**HELEN BETZOMAYEH**

New Britain, CT

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**Summary**

Analytical self-starter with experience seeking a challenging accounting position with opportunity for growth. Proficient in all current computer applications including Excel, MS Word, Word Perfect, Freedom, Booke Seminar, Hyperion Essbase, EZ Pickins, SAP, Lotus note, Focus, TM1, Enterprise Financial Reporting (EFR), Fiserv, FRx Report Designer, and AS 400 applications including the JD Edwards System.

**Education**

**University of New Haven,** New Haven, CT **MS,** **Accounting**

**Central Connecticut State University,** New Britain, CT **BS,** **Accounting**

**Alzahra University,** Tehran, Iran **BS,** **Economics**

**Work Experience**

**AMT LLC.**

**Accounting Manager, February 2010 – Present (part time)**

1. Executing all managing aspect of small construction company.
2. Maintaining accounting records that reflect expenditures, accounts payable and receivable, and profit and loss.

**Alstom HRSG Group – Quality Assurance**

**Material Review Analyst, July 2008 – December 2009**

1. Reviewed and approved Certified Material Test Reports (CMTRs) for material to be used in pressure piping systems.
2. Instrumental in the development of acceptance criteria for European Norm (EN) compliance, a code structure recently implemented as an alternative to the long-standing American code, American Society of Mechanical Engineers (ASME) for use in designing and building HRSGs (Heat Recovery Steam Generator) worldwide.
3. Proactively involved in the reduction of CMTR rejection rates through daily communication of findings to management.
4. Responded quickly and effectively to constantly-evolving organizational needs, including project priorities, code interpretation, and project specific material requirements.
5. Prepared statistical analysis using Excel, reported CMTR rejection rates by supplier, project, and material type.

**AmTrust Underwriters, Inc.**

**Consultant, May 2007 - June 2008**

1. Assisted in conversion of General Ledger system from QuickBooks to Freedom.
2. Mapped General Ledger accounts in new ledger base on company code, account number, subaccount number, insurance type, segment code, profit center, cost center, annual statement line of business, trading partner, expense type, state, involuntary indicator, and extra unassigned for 3 reinsurance and 11 non insurance companies.
3. Reconciled and analyzed Balance Sheet and Income Statement between new ledger, QuickBooks and Annual Statement for years 2005-2008 for 3 reinsurance and 11 non insurance companies.
4. Mapped trial balance to Annual Statement Exhibits of premium earned, recapitulation of all premiums, premium written, losses paid and incurred, unpaid losses and loss adjustment expenses, expenses.
5. Wrote reports and reconciled FRx reports to annual statements.
6. Assisted with other ad-hoc projects.

**The Hartford Insurance**

**Consultant, August -December 2006**

1. Prepared monthly expense reports/exhibits for 4 expense departments and performed comprehensive analysis of actual to budget expense variance for 23 departments.
2. Performed monthly expense adjustments to the general ledger and perform reconciliation back to the corporate expense system.
3. Consistently meet monthly expense reporting deadlines to conform with accelerate the close initiatives and established executive reserves with corporate finance.
4. Be actively involved in development of annual budgets.
5. Prepared monthly vocational rehab exhibit.
6. Updated monthly expenses for care management revenue exhibit.

**Health Net Inc.**

**Senior Statutory Accountant**

**March 1999-May 2006**

1. Prepared financial statements, supplements, footnotes and miscellaneous information required for the quarterly and annual

statutory NAIC and DOI filing for tri state.

1. Wrote the Management’s Discussion and Analysis required annual by DOI for tri state which explain the financial results.
2. Performed necessary financial analyses including financial status, performance, comparison to budget and forecast and

reconciliation for the statutory filings and audited statutory statements.

1. Monitored the quarterly and annual statutory surplus requirements and projected future capital needs including Risk Base

Capital projections.

1. Developed and maintained appropriate systems to generate information needed for statutory reporting requirements, including

the development of reports used data base query tools.

1. Interacted effectively as appropriate with external auditors and regulators and maintained effective relationships with regulators.
2. Prepared audited financial statements and GAAP-STAT analysis.
3. Prepared quarterly and annual basis Goldman Sachs analysis which explain quarter – quarter and year over year variances of

balance sheet , income statement, cash flow, claim paid, IBNR, membership, member month encounter, loss ratio, admin ratio

and other useful financial information.

**Freelance Accountant**

**Morris Foundation, Inc.**

**October 1998 – January 1999**

1. Compiled and analyzed all components of revenue and expenses.
2. Analysis and reconciliation of G/L accounts.
3. Prepared tax report, A/P, A/R, payroll, month end financial statements and quarterly reports.
4. Compiled and analyzed financial information to prepare journal entries.
5. Performed all bank reconciliations.

**January 1996 – August 1998**

Provided accounting and financial analysis services on long-term consulting basis with heavy emphasis on reporting and analysis of employee benefit programs, banking, and investment services. Assignments included **Praxair, Inc**. in Danbury, CT., and **Sodexho-Marriott Services, Inc.** in Trumbull, CT.

1. Created annual financial investment report for allied companies of international company.
2. Performed comprehensive stock option analysis and valuation for same company.
3. Analyzed employee benefit plans and created the plans’ expense reports.
4. Involved in developing of annual budgets.
5. Bank reconciliation for retirement program and long term disability.
6. Prepared financial statement analysis and reports, budget variances and financial forecasts, cost benefit analysis, and month -

end closing.

1. Account analysis for domestic general ledger accounts.
2. Monitored the balance in the long term disability account and maintained cash reserves for same.
3. Reconciled more than 35 bank accounts, many with multiple operating units depositing sales.
4. Coordinated collection efforts between operating units and customer; other cash management services for retail operations.

**Needs CPA, P.C.,**

**Accountant, 1994-1995**

Performed diverse accounting duties ranging from input of clients’ tax information to preparation of financial statements.

1. Prepared quarterly reports and individual and corporate income tax returns.
2. Maintained firm’s accounts payable and payroll obligations.