

Pharmacy Sales Report System User Manual

1. Register

The image shows a 'Register' form with the following elements and callouts:

- 1: Points to the 'Name*' text input field.
- 2: Points to the 'Username*' text input field.
- 3: Points to the 'Password*' text input field.
- 4: Points to the 'Re-enter password*' text input field.
- 5: Points to the 'Login' button.
- 6: Points to the 'Register' button.
- 7: Points to the 'Reset Password' button.
- 8: Points to the 'Clear' button.

To use the Pharmacy Sales Report System, users will have to register with their Name, Username and Password.

Once the details are entered, click Register and you will be registered.

Then, click the Login button to login.

No.	Name	Type	Description
1.	Name	Text Box	To create a name.
2.	Username	Text Box	To create username.
3.	Password	Text Box	To create password.
4.	Re-enter password	Text Box	To reconfirm entered password.
5.	Login	Button	Go to the login page.
6.	Register	Button	Save registered information to the database.
7.	Reset Password	Button	Reset password for registered users.
8.	Clear	Button	Delete all current information on the form.

2. Login

1 ←

2 ←

3 4 5 6

After registering, click the Login button at the Register page.

You will be prompted to the Login page.

Enter Username and Password to login.

Once logged in, the system can be used.

No.	Name	Type	Description
1.	Username	Text Box	To create a username.
2.	Password	Text Box	To create password.
3.	Login	Button	Go to the login page.
4.	Register	Button	Save registered information to the database.
5.	Reset Password	Button	Reset password for registered users.
6.	Clear	Button	Delete all current information on the form.

3. Reset Password

The diagram shows a 'Reset Password' form with the following elements and annotations:

- 1**: Points to the 'Username' text input field.
- 2**: Points to the 'New Password' text input field.
- 3**: Points to the 'Confirm New Password' text input field.
- 4**: Points to the 'Login' button.
- 5**: Points to the 'Register' button.
- 6**: Points to the 'Reset Password' button (highlighted in red).
- 7**: Points to the 'Clear' button.

If users forgot their password, they could reset their password by clicking on the Reset Password button on the Login or Register page.

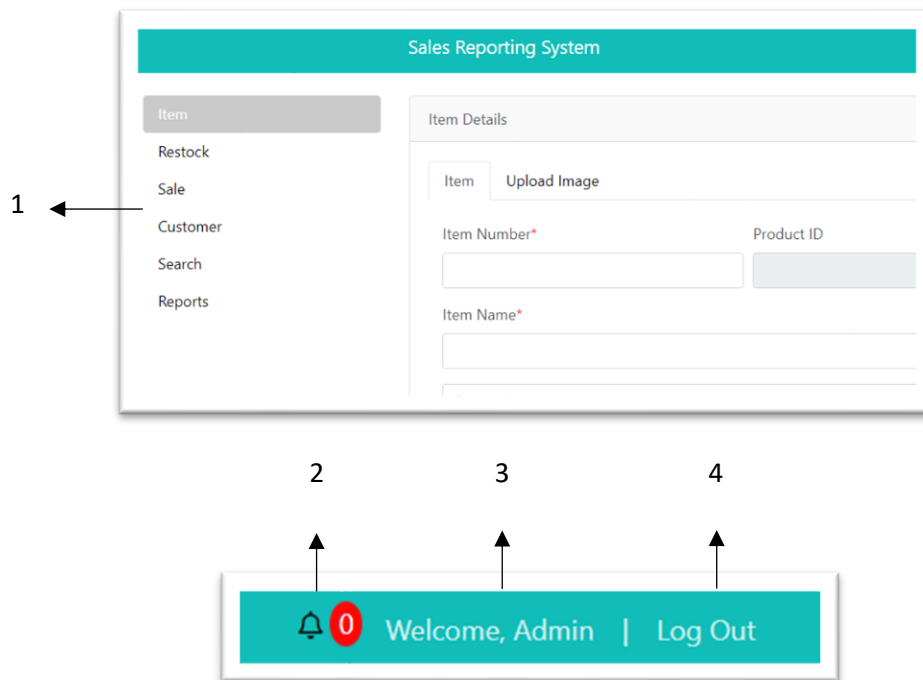
You will be prompted to the Reset Password page.

