92 oakdale st. WETHERSFIELD, CT 06109

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JESSICa Hubschmitt

objective

To obtain a challenging position that will allow me to utilize my skills.

SUMMARY OF QUALIFICATIONS

Experience with Microsoft ( Excel, Word, and Outlook.)

Great management, organization skills, and communication skills, and

Multitasking.

Empolyment

AHC - 301 Yamato Road Boca Raton, FL

**Brittany Glass, Management - 561-862-1640**

Account Specialist

September 2009- December 2011

This was a billing cooperation that handled about 36 hospitals that their claims have been denied for no authorizations, pre existing conditions, not medical necessary, and contractual underpayments. I would write appeals and contact primary care physicians to help obtain authorizations in order to get the claims paid when necessary. I have also dealt with a little Medicaid and Medicare.

Bentley Assisted Living - 50 Sumner Way Jefferson, GA

**Carol, Management - 678-661-3154**

Medical Tech

I was in charge of giving out the medication to the residents on the times they were needed, this also included taking blood pressure, and checking the blood sugar. I would have to do inventory on the patients medication, and call there Doctors if needed for refills. I would also a help the residents get dressed, take showers, and with any thing else needed for there day.

Work of experience\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

AHC- I was awarded with competing the most claims in a weeks time, on multiple occasions, as well as collecting the most money for multiple months through out the year.

education

Atlantic High School

Delray Beach, FL

Graduated