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|  | Stephanie Leigh Devine  **50 Brewster Street, Springfield, MA 01119**  **Phone: (413) 885-4964**  **E-mail: Devinely79@aol.com** |

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|  | Education  Holyoke Community College, Holyoke MA (2004-2007)   * Associates in Early Childhood Education * Member of Phi Theta Kappa: International Honors Society   Berklee College of Music, Boston MA (1998-2001)   * Professional Musician Major   Experience  Consultant **(May 2011 – Ongoing)**  **Jafra Cosmetics**  Plan and book meetings  Generate leads and interest in product  Compile organize and keep records on all clientele  Preschool Teacher **(October 2010-June 2011)**  **Gan Keshet Preschool (253 Prospect Street, Northampton MA 01060)**  Reggio Emilio Inspired Program  Document and implement developmentally appropriate curriculum  Lead Teacher **(December 2009 – October 2010)**  **Mont Marie Child Care Center (34 Lower Westfield Road, Holyoke MA 01040)**  Document and implement developmentally appropriate curriculum  Conduct meetings with families  Ensure compliance with state regulations for accreditation  Lead Teacher **(September 2008- August 2009)**  **Spring Street Preschool (64 Spring Street, Amherst MA 01002)**  Reggio Emilio Inspired Program  Document and implement developmentally appropriate curriculum  Conduct meetings with families  Sales Associate & Sunday Manager **(June 2004- July 2009)**  **Zanna (187 North Pleasant Street, Amherst MA 01002)**  Customer Service- acquired and maintained a regular clientele base  Opening and closing store- followed daily procedures including financial balancing and problem solving  Receiving and making business phone calls  **Bank Teller (2003)**  **Easthampton Savings Bank (21 Locust St, Northampton MA 01060)**  Customer Service  Financial transactions  Experience and training in IRA’s and Annuity’s  References   * Kathryn Holdsworth- Gan Keshet Preschool Lead Teacher (413) 475-3587 * Alicia Gard- Spring Street Preschool Director (413) 374-0027 * Cynthia Buchanan- Zanna Manager (413) 374-5313 |

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