Enter username and the new password to reset the password. Users are needed to reconfirm their password.

Click Reset Password to confirm.

No.	Name	Type	Description
1.	Username	Text Box	To enter username.
2.	New Password	Text Box	To create new password.
3.	Confirm New Password	Text Box	To reconfirm entered new password.
4.	Login	Button	To reconfirm entered password.
5.	Register	Button	Reset password for registered users.
6.	Reset Password	Button	Reset password for registered users.
7.	Clear	Button	Delete all current information on the form.

4. Navigation bar and Header



After logging in, this will be the header and the navigation bar of all pages.

In the header, users can see a bell icon, a welcome message, and a clickable log out text.

Click Log Out to logout from the system.

No.	Name	Type	Description
1.	Navigation Bar	Navigation	To navigate through Item, Restock, Sale, Customer, Search and Reports pages.
2.	Low Stock Alert	Icon	To show alert while items in low stock status.
3.	Welcome, Admin	Text	A welcome message for the admin.
4.	Log Out	Text	To logout the system.

5. Low Stock Items

When clicked on the bell icon in the header, a small window will display which items are low stock.

The quantity will be in red colour when the items are in low stock.



Low Stock Items		
Product	Quantity Left	Cost
3D Fish Mouth Disposable Face Mask (10 pcs)	6	3

6. Item

Item Details

The screenshot shows a web form titled 'Item Details'. At the top, there are two tabs: 'Item' (selected) and 'Upload Image'. Below the tabs, the form contains several input fields and buttons. Numbered annotations point to specific elements:

- 1: Points to the 'Product ID*' text box.
- 2: Points to the 'Item Number' text box.
- 3: Points to the 'Item Name*' text box.
- 4: Points to the 'Description' text area.
- 5: Points to the 'Quantity*' text box.
- 6: Points to the 'Unit Price*' text box.
- 7: Points to the 'Total Stock' text box.
- 8: Points to the 'Add Item' button.
- 9: Points to the 'Update' button.
- 10: Points to the 'Delete' button.
- 11: Points to the 'Clear' button.

When users clicked Item in the navigation bar, they will be prompted to this page. Enter item details to add new or update.

No.	Name	Type	Description
1.	Product ID	Text Box	– Enter Product ID to Add or Update.
2.	Item Number	Text Box	– Item Number will be auto generated if new item is added. – Item Number will be displayed according to the Product ID.
3.	Item Name	Text Box	Item name will be displayed when item number are entered.
4.	Description	Text Box	Description of the item will be displayed.
5.	Quantity	Text Box	– Insert quantity for new items. – Update quantity for existing items.
6.	Unit Price	Text Box	– Insert price for new items. – Update price for existing items.
7.	Total Stock	Text Box	Delete all current information on the form.
8.	Add Item	Button	To add new item.
9.	Update	Button	To update existing item details.
10.	Delete	Button	To delete existing item.
11.	Clear	Button	Delete all current information on the form.

Upload Image

The screenshot shows a web form titled 'Item Details' with two tabs: 'Item' and 'Upload Image'. The 'Upload Image' tab is active. Below the tabs, there is instructional text: 'You can upload an image for a particular item using this section. Please make sure the item is already added to database before uploading the image.' The form contains two input fields: 'Item Number*' (annotated with '1') and 'Item Name' (annotated with '2'). Below these is a file selection area with the text 'Select Image (jpg, jpeg, gif, png only)' and a 'Choose File' button (annotated with '3'). At the bottom, there are three buttons: 'Upload Image' (annotated with '4'), 'Delete Image' (annotated with '5'), and 'Clear' (annotated with '6').

Users can upload image of the item by selecting the item number.

Select image file of jpg, jpeg, gif or png to upload.

