

Minutes of meeting

25/05/2023

Participants: Mihail, Desislav, Stanislav, Atanas

Technical teacher: Olga Makoveeva

Subject: Group Project Improvements

Dear Ms. Makoveeva,

I wanted to provide a brief summary of our group meeting for the project. We discussed with you the importance of having defined roles in the meetings, such as a leader, who actively discusses the group's current situation, and a secretary to record the meeting minutes.

We received advice on how to approach the group project, especially at the onset, when it's crucial to gather as much information from the client as possible. Another key point was the importance of not rushing into coding; instead, we should take our time to plan thoroughly to ensure the project progresses smoothly.

Your feedback during our meeting was greatly appreciated. Thank you for your attention.

Best regards,
Group 6.