**Danise Honore**

422 High Street, apt # 10

Medford, MA 02155

Telephone (781) 219-3104

[**dnsmentor@yahoo.com**](mailto:dnsmentor@yahoo.com)

**OBJECTIVE:**

Seeking a Medical assistant position , to enhance the knowledge and skills I have acquired through the classroom and experience.

**EDUCATION:**

Spring 2009 Health Training Center Cambridge, MA

* + - Certificate in Clinical Medical Assisting
    - Certificate in Phlebotomy
    - Certificate in EKG
    - CPR Certified
    - Certificate Medical Terminology and Anatomy

**2003** Computer Education Institute, Somerville, MA

Medical Office Administrative Certificate

**SKILLS:**

Bilingual French , Creole speaking .Vital signs injection ,basic lab terminology, lab safety, control HIPPA guidelines, EKG recognition of basic arrhythmias ,venipuncture , capillary puncture .Troubleshooting and problem solving procedures data entry word processing Database and Spreadsheets, Excel, Access

Toy‘s R US 11/08-until now

**Cashier**

Processing sale, provide customer service

**Friendship Auto School** 03/07-11/07

**Receptionist**

Handled all incoming calls**, provided** customer service

**Experience:** Internship at Brigham And Women’s Hospital **department** center for chest disease and GI / Reno.

**References:** Available upon request