**Dijon Brown**

**6 Cherry st**

**Hartford CT, 06106**

**860-680-2286**

**860-938-9186 (alt)**

**Dbrown860@gmail.com**

**Education:**

Hartford Job Corp Academy-September, 2008 – March, 2009

G.E.D -12/08

Certification in Microsoft: Word2003, PowerPoint2003, Excel 2003-Janurary,2009

**Work Experience:**

Crown theaters – 10/08- 4/09

Cashier, customer service, custodial work

Kelly Howard

860-655-1114

**Skills:**

• Microsoft office including Word, PowerPoint, Excel 2003

• Strong organizational, communication, problem solving and writing skills. Also skilled in public speaking

• Good Interpersonal and telephone skills

• Good with deadlines and multi tasked work environment.

**References:**

Available upon request