**CLEMENT T MUTINDORI (ICSA, PMP,TOGAF)**

**Phone: 603-864-9730**

**Email:clementtakawira@gmail.com**

**CAREER PROFILE**

Project Manager, team builder with unique blend of business and technical skill sets resulting from a diverse professional background, a solid educational foundation, and industry-recognized certifications.

* Results-oriented, seasoned business leader, skilled enterprise architect, with years of proven experience solving challenging business problems with innovative enterprise solutions aligning business needs to IT capabilities.
* Utilize all phases of the Project Management Body of Knowledge ("PMBOK") and responsible for project plan development, scope of work development, communications plans, risk assessment and mitigation planning, budget development and control, issue management, contract management and project closeout.
* Communicate openly with key business stakeholders and execute programs by building alignment across functional organizations to successfully implement in-building service enhancement projects.
* Managed project teams and tasks through all SDLC phases of the project lifecycle from scoping, planning and budgeting, requirements gathering, design, development, testing, and go live with a specific expertise in implementing business intelligence solutions in OBIEE environments.
* Strong working experience in the Data Analysis, Design, Development, Implementation and Testing of Data Warehousing using Data Extraction, Data Transformation and Data Loading
* Knowledgeable and experienced using Oracle AIM methodology documentation and forms
* Responsible for developing and managing TOGAF ADM based design standards, design patterns and other design artifacts which serve as foundation for developing enterprise solutions for business projects.

***Business Intelligence–***

* Software Development, Expertise in OBIEE 10.1.3.3.2/11.1.0, Informatica 8.6/7.1.4, Oracle SQL PL/SQL Development, Visual Basic, Web Based Technologies and Client Server Technologies.
* Responsible for interacting with business partners to identify information needs and business requirements for BI and OBIEE reports.
* Managing projects including CRM, OBIEE, EBS, HR Applications, Financial Applications, internal control systems, configuration of OBIEE 10.1.3.3.2,11.1.1, R11,R12, Oracle BI Applications7.9.4, and Siebel Analytics 7.7,and 8.1.
* Modeling activities which included building star schema as per the business requirements and configuration of Logical Layer, Logical tables, dimensions and columns in Business and Mapping model layer. Established the logical joins/keys required to support drill-down aggregation.
* Strong in Business Analysis and collecting business requirements from other BSA’s, users.

***Project Management***

* Effectively managing all phases of the Project Management Body of Knowledge ("PMBOK") and responsible for project budget, risk planning, change management process,define,plan project tasks development, scope of work development, communications plans, risk assessment and mitigation planning, project schedule development and control, issue management, contract management and project closure.
* Participated in JAD Sessions by facilitating discussion between business and technical users, involving Business Strategy (BS), Stakeholders and Systems (Development) groups to understand the Business Requirements.
* Participate in development of success criteria for Enterprise level customers, manage project quality control, and assess success criteria achievement.
* Managed project activities all the phases of SDLC, including methodologies ranging from Waterfall approach to agile methodologies from the planning stage to full deployment.
* Coordinate efforts of all project groups during project development and implementation.
* Track, support and report on completion of major milestones or tasks.
* Incorporated standard integration strategies and tools to link the Oracle applications to the broader systems landscape

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**PROJECTS and WORK EXPERIENCE**

**Position:** **IT Project Manager July 2011 – December 2011**

**Employer: Patni Americas Inc. Client: Fidelity Investment: Merrimack, NH**

**Over$700K Siebel CRM/OBIEE Leads Management Project**

* Managed two company-wide Siebel CRM/OBIEE SDLC’s including post installation support
* Worked closely with Business and Systems Analysts in understanding the CRM/OBIEE project requirements.
* Worked closely with Business and Systems Analysts in understanding the Analytics requirements and created the business model for generating reports as per the user requirements.
* Developed project plans, project tasks and schedules including conducting project status meetings and reports.
* Worked with client’s stakeholders and other project teams including participating in change control meetings.
* Supported clients Program Managers with risk analysis, solutions, mitigation of project risks.
* Responsible for leading projects including collaborating with QA and Technology teams.

Environment: Siebel 8.1 CRM, OBIEE 10g, SQL Developer, HP Quality Centre, OneView, MS Project, Clarity and FSDM Methodology.

**Position:** **OBIEE Technical Lead December 2010 –July 2011**

**Employer: Subhashini Software Solutions Inc. Client: Wal-Mart Bentonville, AR**

**Multi-$million OBIEE HR Analytics (2 Mil + Workforce Profile, Performance USA-Ops) Project**

* Worked closely with Business Analysts in understanding the HR Analytics requirements and created the business model for generating reports as per the user requirements.
* Worked closely with Business Analysts in understanding the Analytics requirements and created the business model for generating reports as per the user requirements.
* Developed and configured OBIEE Repository like implementation of physical data model as per requirements, importing the tables and having the physical joins/keys required and changed the physical joins/key on the existing tables.
* Created dimension hierarchies and assigned levels for each level.
* Performed change control code reviews and periodic checkpoint code reviews.
* Supported Project Managers with risk analysis, solutions, mitigation of project risks.
* Designed and Configured Dashboards in Analytics for different groups of users to view figures across regions, products with the facility to drill down to individual customer relationship manager.
* Responsible for leading projects including Unit and System Testing and Performed Data Validation for all the reports that are generated from OBIEE.
* Performed performance fine tuning and testing of OBIEE servers and applications.

