**Mone’a Lowery**

**6 Adam Clayton Powell Place**

**New Haven, CT 06511**

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**203-747-4561**

**Objective:** To obtain a position as a Medical Assistant providing routine clerical and clinical duties to enhance the efficiency of a medical practice. Possess excellent organizational and communication skills that will be used to ensure patients are well cared for.

**Skills:** CPR and First-Aid Certified

EKG

Glucometer/Accu-Check

ICD-9/CPT Coding

Microsoft Word

Microsoft Manager

Medical Office Procedures

Phlebotomy

Pharmacology

Vital Signs

**Education:**  2010

Graduate Stone Academy

Hamden, CT

Medical Assisting Program

* Training included a 160-hour

Externship experience at Yale

Behavioral Health Services at Hamden

Hamden, CT 06514

2009 Gateway Community College

New Haven, CT

Graduate James Hillhouse High School

New Haven, CT

* High School Diploma

**Employment:**  6/08-9/08 Youth at Work Program

Camp Antrum

New Haven, CT

Counselor:

* Sign in children
* Assist children with daily activities
* Walk children home after camp

**Honors/Achievements:** 2009-2010High Honors: Stone Academy

2009 Medical Terminology Recognition Award:

(99% accuracy) Stone Academy

**Volunteer Activity:** 2010-2011 Yale Behavioral Health Services at Hamden

2000-2011 Nation Drill Squad & Drum Corp.

2008 Salvation Army