**Tiffany N. Goss**

**35 West Crystal Brook Dr.**

**Springfield, MA 01118**

**Phone: (413)205-8765**

**Tiffany.Goss10@gmail.com**

**PROFILE**

Highly energetic and enthusiastic Professional Medical Assistant. Seeking a career as a Medical Assistant in a professional setting while continuing my education in the medical field.

**SKILLS**

* Removal of Stitches
* Capillary Punctures: HgB, Hct, BS
* Throat Cultures
* Hemoccult Testing
* HIPAA/OSHA
* First Aide Certified
* Phlebotomy
* Billing, Insurance, & Coding
* Obtain Vital Signs
* Urinalysis
* Injections (SC, ID, IM)
* CPR Certified
* Autoclave
* Air/Blood Borne Pathogens Certified
* Surgical Asepsis
* Spirometry
* Office Administration
* Bladder Scans
* Change Dressings

**EDUCATION**

* **Salter College 2011 – Present**

Associates Degree in Progress (Medical Assisting)

* **Branford Hall Career Institute, Springfield, MA 2010 – 2011**

Professional Medical Assistant Graduate

* **Springfield Central High School, Springfield, MA 2004 – 2008**

Diploma

**EXPERIENCE**

* **YMCA of Greater Springfield, Springfield, MA 2007 – 2011**

*Lifeguard, Swim Instructor,& Baseball/Softball/T-Ball Instructor*

Lifeguard at a family facility and maintain a safe pool area . Taught swimming lessons and water safety to children, teens, and young adults from ages 3 to 24. Coached a baseball/softball/T-Ball program to children from ages 3-14.

* **Massachusetts Department of Conservation and Recreation, Chicopee, MA 2007 – 2011**

*Lifeguard I*

Seasonal lifeguard position working for the State of Massachusetts at a highly attended public pool. Also taught American Red Cross Swimming Lessons to children from ages 4 – 10.

* **Department of Veteran Affairs, Leeds, MA 2011**

*Medical Assistant Intern*

Medical Assistant that performed many duties such as ECGs, Vitals, the set up of sterile fields, stocking, bladder scans, assisting in minor surgeries, assisting in prostate biopsies, assisting in the wound clinic, and assisting in cystoscopies. Worked alongside multiple doctors in different fields such as Surgical, Cardiology, Nephrology, Urology, Neurology, Podiatry, Urgent Care, and the Wound Clinic.

**AWARDS**

* *Branford Hall Career Institute*

Presidents List :: High GPA (3.8-4.0)

* *Branford Hall Career Institute*

Perfect Attendance