**TIMOTHY BIRMINGHAM**

P.O. Box 4415 timbirmingham@yahoo.com

Wallingford, CT 06492 860-919-7846

Highly energized Medical Assistant seeking a rewarding position where I can utilize the skills and knowledge that I have obtained through my experiences.

**Education:** **Branford Hall Career Institute**, Southington, CT 07/11 – 06/12

* ***Medical Assistant,*** GPA 3.37
* ***CPR/First Aid –*** Certified by the National Safety Council 11/11
* ***Certified Electronic Health Records Specialist*** 04/12

**Key Technical Skills**

* ***Vitals Signs***
* ***Audio Meter***
* ***EKG***
* ***Multi-Tasking***
* ***Medical Terminology***
* ***Medical and Client Record Filing***
* ***Ophthalmology***
* ***Medisoft***
* ***Urinalysis***
* ***Breath Analysis***
* ***Microsoft Office***

**WORK EXPERIENCE:**

04/12- 06/12 **Concentra Urgent Care,** New Britain, CT

*Extern:* Responsible for taking patients into exam rooms and aiding in preparation for treatment. Successfully took vital signs such as blood pressure, height, weight, temperature and performed eye tests. Medical/Client record filing.

02/02- 05/11 **Verigent-NC, Teksystems-CT, Outsource Telecoms-CA, Telconnect-RI,**

**Rightech-NY,Telaid-CT, Global Staffing Services- CT**

*T-2 Cable Technician:* Short term projects-used where and when needed.

02/02 *-* 07/11 **Handyman/Volunteer Worker-**Meriden, CT

*Volunteer:* Small to large residential projects and auto repair.

Completed for-profit or volunteer work.

11/10 - 05/11 **Global Staffing Services-**Wallingford, CT

*T-2 Cable Technician:* Large fiber optic and Category 5 cabling project at Pitney Bowes, Danbury, CT.

08/09 – 06/10 **United Partners of America-** East Hartford, CT *Water Meter Technician:* Replaced analog water meters with digital meters in residential and commercial buildings.

03/07 – 12/07 **Mercury Cabling Group,** Stratford, CT

*T-2 Cable Technician:* Worked doing cabling projects at the Zerox headquarters in Norwalk, SCSU in New Haven, and the Watertown Middle School in Watertown, CT.

11/06 – 03/07 **Phonetel**, Wallingford, CT

*T-2 Cabling Technician:* Hired to help small cabling company with their growing work load.

01/05 – 04/06 **Interoptics Cabling Company** – East Hartford, CT

*T-2 Cabling Technician:* Company was under contract with all the judicial courts in CT. to supply cabling for telephones and internet.

**MILITARY EXPERIENCE**

**United States Army National Guard,** Fort Dix, NJ

United States Guardsman B63 Motor Pool