No.	Name	Type	Description
1.	Item Number	Text Box	Enter Item Number to upload image.
2.	Item Name	Text Box	Item name will appear when item number is entered.
3.	Choose File	Button	To select the image file.
4.	Upload Image	Button	To confirm upload image.
5.	Delete Image	Button	To delete the image of existing item.
6.	Clear	Button	Delete all current information on the form.

7. Restock

The form is titled "Purchase Details" and contains the following fields and buttons:

- Product ID***: Text box (1)
- Item Name***: Text box (2)
- Purchase Date***: Date picker (3)
- Purchase ID**: Text box (4)
- Current Stock**: Text box (5)
- Quantity***: Text box (6)
- Unit Price***: Text box (7)
- Total Cost**: Text box (8)
- Add Purchase**: Button (9)
- Update**: Button (10)
- Clear**: Button (11)

When users click on Restock in the navigation bar, they will be prompted to this page.

In this page, users can purchase or restock items by filling up all the details.

Once the details are filled up, click Add Purchase to confirm purchase or Update to update purchase details.

The stock of the items will increase when purchased.

No.	Name	Type	Description
1.	Product ID	Text Box	Enter Product ID to restock.
2.	Item Name	Text Box	Item name will appear when item number is entered.
3.	Purchase Date	Date Picker	To enter the purchase date for restocking.
4.	Purchase ID	Text Box	Purchase ID will be auto generated when new purchase is added.
5.	Current Stock	Text Box	Current stock of selected item will be auto displayed.
6.	Quantity	Text Box	To enter the quantity for purchasing.
7.	Unit Price	Text Box	To enter the item price.
8.	Total Cost	Text Box	Total cost will be auto calculated.
9.	Add Purchase	Button	To confirm adding purchase.
10.	Update	Button	To update purchase details.
11.	Clear	Button	Delete all current information on the form.

8. Sale

The screenshot shows a 'Sale Details' form with the following elements and callouts:

- 1**: Product ID* text box
- 2**: Item Name text box
- 3**: Customer ID* text box
- 4**: Customer Name text box
- 5**: Sale ID* text box
- 6**: Sale Date* date picker
- 7**: Total Stock text box
- 8**: Quantity* text box (with a '0' value)
- 9**: Unit Price* text box (with a '0' value)
- 10**: Total text box
- 11**: Add Sale button
- 12**: Update button
- 13**: Clear button

When users click on Sale in the navigation bar, they will be prompted to this page.

Enter sale details to perform sales, customer ID who items being sold to must be filled.

Once the details are filled up, click Add Sale to confirm sale or Update to update sale details.

The stock of the items will decrease when sold.

No.	Name	Type	Description
1.	Product ID	Text Box	Enter Product ID to restock.
2.	Item Name	Text Box	Item name will appear when item number is entered.
3.	Customer ID	Text Box	To enter the customer ID who would like to buy the items.
4.	Customer Name	Text Box	Customer name will be displayed according to the customer ID.
5.	Sale ID	Text Box	Sale ID will be auto generated if new sale is added.
6.	Sale Date	Date Picker	To enter the date of sale.
7.	Total Stock	Text Box	Total stocks of the item will be displayed.
8.	Quantity	Text Box	To enter the quantity of items sold.
9.	Unit Price	Text Box	To enter the unit price of items sold.
10.	Total	Text Box	Total price of items will be displayed.
11.	Add Sale	Button	To confirm adding sale.
12.	Update	Button	To update sale details.
13.	Clear	Button	Delete all current information on the form.

