**JOHN H REDDICK**

**28 Colonial Drive**

**Somers, CT 06071**

**860-749-2996**

**jhrswan@cox.net**

**EXPERIENCE**

**BABSON CAPITAL MANAGEMENT LLC, Springfield, MA**

**FINANCIAL ANALYST**

**March 1998-October 2011**

Responsible for the daily accounting processes for client mutual funds. This included proper settlement of trades, tracking cash receipts, forecasting income, and pricing of marketable securities. Also prepared consolidation entries, footnote calculations and remarks, and produced monthly financial statements for internal and external clients.

* Calculated the daily Net Asset value for funds with Net assets valued from $100 million to $3 billion dollars.
* Produced monthly financial statements for internal and external clients.
* Compiled accounting work papers for the audited financial statements.
* Collaborated with external auditors to produce audited financial statements, tax returns and special projects.
* Prepared the Statement of Assets and Liabilities, Statement of Operations, Statement of Changes, Statement of Cash Flows, Schedule of Investments, Financial Highlights, and Footnotes for the audited financial statements.
* Prepared the audited financial statements in accordance with FAS 115 and FAS 157.
* Prepared and reviewed annual Federal (IRS and SEC) and State statutory filings.
* Calculated and tracked the income projections for stocks, bonds, partnerships, and derivatives.
* Reviewed monthly changes in market value for stocks, bonds, partnerships, and derivatives.
* Reconciled the investment positions between custodian bank and investment accounting systems.
* Reconciled the cash balances between custodian bank accounts and investment accounting systems.
* Calculated the dividend for distribution from the funds.
* Prepared the allocations and shareholder capital statements.

**SELBY GENERAL HOSPITAL, Marietta, OH**

**CHIEF FINANCIAL OFFICER**

**May 1995-December 1997**

Responsible for the accounting, budgets, financial statement preparation, tax returns and other regulatory reports. Supervised Accounting, Information Systems, and the Business Office departments. Gross revenues for the hospital exceeded $25 million dollars.

* Collaborated with department directors to create operational budgets that generated a 7% decrease in operating expenses.
* Revised the Strategic Plan with the Chief Executive Officer, Senior Management, and Planning Committee.
* Automated the payroll process that resulted in a 60% annual reduction in accounting labor.
* Implemented the Quorum Productivity System that resulted in an 8.1% reduction in overtime.

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**EXPERIENCE**

**CASCADE MANUFACTURING AND EQUIPMENT COMPANY, Bend, OR**

**FINANCE DIRECTOR**

**November 1990-March 1992**

Responsible for daily and monthly accounting processes, budgets, tax returns, and preparing monthly financial statements. Annuals revenues were $5 million dollars.

* Worked with senior management team to expand scope of employee benefits to retain and attracted skilled personnel.
* Revised product cost structures to provide meaningful information to production managers and senior management.
* Provided in-house support for integrated MRP and financial software system.

**HOSPITAL CORPORATION OF AMERICA, Houston, TX**

**CHIEF FINANCIAL OFFICER 1983-1990**

**STAFF ACCOUNTANT 1981-1983**

Responsible for the daily and monthly accounting functions, budgets, payroll tax returns, and year-end-work papers for consolidated financial statements. Supervised the Accounting, Information Systems, Business Office, Materials Management, and Medical Record departments. I held positions at several hospitals during this period with revenues at the largest facility over $300 million dollars.

* Implemented a sealed bid process that saved $300,000 annually in inventory expense.
* Redesigned work flow in production departments that reduced overtime by 73% overall and eliminated overtime in the shipping departments.
* Automated operating and capital budget systems. This resulted in a 50% reduction in cycle time.
* Assisted Divisional Vice President with special projects and new acquisitions.

**FEDERAL DEPOSIT INSURANCE CORPORATION, Houston, TX**

**AUDITOR, April 1981-September 1981**

* Audited state chartered banks to assure compliance with state and federal regulations. This process included financial statement preparation, loan review, reviewed operational controls, and wrote audit report for the bank’s board of directors, state and federal banking authorities.

**EDUCATION**

**FORDHAM UNIVERSITY, New York, NY**

**The Deming Scholars Program**

**Masters in Business Administration - Management Systems**

**1992-1994**

**The University of Tennessee, Knoxville, TN**

**Bachelors of Science - Accounting**

**1976-1981**