**Shunhong Guan**

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Current Address

275 Mount Carmel Avenue

Hamden, CT 06518

Permanent Address

119 Whittier Road

New Haven, CT 06515

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**OBJECTIVE**

A challenging career in accounting with a world class organization, where I will be able to utilize my in depth accounting skills (I am authorized to work in U.S.)

**EDUCATION**

**Quinnipiac University, School of Business, Hamden, CT**

Bachelor of Science in Accounting

GPA 3.92/4.0 **Dean’s List**

**Expected May 2012**

**Self-study committee** & **Jinan University** (Guangdong province, China)

Undergraduate Diploma of Science in Accounting

**Graduated in Dec. 1999**

**Hubei Radio and Television University** (Hubei province, China)

Associate Diploma of Science in Accounting

**Graduated in July 1990**

**RELEVANT COURSES**

* Federal Income Taxation Procedures
* Intermediate Accounting
* Cost Accounting
* Industrial Enterprise Financial Management
* Auditing
* Statistic

**Professional Degree**

* Passed the Chinese CPA examination--Chinese Institute of Certified Public Accountants in 2003, and became a member of Guangzhou Institute of Certified Public Accountants
* Passed the examination of Qualification of Accountant, tested by Ministry of Finance and Ministry of Personnel of China in 1996

**Working EXPERIENCE**

**Guangzhou No. 3 Bus Co., Guangzhou, China**

Director of Accounting & Financing in a profitable and 100% owned subsidiary **Feb 2002 to Aug. 2005**

* Established, maintained and implemented accounting control procedures
* Compiled and analyzed financial information
* Prepared general accounting statements and tax declarations
* Prepared, analyzed and reviewed budgets for the company’s operations
* Set up computer based accounting system

**Sanshui Transport Construction Group Corporation, Sanshui, China**

Manager of Accounting **Dec. 1993 to Jan. 2002**

* Prepared journal entries, salary accounting, financial statements

**Xiaogan Center of Disease Control, Xiaogan, China**

Manager of Accounting

**Oct. 1990 to Nov.1993**

**Skills**

Computer: Proficient with Microsoft Excel, PowerPoint, Word.

Language: Bi-lingual Chinese and English. Proficient in English, fluent in Chinese