9. Customer

Customer Details

Full Name* Customer ID

Phone (mobile)* Phone (work) Email

Address* Address 2

City

Add Customer Update Delete Clear

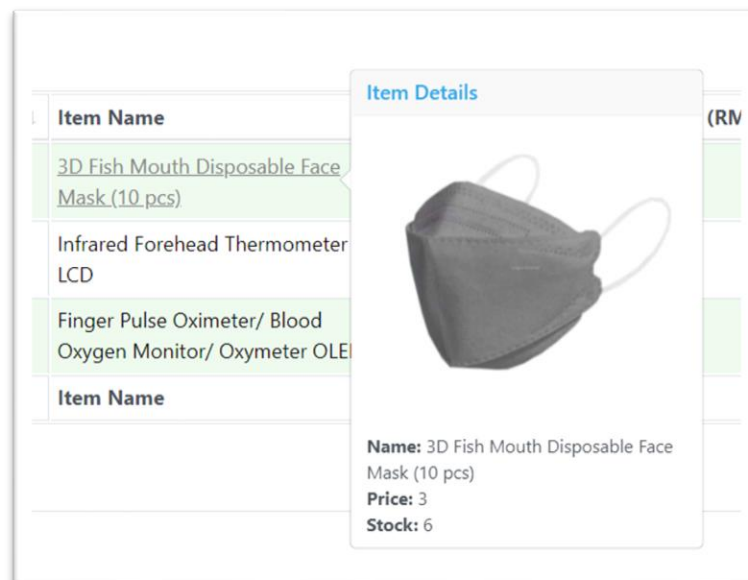
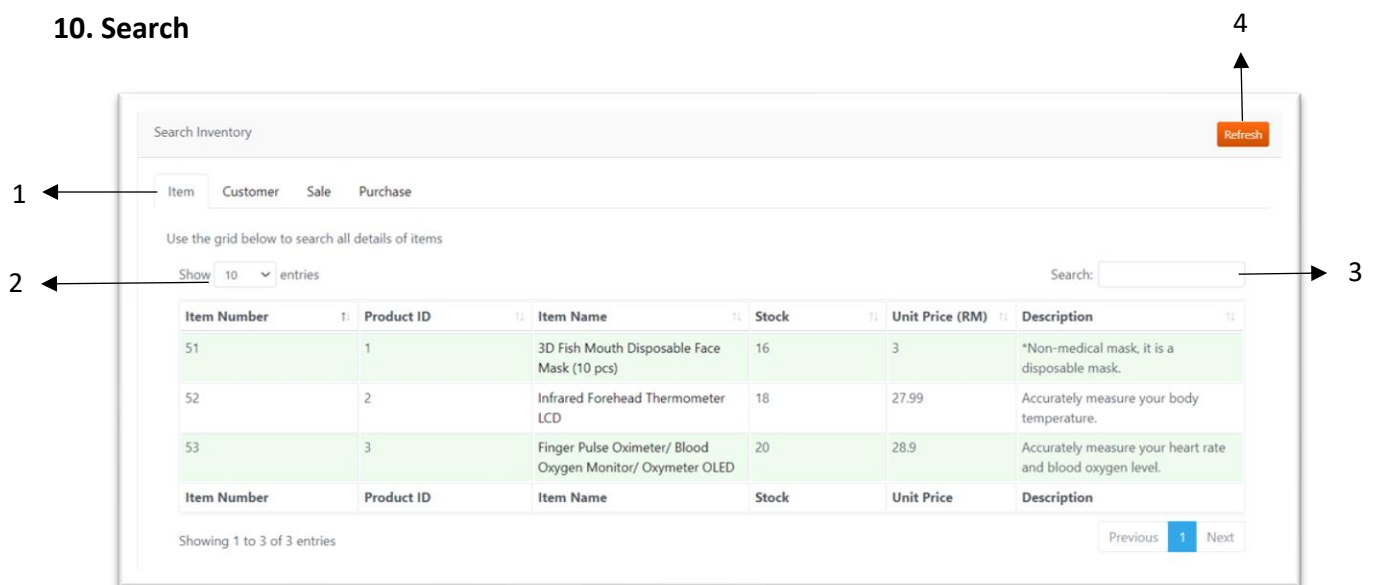
When users click on Customer in the navigation bar, they will be prompted to this page.

In here, users will have to add or update the customer details.

Once the details are filled up, click Add Customer to confirm or Update to update customer details.

