# Deborah L Nadeau

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**~ Medical Assistant ~**

Attentive and personable health care professional with experience working with different populations

and in a variety of settings. Excellent interpersonal skills, highly attuned to patient needs. Adapt readily to changes and circumstances. Certified in medical administration.

EDUCATION

Fox Institute of Business, West Hartford, CT /2008

~ Medical Assistant Program

State of CT, Department of Developmental Services/2010

~ Certificate in Medical Administration

WORK EXPERIENCE

Stavros, Springfield, Ma 7/11-present *Personal Care Assistant*

* Prepare meals and assist with feeding
* Assisted with daily living activities

Allied Rehabilitation Center, Enfield, CT 9/09- 7/11

*Residential Counselor*

* Assisted consumers with multiple activites
* Administered Medications
* Participated in case reviews, consulting with team caring for the client to evaluate the client’s needs and plan for continuing service

Weaver Health Clinic, Hartford*,* CT 1/08-3/08

*Medical* *Assistant Externship*

* Registered Patients
* Took & recorded vital signs
* Performed hearing and vision screenings

Brookside Donuts, Enfield, CT 4/05-9/08; 1/12 - present *Shift Leader*

* Maintained high level of customer service
* Prepared customer orders
* Responsible for closing store; counting money at end of shift