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| Phone: 203-859-8904 email: [JENNIFERHETTRICK@HOTMAIL.COM](mailto:JENNIFERHETTRICK@HOTMAIL.COM) |

## Jennifer Hettrick

PROFILE

Registered Nurse with 8 years experience working with all patient populations seeking to apply current and previous experience. Present a positive, professional attitude. Effective communicator, multi-tasker, calm demeanor, resourceful, organized, good problem solving and time management skills.

EDUCATION

**August 1999-May 2003**

*University of Vermont*, Burlington, Vermont

* Degree: Bachelor of Science in Nursing, May 18, 2003
* Greek Life: Alpha Delta Pi-President 2002, Vice President 2001, New Member Coordinator 2000

RELEVANT EXPERIENCE

**August 2010-Present**

*School Nurse*, Derby Middle School, Derby, CT

* Ensure health and safety of students and staff members
* Develop and execute care plans for individual students
* Administer medications, assess symptoms, perform first aid
* Vision and hearing screens annually
* Train staff members in Epipen administration
* Ensure health records are accurate and vaccinations are up to date for each student
* Participate in care coordination meetings with school staff
* Communicate with parents, primary care providers, community members
* Educate students and staff members on health topics
* Create monthly health-related bulletin board

**October 2008-August 2010, Per diem March 2011-Present**

*Staff Nurse,* Community Health Center, Meriden, Connecticut

* Function as part of health care team to deliver primary care to patients
* Administer vaccinations and medications to children and adults
* Provide education to patients on variety of health topics
* Nurse visits: PPD placement and reading, INR testing, spirometry, blood pressure checks, medication management, insulin titration, urinary tract infections, urine pregnancy testing, diabetes education, self management goal setting and review, and triage
* Telephone Triage: assess patient’s report of symptoms over the phone, provide regarding test results and disease management, communicate with various community and state agencies in a professional and efficient manner
* Proficient in facility’s electronic documentation
* Patient advocate

**May 2008-October 2008**

*Home Health Nurse*, VNA Services, Inc., Hamden, Connecticut

* Primary Care Nurse: coordinate services with physicians, physical therapists, social workers, and occupational therapists based on the patient’s needs
* Perform basic nursing skills of assessment, wound care, and medication administration
* Advocate for patient needs, triage symptoms, and facilitate further treatment as necessary
* Provide education and resources to patients regarding their illnesses

**November 2007-May 2008**

*Public Health Nurse I,* Vermont Department of Health, St. Albans, Vermont

* Immunization District Designee: assure safe storage and handling of vaccines, assist in and provide oversight for vaccine distribution through the VDH District Office to area physician practices, organize immunization clinics at the District Office, provide vaccine information to school nurses and physician practices, provide education concerning the benefits and risks of vaccination to parents/guardians and patients
* Epidemiology District Designee: perform case investigations on reportable diseases in the St. Albans District, complete NEDDS Base System tracking forms for case investigations, facilitate in-services on various health topics, provide information to community members regarding public health issues and concerns, and participate in emergency preparedness training
* HIV/AIDS District Designee: provide resources to community members on HIV, AIDS, and STD prevention
* Women Infant Children (WIC) Certifier: certify clients in weekly WIC Clinics, provide nutritional counseling to families, and provide referrals to health and social services
* Proficient in Microsoft Word, Outlook, PowerPoint, and Excel

**January 2006-November 2007**

*Peri-operative Nurse*, Fletcher Allen Health Care, Burlington, Vermont

* Specialties: colorectal, general surgery, laparoscopy, gynecology
* Perform duties in the scrubbing and circulating role for multi-specialty cases
* Function as part of surgical team to provide safe and efficient care to patients undergoing surgery
* Problem solve and trouble shoot surgical case issues including equipment and instrument problems
* Complete Peri-Operative paperwork and electronic documentation in a timely fashion

**August 2004-January 2006**

*Staff Nurse,* University Pediatrics, Fletcher Allen Health Care, Burlington, Vermont

* Collaborate care of pediatric population
* Health Screening: perform vision and hearing screens, measure vital signs, manage patient records, sort and process mail, administer vaccines
* Telephone Triage: manage multi-line phone system, assess symptoms over the phone, communicate with parents, provide education, facilitate further treatment, book office visits
* In charge of revising telephone triage forms to increase efficiency and clarity
* In charge of laboratory log audits

**June 2004-August 2004**

*Camp Nurse*, Brown Ledge Camp for Girls, Colchester, Vermont

* Assess and treat minor injuries and ailments of campers and staff
* Organize health and immunization records for 180 campers and staff
* Communicate with camp supervisors and parents regarding camper health and psychosocial concerns

**October 2003-June 2004**

*Medical/Surgical Nurse*, McClure 6, Fletcher Allen Health Care, Burlington, Vermont

* Surgical and Adult Medical Specialty Unit: Neurology, Neurosurgery, Urology, Women’s Health, EENT, Plastics, Cystic Fibrosis
* Provide care to surgical patients including post-operative assessment, pain and fluid management, wound care, rehabilitation, and emotional support

CERTIFICATIONS/LICENSURES

* Registered Nurse, Connecticut #84305
* CPR/BLS, American Red Cross