No.	Name	Type	Description
1.	Full Name	Text Box	To enter the full name of customer.
2.	Customer ID	Text Box	Customer ID will be auto generated when new customer is added.
3.	Phone (mobile)	Text Box	To enter customer's mobile phone number.
4.	Phone (work)	Text Box	To enter customer's work phone number.
5.	Email	Text Box	To enter the email address of customer.
6.	Address 1	Text Box	To enter the current address of customer.
7.	Address 2	Text Box	To enter the alternative address of customer (Optional).
8.	City	Text Box	To enter the city that the customer currently lives at.
9.	Add Customer	Button	To confirm adding new customer.
10.	Update	Button	To update customer details after specifying the customer ID.
11.	Delete		To delete customer details after specifying the customer ID.
12.	Clear	Button	Delete all current information on the form.

10. Search



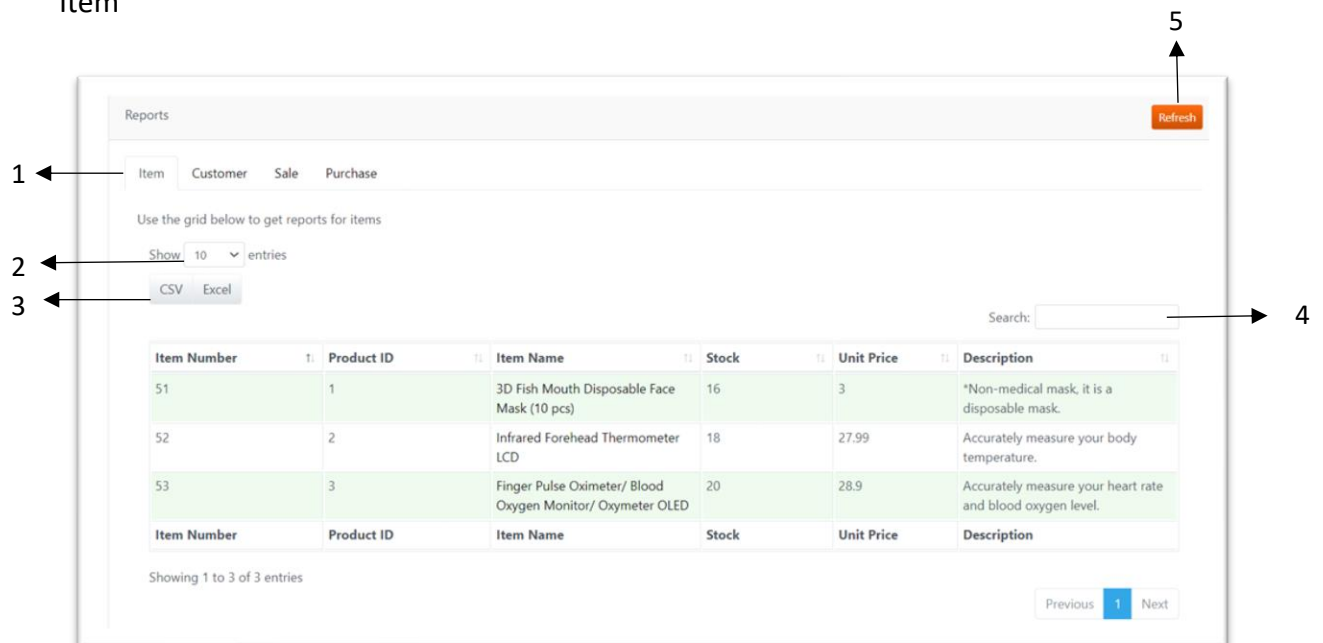
In the Search page, all details of Item, Restock, Sale, Customer will be displayed. Users can choose to view or search all the details.

When users hover over the item name, the uploaded image and the details of the item will be displayed.

No.	Name	Type	Description
1.	Search Navigation	Navigation	To navigate through Item, Customer, Sale and Purchase pages.
2.	Show entries	Dropdown list	To select how many entries to be displayed in one page. (Entries of 10, 25, 50, 100).
3.	Search	Text Box	To search anything related.
4.	Refresh	Button	To refresh the records.