Environment: Oracle Business Intelligence (OBIEE), Oracle 10g(Customized Preconfigured HR Analytics),Teradata,Queryman,Clarity,Power,Team Forge,HP Quality Centre, Informatica 8.6, MS Project 2007,MS Visio 2007 professional, SharePoint.

**Position: OBIEE Project Specialist October 2009 – December 2010**

**Employer: Rose International Client:** **Bank of America, Dallas, TX**

**Multi-$million OBIEE EBS/CRM Project**

* Effective and efficient in establishing and enforces procedures to ensure that all tasks/deliverables are performed in accordance with applicable standards, quality requirements, costs identified in the contract, and schedules.
  + Contribute thought leadership to the development and evolution of BI/EBS project methodologies and including performing research in support of Technology projects initiatives.
  + Manage and provide leadership to teams of staff level professionals and becomes actively involved in staff development and practice management
  + Experience with repository development, configured metadata objects (Subject Area, Table, and Column) and web catalog objects (Dashboards, Pages, Folders, Reports). Added Metadata changes to the OBI/Siebel Analytics .rpd

Environment: Oracle Business Intelligence suite (OBI EE), Oracle 10g, Toad 9.0, Windows Adv. Server 2003, SQL, PL/SQL, MS Project 2007,MS Visio 2007 Professional, SharePoint, Lotus Notes.

**Royal Seal Consultancy: Client:** **AT & T, Dallas, TX**

**Position: OBIEE PM May 2008 – October 2009**

**Multi-$million OBIEE/EBS AT & T Mobility Project**

* Created and executes project work plans and revised project plans as appropriate to meet changing needs and requirements.
* Identified resources needed, assigned team members tasks, and reviewed deliverables.
* Effectively applied project management methodologies and enforces project standards, per PMBOK standards.
* Prepared for engagement reviews, risk management and quality assurance procedures.
* Managed project budgets, monitoring costs, variances and reallocate resources
* Ensures project documents/records were completed, current, and stored appropriately**.**
* Set up client’s legal entities, operating units, inventory organizations and General Ledgers
* Created the General Ledgers by setting up Chart of Accounts, Fiscal Calendars, Accounting Calendar, and setup multiple ledgers(primary and secondary)
* Worked with project team to create various flexifields,set up suppliers, inventory and customers
* Performed change control code reviews using Change Management procedures and documentation, periodic checkpoint code reviews and troubleshot project problems.
* Actively worked on and supported the preparation of project documentation (AIM methodology).
* Performance fine tuning and testing of OBIEE servers and applications (GL, inventory, AR, AP).

**Organization: Royal Seal Consultancy January 2005 – May 2008**

**Position: PM Software Consultant**

**Clients (FGI, Lakeside Community Bank, Citizens State Bank, LMCU)**

Implemented and managed multiple software projects with different clients.

* Created and executes project work plans and revised project plans as appropriate to meet changing needs and requirements.
* Excellent Business writing skills in writing Business Requirement Documents (BRD), Functional Requirement Specifications (FRS), Systems Design Specification, Systems Requirements Specification (SRS).
* Identified resources needed, assigns individual tasks and reviewed deliverables prepared by team
* Conducted requirement analysis techniques such as Business Process Automation, Business Process Improvement, Business Process Re-engineering and SWOT Analysis.
* Prepared for engagement reviews and quality assurance procedures.
* Managed project budgets, monitoring costs, variances and re-assign project resources
* Ensures project documents/records were completed, current, and stored appropriately**.**

**Employer: Meridian Automotive Systems**

**Position: Projects Business Analyst February 2001 – December 2004**

* Defined business needs, business case on projects and identified project requirements.
* Excellent Business writing skills in writing Business Requirement Documents (BRD), Functional Requirement Specifications (FRS), Systems Design Specification, Systems Requirements Specification (SRS).
* Conducted requirement analysis techniques such as Business Process Automation, Business Process Improvement, Business Process Re-engineering and SWOT Analysis.
* Assess business baseline and target project capabilities gaps(analysis)
* Reviewed deliverables (project objectives) prepared by the team before passing them to client.

**Education**

1. Bachelor of Applied Science –Major Network Security(Davenport University-Grand Rapids, MI)
2. Accounting and Finance Management diploma with the Institute of Chartered Secretaries and Administrators (UK)102065
3. Post Graduate Program-MSc/MBA-Major Cyber Security (In Progress)

**Certification**

1. Project Management Professional (PMP) No.1252963
2. TOGAF 9 (Enterprise Architecture)Part 1 No.49429

**Trainings**

1. Oracle EBS R11 and R12(GL,AP,AR,Inventory,P2P)

2. OBIEE I0g/11g –Coriolis Business Systems

3. Informatica 7.1/8.1/8.6 - Data warehousing

4. OBIEE (Oracle Business Intelligence – Formerly known as Siebel Analytics)

i. Oracle BI Presentation Services 10g: Create Reports/Dashboards

ii. Oracle BI Applications 7.9: Develop a Data Warehouse Ed 1

5. [Oracle Database 10g: Administration Workshop II Release 2](http://education.oracle.com/pls/web_prod-plq-dad/show_desc.redirect?dc=D17312GC30&p_org_id=1001&lang=US&source_call=%20\%20_top)

6. Administrating SQL Server 2000 database (DBA) from Microsoft Corp.