

Units of competency

Core Units	
HLTHIR301C	Communicate and Work Effectively in Health
HLTIN301C	Comply with Infection Control Policies and Procedures
HLTAP301B	Recognise Healthy Body Systems in a Healthcare Context
HLTWHS200A	Participate in WHS Processes
BSBFLM303C	Contribute to Effective Workplace Relationships
BSBMED301B	Interpret and Apply Medical Terminology Appropriately

Elective Units	
HLTCSD305D	Assist with Client Movement
HLTCSD208D	Transport Clients
HLTCSD201D	Maintain High Standard of Client Service
HLTCSD304D	Support the Care of Clients
HLTCSD203D	Prepare and Maintain Beds
HLTFS207C	Follow Basic Food Safety Practices
HLTHIR403C	Work Effectively with Culturally Diverse Clients and Co-workers
HLTCSD306D	Respond Effectively to Behaviours of Concern
HLTMS208D	Handle Waste in a Healthcare Environment



IHNA Campus address

Perth Campus
Level 2 Carillon City Arcade,
680-692 Hay Street Mall,
Perth WA 6000
Ph: +61 8 6212 8200
Fax: +61 8 6212 8222
Email: admissions.wa@ihna.edu.au

Melbourne Campus
597-599 Upper Heidelberg Road,
Heidelberg Heights
Victoria 3081, Australia
Ph: +61 3 9450 5100
Fax: +61 3 9450 5111
Email: admissions.vic@ihna.edu.au

Sydney Campus
Level 7, 33 Argyle Street,
Parramatta, NSW 2150, Australia
Ph: +61 2 8228 6400
Email: admissions.nsw@ihna.edu.au

Call Us Toll Free: 1800 22 52 83
For official enquiries: mail@ihna.edu.au

Legal Name: Health Careers International Pty Ltd
CRICOS Code: 03386G | ABN 59 106 800 944 | RTO ID: 21985



Institute of Health and Nursing Australia



**HLT32512 Certificate III
in Health Services Assistance**

Building Health Careers!
www.ihna.edu.au

About IHNA

IHNA is one of Australia's leading education providers in VET sector with a vision to become Australia's flagship provider of specialist healthcare education focused in research and curriculum development. IHNA offers high quality, engaging and interactive online and blended delivery education modes through campuses in three states of Australia and internationally, through strategic partnerships. For international students, our courses are delivered via face to face classes. They are also supported by online tutorials which assist students in deepening their industry knowledge. IHNA programs are structured to provide a pathway to the highest level of nursing/healthcare profession. At IHNA, we are committed to providing a supportive and positive environment for all members of our student community. IHNA has three fully equipped and capable facilities located in Victoria, Western Australia and New South Wales. **HLT32512 Certificate III in Health Services Assistance** course is available at all three IHNA campuses. All IHNA campuses are fully equipped with visual teaching aids, simulated laboratories, resource centres and libraries, and computer laboratories to provide the best learning experience to students.



Perth Campus

Perth is Australia's fourth largest city and is the capital of the thriving State of Western Australia. It has a Mediterranean climate with warm, sunny weather for most of the year and is blessed with beautiful beaches and blue skies. IHNA Perth campus is conveniently located within the Perth CBD making it easily accessible to the students and has excellent on campus student facilities.



Melbourne Campus

Melbourne, the capital of Victoria, is Australia's second largest city abundant with global culture landscaped by a colourful range of cultures, cuisines and ideas. Melbourne is a city of style, fashion, food, architecture, theatres, galleries, and gardens. IHNA Melbourne Campus is located in Heidelberg Heights, 10 kilometres from the Melbourne CBD. IHNA Melbourne Campus offers excellent student facilities and fully furnished shared accommodation which incorporates all utilities bills, internet facilities and local telephone facilities for international students.



