hours, 24 semester hours in Business, and 24 semester hours in accounting
- January 2000      **TAIWAN NATIONAL HIGH SCHOOL ACCOUNTING COMPETITION**
- Award recipient
  - Analysis and procedure of Accounting cycle, including journalizing, posting, taking trial balance, adjusting, preparing financial statements, and closing the book
- March 1998      **TAIWAN NATIONAL TECHNICAL ACCOUNTING CERTIFICATE**
- Level Three Passed
- 

## **SKILLS—LANGUAGES AND COMPUTER PROFICIENCY**

- Chinese, Mandarin, and Taiwanese – native speaker
- English and Spanish – speak, read, and write with proficiency
- Peachtree, QuickBooks, MS Outlook, MS Access, MS Excel, MS Word, MS PowerPoint, MS Project, Photo Impact, Foto-Angelo, Foto-Canvas, Movie Maker, Power Director, Photoshop, Winqs, Windows 98/me/2000/XP/Vista, Minitab, Internet Applications, computer hardware repair, maintenance, and installation