

# Audit-Ready Decision Record

## What You Receive

### Overview

A structured, non-binding record that documents what decision was made, why it was made, under what constraints, and with what evidence. This deliverable is designed for review, audit, and accountability purposes in regulated or high-assurance environments.

### Included in Every Engagement

- **Decision Summary** — what was executed, stated plainly
- **Stated Rationale** — intent captured verbatim, without post-hoc interpretation
- **Applied Constraints** — rules, policies, or limits in force at execution time
- **Evidence Map** — traceable links from inputs to outputs
- **Execution Timeline** — ordered record of what occurred and when
- **Governance Status** — descriptive PASS/FAIL outcome only

### Boundary Clarification

#### This Is

- Audit-ready documentation
- Review-time only
- Inspectable and replayable
- Designed for compliance, risk, and governance review

#### This Is Not

- Automated decision-making
- Policy advice or recommendations
- Legal judgment
- Autonomous execution

## **Use and Scope**

This record is intended to support internal reviews, audits, and accountability discussions. It does not authorize actions, replace human judgment, or assert authority over decisions.

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Designed to support accountability and traceability without introducing automation or authority risk.