

ERIN S. CORBETT, CEP
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PROFESSIONAL EXPERIENCE

Greater Horizon Educational Partners, Bloomfield, CT June 2010-Present
Founder, Principal

- Provide educational consulting services to organizations and low income families
- Partner with independent educational contractors in Philadelphia and Atlanta
- Maintain relationships with local, regional, and national independent school Admission Representatives

Capitol Squash, Hartford, CT July 2010 - July 2011
Founding Executive Director - Interim

- Established core school partnerships (Public Elementary Schools, Independent High Schools, Trinity College)
- Created Service Learning based curriculum for grades 5-8
- Liaised between the Board of Directors and external constituencies
- Recruited and helped hire staff including an Academic Director and an Athletic Director

The Ethel Walker School, Simsbury, CT July 2008-June 2010
Director of Admission

- Managed and supported a staff of four
- Planned and implemented office travel, both domestic and international
- Oversaw and monitored department budget in conjunction with the Dir. of Finance and Operations
- Chaired the Financial Aid Committee
- Dorm Affiliate in an underclassman dormitory
- Member of Administrative Council, a team of senior administrators
- Organized and presented admission data and trends through statistical analyses and extensive data collection
- Annually updated all admission office collateral

Springside School, Philadelphia, PA July 2006-June 2008
Director of Middle and Upper School Admissions

- Planned and implemented office travel, primarily domestic and local
- Member of the Financial Aid Committee
- Member of the Administrative Team
- Academic Advisor
- Trained and supervised the Student Tour Guide Program
- Chaired the Middle and Upper School Admissions Committees

The Wight Foundation, Inc., Newark, NJ June 2003-June 2006
Assistant Director of Recruitment and Placement

- Coordinated local school visits
- Created Guidance Counselor Appreciation Reception, Financial Aid Workshop, and a Boarding School Fair
- Chaired the Scholar Training and Enrichment Program application and review process
- Streamlined the foundation's Financial Aid review process
- Provided financial planning workshops
- Substitute taught enrichment program classes when necessary
- Sophomore Class Advisor

Graland Country Day School, Denver, CO
Eighth Grade English Teacher

August 2002-December 2002

- Taught four sections of English
- Gave weekly, graded writing assignments
- Emphasized critical and analytical thinking through challenging literary, in class and out of class, assignments
- Academic Advisor

The Loomis Chaffee School, Windsor, CT
Admission Associate

August 2000-July 2002

- Coordinator of Student of Color Recruitment (including on and off site travel and interviews and school visits)
- Co-Faculty Advisor to PRISM (People Rising in Support of Multiculturalism)
- Head JV Volleyball Coach
- Admission Liaison for PISOD (Parents in Support of Diversity)
- Upperclassmen Girls Dormitory Affiliate
- Academic Advisor
- Co-Founder of The Loomis Chaffee Multicultural Institute (LCMI)

COMMUNITY INVOLVEMENT

KIPP Philadelphia Charter School, Philadelphia, PA
Board Member; Excellence Committee

June 2006-June 2008

YWCA of Essex and West Hudson Counties, Orange, NJ

January 2004-June 2006

Chair of the Governance Committee, Member of the Fund Development Committee, Board Member

DreamYard Preparatory School, Bronx, NY

January 2005-August 2005

Co-Coordinator of Assessment and Evaluation Directive and Governance Directive, Planning Committee Member

PROFESSIONAL OPPORTUNITIES

SSATB 53rd Annual Meeting, Boston, MA

September 2010

Nature or Nurture?: How Can We Ensure Student of Color Success?, Presenter

SSATB Admission Leadership Council, Washington, DC

September 2009-July 2010

Advisory Council to Secondary School Admission Test Board, Member

SSATB 52nd Annual Meeting, Washington, DC

September 2009

Deconstructing Silos: Models of Effective Admission and Marketing Collaboration, Co-Presenter

SSATB 50th Anniversary Annual Meeting, Maui, HI

September 2007

Approaching Diversity From an Historic Lens, Presenter

American Educational Studies Association Annual Meeting, Charlottesville, VA

November 2005

Independent Schools and Urban Students: Avenues for Success or 'Creaming' the Best and the Brightest?, Panelist

EDUCATION

Post University, Waterbury, CT

October 2011-Present

Candidate for Masters in Business Administration - Leadership, Accelerated Degree Program

Rutgers University, Newark, NJ

September 2004-Present

Doctoral Student, Urban Systems, Concentration in Urban Educational Policy

Swarthmore College, Swarthmore, PA

September 1995-December 1999

B.A., Psychology and Education, Concentration in Black Studies