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Brett Gotowala

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| Objective | To gain experience working in a team environment that utilizes my problem solving, critical thinking and analytical skills through an internship, co-op, or entry level position in the financial services industry. |
| Education | 9/07-5/11 Eastern Connecticut State University Willimantic, CT  B.S. Degree awarded in Accounting   * Coursework includes Cost Accounting Systems, Advanced Managerial & Financial Accounting, Contemporary Issues in Accounting, Auditing, Federal Individual Taxation and Information Technology |
| Experience | 6/08 to Present Target New Britain, CT  Acting Backroom Inventory Team Leader   * Liaison with store managers to ensure adequate merchandise placement * Manage staff of 8-10 associates, directing their daily activities, providing feedback and guidance * Concurrent with serving as Captain, Bulk Steel   Bulk Steel Captain   * Ensure constant inventory replenishment for 10,000 square foot space * Monitor and improve CAF pull time * Provide training to all new team members * Perform accurate daily physical audits in order to improve backroom location accuracy and item shrinkage write-offs * Guide team towards an error free environment and identify process efficiencies that achieve organizational goals   1/12 to Present Aid to Artisans West Hartford, CT  Sale and Inventory Coordinator   * Manage inventory information in QuickBooks * Generates customer invoices as sales orders are fulfilled and shipped * Assist wholesale manager in generating Supplier purchase orders * Processes and reconcile supplier invoices in QuickBooks on a daily basis * Manage Purchase order flow from warehouse to Finance Dept. * Follow-up with Finance Dept. to record processing of transactions into QuickBooks * Work with Finance Dept. to reconcile QuickBooks with Fund-Ez, monthly * Generate monthly sales and inventory reports as well as custom reports as needed |
| Programs | Experienced using Microsoft Office Suite and Target Inventory Management software, basic knowledge of Microsoft Access, Microsoft CRM Dynamics, Microsoft Visio, QuickBooks |
| Volunteer Activities | Amyotrophic Lateral Sclerosis (ALS) Association – annual fund-raising and event participation. |