**Tocari J. Davis 20 Norman Drive**

**(860) 913-4427 Bloomfield, CT 06002**

**Educational Background**

Southern Connecticut State University, New Haven, CT

Bachelors Degree (School of Arts and Science), December, 2011

501 Crescent Street, New Haven, CT, 06515

Northwest Catholic High School, West Hartford, CT, 2004

29 Wampanoag Drive, West Hartford, CT, 06117

Microsoft Office, Power point, and Excel literate and experienced in public speaking

**Professional Experience**

**Connecticut Juvenile Training School – Youth Development Professional – January 2012 -** present

* Conduct group sessions for teenage males – group therapy
* Conduct and supervise recreational activities

**Asbritt – Disaster Regional Recovery Center ­–** November 2011 – (Temporary)

* Data Management Systems data entry specialist
* Processed debris collection, load, and unit tickets for Snowstorm 2011
* Processed 600-1000 tickets a day
* Responsible for filing tickets

**Apollo Security** December 2010 – September 2011

* Ensured compliance with security procedures
* Prevented external loss by using undercover operations and surveillance techniques
* Controlled overnight access for insurance buildings and apartment buildings
* Completed incident reports and daily activity reports
* Customer service at the front desk/ receptionist

**The Joe Picture This Show Intern** June 2010 – present (Part time temp)

**Member of Staff Services, and on the Board of Members**

* Updated The Joe Picture This Show database for fans and clients
* Received phone calls and reported appointments

**Gateway Community College Central Duplicate Office Aid** January 2006 – April 2006

* Responsible for filing, data entry, and mailroom
* Helped to create school class courses, and handout booklets
* Helped to design covers for brochures and booklets

**Volunteer Experience**

**Saint Ann’s Soup Kitchen** September 2008 – December 2008

* Prepared food for the needy and the homeless
* Distributed clothes and food to charities

**Gateway Community College Early Learning Center** September 2005 – December 2006

* Observed children between the ages (2-4)
* Conducted activities for children

**Extra-Curricular Activities**

Southern Connecticut Men’s Basketball Team - 2004-2005 / 2007-2009

Gateway Community College Men’s Basketball Team – 2005-2006