**FRED ROBERT MACDONALD**

**66 MASSEY STREET**

**WESTFIELD, MA 01085**

**(413) 568-8107 EMAIL:** [**fredmacdonald@comcast.net**](mailto:fredmacdonald@comcast.net)

**PROLIFE**

**Professional Medical Assistant school graduate with ability to deliver**

**excellent patient services. Proficient in medical procedures, office procedures and terminology. Well organized with focus on optimal patient care.**

**SKILLS**

* Vitals-EKG’s
* Use of Snellen Chart
* Spirometer
* Injections IM ID SC
* Throat Culture
* Phlebotomy
* Assist with Wound Care
* Capillary Puncture
* Ear Lavage
* Urinalysis, Hemocult
* Surgical Asepsis
* Medisoft
* CPR/First Aid Certified
* Air/Blood Bourne Certified

**EDUCATION**

* **Branford Hall Career Institute, Springfield, Ma 2010-2011**

*Professional Medicate Assistant*

* **Westfield State College, Westfield, MA**

*Bachelor of Science Degree*

* **Springfield Technical Community College**

A*ssociate of Science Degree*

**EXPERIENCE**

* **Baystate Family Chiropractic, West Springfield, MA 2011**

*Professional Medical Assistant Externship*

Preformed filing, Taking vitals, removing therapeutic modalities, General office

Upkeep.

* **Human Resources Unlimited, Springfield, MA 5/2008-10/2008**

*Job Coach/ Work Supervisor*

Worked directly with disabled individuals teaching them job skills.

* **Community Enterprise, Inc., Holyoke, MA June 1987 – July 2007**

Job Coach/ Work Supervisor

Taught job skills to physically and mentally challenged individual.

**REFERENCES UPON REQUEST**