**Lisa Musick**

87 Oak Street

Ludlow, MA 01056

Tel: (413) 583-2539 E-Mail: lisamauricio@gmail.com

**PROFILE**

Professional Medical Assistant, enthusiastic to provide excellent patient care within a reputable organization as yours. Skilled with clear communicate to the providers, co-worker, patients and their family members as required.

**SKILLS**

|  |  |  |
| --- | --- | --- |
| Removal of Stitches | Phlebotomy | Autoclave |
| Capillary Punctures: Hgb,  Hct, Glucose | Billing, Insurance & Coding  EMR | Air/Blood Borne Pathogens  Certified |
| Throat Cultures | Obtain Vital Signs | Surgical Asepsis |
| Hemoccult Testing | Urinalysis | Spirometry |
| HIPAA/OSHA | Injections (SC,ID,IM) | Office Administration |
| First Aide Certified  EKG | CPR Certified | Change Dressings  Customer Service |
|  |  |  |

**EDUCATION**

**Branford Hall Career Institute, Springfield, MA 2010 -2011**

*Completed program, Professional Medical Assistant Certificate*

**Pathfinder R.V.T. High School 2002-2006**

*Graduated, licensed cosmetologist*

**EXPERIENCE**

**Clean Slate, Spfld, MA 2011**

*Medical Assisting Externship*

Performed urinalysis, blood draws, testing specimens and sending them out to a lab, knowledge and use of the EMR, greeting patients, evaluating patients using a COWS scale and calling for random pill count and urinalysis.

**Great Clips, Ludlow, MA 2011**

*Cosmetologist*

Attended to specific needs of customers, handle monetary transactions, cut and styled hair depending on customers need, answered the phone and greeted customers at the door, performed client consultation at my chair to discuss their needs

**Master Cuts, Holyoke, MA 2008-2010**

*Cosmetologist*

Inventory of products, drawer count and bank deposits, scheduled appointments and answered phone, I also kept up to date with hair by going to hair shows and color classes

**AWARDS**

**Branford Hall Career Institute, Spfld, MA 2011**

*Director’s Award: 3.91*

*Perfect Attendance Award*