# Jodi Yamashita

522 North Elm St, Wallingford, CT. 06492, 203-284-8431 or 860-818-6305, gemini52277d3@aol.com

Personal Profile

* Certificated May 2008 for Forensic Accounting from Post University Waterbury, CT
* Finishing my B/S in Criminal Justice with focus in accounting
* Enjoy taking class in law would like to find a field that I can use what I have learned already and put it to good use helping other.

Education

Post University – Waterbury, CT

May 2015 ---Course completed to date: Business Administration, Retailing, Sales & Techniques of Selling, Algebra, Criminal Investigation, Comp. Auditing/Control,

Introduction to Computers, Criminal Law, Psychology, Financial Accounting, English,

English Comp and Lit.

Madatuck Community Collage – Waterbury, CT

Experience

Professional Experience

**Otis Elevator**-- **Farmington, CT** 2006–2010

**Customer Service Rep II/Call Center**

* Answering phone on an Automatic call distribution system
* Dispatching calls to mechanics, supervisor, office and emergency call
* Calling customer with updated eta
* Documentation information to customer screens
* Programs ada’s (emergency phones in elevators)
* Changing roster inputting mechanics information
* Handing regions and dispatching calls to all personal: office staff, maintain supervisor while documenting in the Otis main frame
* \*\*20 calls per hour taken per day

**American HomePatient – New Britain, CT**. 2005-2006

**Senior Customer Service Rep.**

* Handling complex telephone orders
* Coordination services with other department,
* Qualifying insurance reimbursement for customer medical claims, Training new personal

Order intake with insurance verification background, health care experiences

* Medicaid authorization W619
* Online contacting patient to collect co-pay
* Knowledge of ICD-9 coding and payor guidelines
* Experience with excel, word, outlook, Mesta, Liquid Office

# Jodi Yamashita

**Chartwell Southern New England – East Berlin, CT**  2000-2004

**Collector, Reimbursement Analyst, Documentation Coordinator**

* Responsible was for accounts receivable for all insurance companies that would encompassing:
* Checking claims status per contract payer responsibly, understanding Explanation of Benefits (EOB)
* Filling appeals for denial of claims, understanding all insurance company contracts to ensure fullest possible payment was received
* Fully knowledgeable in HICFA and UB92 medical forms used to bill insurance companies
* Authorization of W619 for Medicaid
* Knowledge in ICD-9 codes form home infusion, nursing, TPN, eternal, cancers all for home use
* Set up and managed a secondary payer for self pay

Reference

Joan Edgerly

Tulip Dr

Meriden, Ct 06450

203-235-5212

Laurie Jurado-Byrd

106 Winterberry Ave

Bloomfield, CT 06002

860-243-2161

Bea Tardiff

179 Converse Ave

Meriden, CT. 06450

203-235-2200

# Jodi Yamashita

Reference via Email

Jean Maltese

[jmaltese@fit.edu](mailto:jmaltese@fit.edu)

321-674-8010

Dear Jodi,  
I've written this recommendation of your work to share with other LinkedIn users

"As a Reimbursement Manager at Chartwell Southern New England I managed Jodi for 2 years. Besides being a joy to work with, Jodi is a take-charge person who is able to present creative ideas and communicate very effectively. She has successfully developed several plans for collecting revenue for our company that have resulted in increased revenue. Jodi assumed a leadership role in meetings, inspiring and motivating other employees. I found her to be consistently pleasant, tackling all assignments with dedication and a smile.   
  
I highly recommend Jodi for employment. She is a team player and would make a great asset to any organization."

**Lisa Doherty** has endorsed your work:

Post University, English Professor

**ldoherty@instructor.post.edu**

Dear Jodi,  
I've written this recommendation of your work to share with other LinkedIn users.  
  
Details of the Recommendation: "Jodi was an excellent student. I was impressed with her advanced preparation before every class. She would often do more than required for a particular class or assignment. This reflects her great work ethic and a strong sense of responsibility.   
She was always engaged in class discussions and shared her own opinion willingly while at the same time respecting her classmates' views. Jodi definitely added a level of maturity to the class and this helped keep the discussions on topic and productive.   
This course required a good deal of peer and self-critique. Jodi managed these aspects very well. She is able to receive constructive criticism and apply herself to improve her performance.   
Jodi was a great pleasure to have in class. Her mature perspective and positive work ethic helped create an atmosphere of mutual respect and high achievement.   
  
Lisa Doherty