NSW Campus

Sydney is the oldest, illustrious and culturally sophisticated city of Australia and is also the capital city of New South Wales state. The moderate sub-tropical climate in Sydney is always pleasant. IHNA Sydney campus is located in Parramatta, located in Greater Western Sydney, 30 minutes away from west of Sydney CBD. IHNA Sydney campus provides excellent learning environment for international students and is easily accessible using public transport system.

HLT32512 Certificate III in Health Services Assistance

Certificate III in Health Services Assistance covers workers in a range of work roles who provide assistance to health professional staff with the care of clients. Health services assistance involves the worker in direct client contact under supervision.

Study Mode & Duration

This qualification is delivered in the class room and includes a practical placement of 120 hours. This course will be delivered over 23 weeks (2 terms).



Course Cost

Course cost comprises of course fees and additional cost.

Indicative Course Fee:	
Administration Fee:	AUD \$300
Tuition Fee:	AUD \$5,600
Total Fees :	AUD \$5,900

Indicative Additional Costs	
Books and Study Materials: \$50 for entire course	
Overseas Student Health Cover (OSHC): \$500 per year	
Uniforms and Shoes: \$150 per year	
Vaccination costs: \$250	
Police Check: \$42	

** All fee and charges are subjected to change annually, please refer to IHNA website for applicable fees every year.*

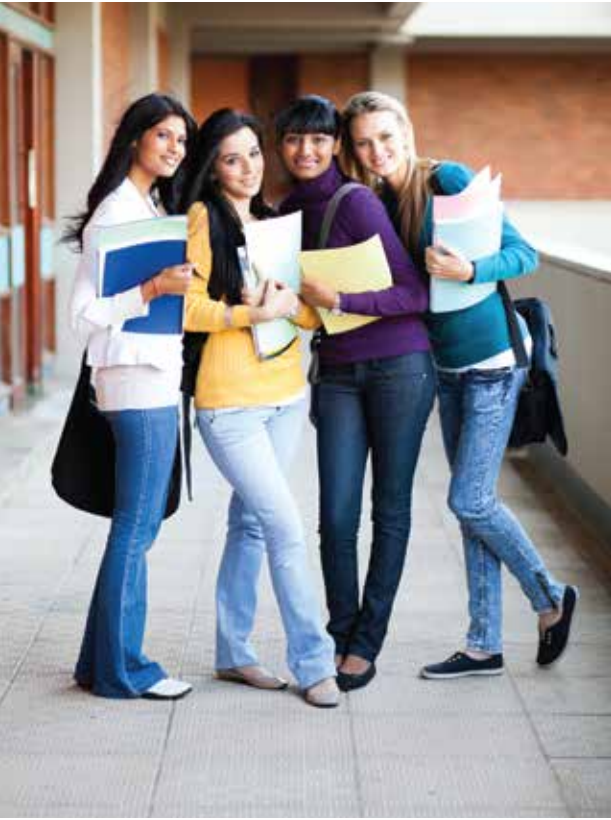
Admission Criteria

There is a range of admission criteria that you will need to meet both for your application at IHNA and visa application. These can include:

Student Visa

You will need to lodge an application for a student visa at an Australian Embassy or High Commission in your country.

The Department of Immigration and Border Protection (DIBP) can assist with student visa queries and applications. If you're already living or working in Australia, you may still be able to apply to study here as an international student. For more information, visit www.immi.gov.au/students.



Academic Requirements

International students must have:

- A satisfactory English Proficiency (Please see English Requirements below)
- Satisfactorily completed a minimum of year 12 or equivalent
- Must be of a minimum age of 18+ at the time of course commencement

English Requirements

You must provide test results of one of the following:

- a) International English Language Testing System (IELTS) Certificate (Academic) with an overall score of 5.5 with no individual score less than 5.
- b) Test of English as a Foreign Language (TOEFL iBT) Certificate with a test score of 46.

Specific requirements for practical placement

- A satisfactory National Police Clearance will be required for all practical placement.
- A Working with Children Check.
- Current Vaccination/Immunization Certificate and Proof of Immunity.