**Andrew R. Cousins**

53 Seminary Road Simsbury, CT 06070 (860) 539-6058 Andrew.Cousins15@gmail.com

**OBJECTIVE**

A receptionist position utilizing organization, communication, and customer service skills

**EDUCATION**

**University of Connecticut**, Storrs, CT

Bachelor of Science, Major: Resource Economics, *May 2011*

Concentration: International Development

Minor: Political Science

GPA 3.43/4.00,

**Honors:** *Dean’s List, New England Scholar, Russell Palen Scholarship recipient, Del Favero Agricultural Economics Fund Scholarship recipient*

**University of Hartford**, West Hartford, CT

GPA 3.6/4.00, *August 2007 – May 2008*

**SELECTED COURSEWORK**

Benefit Cost Analysis and Resource Management • Essentials of Accounting and Business • Business Management • Economics of Energy and the Environment • Environmental and Resource Policy • Democratization and Development • Globalization and Political Change • Continental Political Philosophy • Latin American Politics • Politics in Africa • Food Policy • Economic Geography

**SKILLS**

Microsoft Excel, Microsoft PowerPoint, Microsoft Word

**WORK EXPERIENCE**

**RJ’s Spirit Shop**, Simsbury, CT, *August 2007 – August 2010*

Caterer, Sales, Customer Service

• Responsible for retail sales and interacting with customers to provide information and services

• Catered private events and organized tasks for inventory assortment, delivery service, and event set-up

**Bosco’s Garden Center**, Simsbury, CT, *March 2005 – December 2008*

Retail Sales, General Landscaper

• Interacted with customers and clients to assist them with knowledgeable sales and service

• Kept track of and organized inventory, maintained health of plant merchandise

**Self Employed Landscaping Service**, Farmington Valley, CT , *Summer 2004 – Winter 2009* • Implemented the purchase of equipment and operated a yard care and snow removal service

• Organized services and delegated responsibilities for two workers who assisted with the service

**Freelance Photography**, *Summer 2004 – Present*

• Operated as an independent photographer for paid and volunteer opportunities and also as a hobby

**ACTIVITIES**

**Simsbury Land Trust**, Simsbury, CT, *2011*

Donating Member

**Bess & Paul Sigel Hebrew Academy**, Bloomfield, CT, *Summer 2008*

Afterschool Assistant