11. Reports

Item



The Item records can be export to CSV or Excel file.

Users can choose to show entries.

No.	Name	Type	Description
1.	Reports Navigation	Navigation	To navigate through Item, Customer, Sale and Purchase pages.
2.	Show entries	Dropdown list	To select how many entries to be displayed in one page. (Entries of 10, 25, 50, 100).
3.	Export To	Button	To export the records into CSV or Excel format.
4.	Search	Text Box	To search anything related.
5.	Refresh	Button	To refresh the records.

Customer

The screenshot shows a web application interface for viewing customer reports. It includes a navigation bar with tabs for 'Item', 'Customer', 'Sale', and 'Purchase'. Below the navigation bar, there is a section titled 'Reports' with a 'Refresh' button. A dropdown menu allows users to select the number of entries to display (currently set to 10). Two buttons, 'CSV' and 'Excel', are provided for exporting the data. A search bar is located on the right side of the interface. The main content area displays a table of customer records with columns for Customer ID, Full Name, Email, Phone (mobile), Phone (work), Address, Address 2, and City. The table shows 5 entries. At the bottom, there is a pagination control showing 'Showing 1 to 5 of 5 entries' and buttons for 'Previous', '1', and 'Next'.

1 ← Item Customer Sale Purchase

2 ← Show 10 entries

3 ← CSV Excel

4 → Search: []

5 → Refresh

Customer ID	Full Name	Email	Phone (mobile)	Phone (work)	Address	Address 2	City
43	Ng Xin Ni	xinni75@gmail.com	1128139195	1113111311	7, Jalan 1, Taman Sungai Besi	Sungai Besi	Kuala Lumpur
44	Liew Li Jin	lijin@gmail.com	1132425262	125438769	1-1, Taman Tasik damai	Puchong	Kuala Lumpur
45	Ming Xuan	mingxuan@gmail.com	124353663	124567890	2, Jalan 2, Taman Bestari	Sri Petaling	Kuala Lumpur
46	Desmond Foo Chi Ping	desmondfoo@gmail.com	129090898	128989098	3-3, Jalan 3/149J, Taman Cheras	Cheras	Kuala Lumpur
47	Daniel	daniel@gmail.com	128765987	124563789	4, Jalan 5a/1, Taman Dua	Ampang	Kuala Lumpur

