Dominique A. Stellmacher

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**Objective:** Seeking an entry level position within an organization that will utilize my leadership, problem solving, and communication skills, with an emphasis on teamwork and results.

**Education:**

University of New Haven West Haven, CT

**Bachelor of Science, Sports Management**

May 2011

**Relevant Work Experience:**

Aetna Middletown, CT

***Data Entry Clerk***July 2005-August 2005

* Reviewed and edited client’s personal information and membership lists
* Corrected existing medical records
* Ensured clients forms were mailed and received

Central Connecticut State UniversityNew Britain, CT

***Compliance Intern***May 2010 - July 2010

* Filed and mailed scholarship renewal forms, and alphabetized student athlete files
* Managed NCAA Student Assistance Funds book and student release forms
* Updated online schedules for all fall sports
* Updated athlete department brochures

**Other Work Experience:**

Quinnipiac University Basketball Camp Hamden, CT

***Camp Counselor (ages 6-15)***July 2011 - August 2011

* Responsible for coaching children, mentored and encouraged them to continue to stay involved
* Taught drills to develop their skills
* Coached my own group of kids and showed them how to play as a team

University of Hartford Basketball CampHartford, CT

***Camp Counselor (*ages 6-15)**July 2009-August 2009

* Responsible for coaching kids from ages 6-15
* Mentored and encouraged them to continue to stay involved
* Taught drills to develop their skills

**UNH Extracurricular Activities**

Starting Shooting Guard, Women’s Basketball Team **2007 - 2011**

Student-Athlete Advisory Committee Representative **2007 - 2009**

Volunteer Shelters, walks for causes, basketball clinics, mentoring **2009 - 2011**

**Computer Skills**

Microsoft Word, PowerPoint, Excel, and Publisher