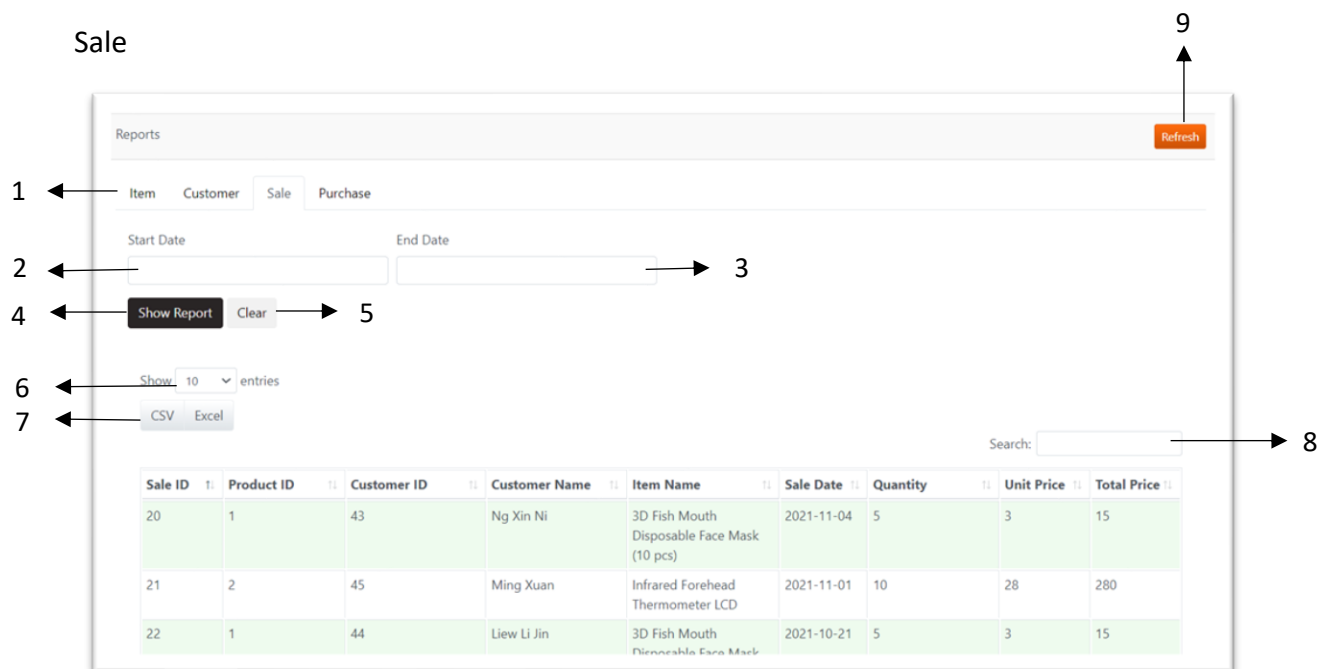
Showing 1 to 5 of 5 entries

Previous 1 Next

The Customer records can be export to CSV or Excel file.

Users can choose to show entries.

No.	Name	Type	Description
1.	Reports Navigation	Navigation	To navigate through Item, Customer, Sale and Purchase pages.
2.	Show entries	Dropdown list	To select how many entries to be displayed in one page. (Entries of 10, 25, 50, 100).
3.	Export To	Button	To export the records into CSV or Excel format.
4.	Search	Text Box	To search anything related.
5.	Refresh	Button	To refresh the records.



The Sale records can be export to CSV or Excel file.

Users can choose to show entries.

No.	Name	Type	Description
1.	Reports Navigation	Navigation	To navigate through Item, Customer, Sale and Purchase pages.
2.	Start Date	Date Picker	To select the start date to filter reports.
3.	End Date	Date Picker	To select the end date to filter reports.
4.	Show Report	Button	To confirm showing the report with selected dates.
5.	Clear	Button	Clear selected dates.
6.	Show entries	Dropdown list	To select how many entries to be displayed in one page. (Entries of 10, 25, 50, 100).
7.	Export To	Button	To export the records into CSV or Excel format.
8.	Search	Text Box	To search anything related.
9.	Refresh	Button	To refresh the records.

Purchase

1 ← Item Customer Sale Purchase

2 ← Start Date End Date → 3

4 ← Show Report Clear → 5

6 ← Show 10 entries

7 ← CSV Excel

8 ← Search:

9 Refresh

Purchase ID	Product ID	Purchase Date	Item Name	Quantity	Unit Price	Total Price
54	1	2021-11-04	3D Fish Mouth Disposable Face Mask (10 pcs)	15	3	45
55	2	2021-11-04	Infrared Forehead Thermometer LCD	10	27.99	279.9
Total				25 (25 total)	30.99 (30.99 total)	324.9 (324.9 total)

The Purchase/Restock records can be export to CSV or Excel file.

Users can choose to show entries.

No.	Name	Type	Description
1.	Reports Navigation	Navigation	To navigate through Item, Customer, Sale and Purchase pages.
2.	Start Date	Date Picker	To select the start date to filter reports.
3.	End Date	Date Picker	To select the end date to filter reports.
4.	Show Report	Button	To confirm showing the report with selected dates.
5.	Clear	Button	Clear selected dates.
6.	Show entries	Dropdown list	To select how many entries to be displayed in one page. (Entries of 10, 25, 50, 100).
7.	Export To	Button	To export the records into CSV or Excel format.
8.	Search	Text Box	To search anything related.
9.	Refresh	Button	To refresh the records.