

Type of article (Original article, Review article, Research report, Letter paper)

WIMBA JOURNAL FORMAT SAMPLE FILE

Subtitle for the title (if applicable)

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ABSTRACT

In this paper we describe the formatting requirements for Wimba Journal. These include the formatting of table captions and the formatting of references. Every submission should begin with an abstract of about 150 words, followed by a set of keywords of 3-5 words. The abstract is written in English and it should be a concise statement of the problem, approach and conclusions of the work described. It also should clearly state the paper's context, arguments, research methods (if applicable) and findings, written using 11 point Calibri font, single line spacing. The keywords are written in italic.

Keywords: Instruction of format, Journal articles, Camera-ready format

1. INTRODUCTION

Articles of Wimba Journal cover the field of Visual Communication, such as: visual language, heritage-related design, illustration, typography, photography, animation, advertising, branding, corporate identity, sign systems, logo, packaging design, movies or games. The article should be written in the even-numbered pages and not exceeding a total of 40 pages, which includes abstract, all tables and figures as well as a list of references. Guidelines in article layout template have been prepared in the form of a Microsoft Word (docx) for more detailed information.

The content of the article is the authors' original work that has never been published in print or online. The article is also not being submitted to another journal, as evidenced by the statement from the author.

Types of articles accepted by the Wimba Journal are divided into:

1. *Original article*, which is based on the authors' independent and original research. The number of page of this article is between 16 to 40 pages.
2. *Review article*, which is a review of a phenomenon based on the analysis of relevant literatures and similar studies that have been done previously, and should be within 16 to 24 pages.
3. *Research report*, which contains the

report of a study conducted by the authors, and should be within 16 to 24 pages.

4. *Letter paper*, which contains research submissions/proposals that will/is being conducted by the authors, and should be within 4 to 10 pages.
5. *Independent article*, which contains an overview within the theme in the field of visual communication, written with a different format to those of academic writings. It should be within 10 to 16 pages.

2. LITERATURE REVIEW

2.1. Writing Method

The article for the Journal consists of the introduction, contents, findings or conclusions and a list of reference. Titles, sub-titles (if necessary), authors' names, affiliation and mailing address should be listed in the first page of the article, followed by the abstract and keywords.

The abstract should be written in about 150 words, followed by a set of keywords of 3-5 words. The abstract is written in English and it should be a concise statement of the problem, approach and conclusions of the work described. It also should clearly state the paper's context, arguments, research methods (if applicable) and findings, written using 11 point Calibri font, single line spacing. The keywords are written in italic.

The content of the article can be written

in Indonesian or English, and prepared in a format according to the Wimba Journal provisions in ISO B5 size (176mm x 250mm), two columns with Calibri font size of 11 points for the whole text and information, using justified format. For an article in Indonesian language, the title is written in Indonesian with abstract, including keywords, in English. For articles in English, then all content is written in English.

2.1.1. Article layout

Page margins are as follows: the top (20mm), bottom (20mm), left (15mm), right (20mm) and the distance between columns (10mm). All fonts are set in Calibri. The first page of the article contains a description of the type of articles written on the top left (header), 10 point, italic. The title is centered, 14 point, bold, single space. Subtitles (if any) refer to the format of the title, 12 point, bold. The authors names are placed at a distance of one double space under the titles/sub-titles, centered, 11-point, normal. Each author's name is followed by a sequence of numbers, written in superscript as an affiliate referral.

Affiliation and email address of the author(s) is placed at a distance of one single space under the name, centered, 9-point, italic, with the appropriate sequence number. Affiliation refers to the official institution that represented each author at the time of writing the

article. Inclusion of more than one affiliation for each author is allowed.

Abstract in English is placed at a distance of one double spaced below the affiliation and mailing address, starting with the title (Abstract), centered, 11 point, bold. The abstract should be written directly below the title, justified, 11 point, normal, single-spaced. Key words in English are placed at a distance of one single space below the abstract, the left, 11 point, italic.

The content of the article always starts on page two (the left page). All parts, except the abstract must be numbered consecutively in the format of 1, 2, 3, and so on. The entire sub-section (if necessary) also are numbered sequentially in 1.1, 1.2., 2.1., 2.2. format.

2.1.2. Section and Sub-section titles

The title of the article's section is written entirely in capital letters. The title for the first sub-section level is written with a capital letter at the beginning of each word (except conjunctions). Title for the second level of sub section and so on is written in capital letters in the first word only. The entire titles to parts and sub-parts are in bold. The title and sub-title should be no more than three levels.

2.2. Figures and Tables

All figures, including photo, are provided with caption at the bottom of the figure, while the entire caption for tables are

placed above the tables, centered. All captions should follow the following format: Figure 1 Caption for Wimba Journal and Table 1 Specification Table for Wimba Journal. All images and tables are numbered sequentially according to their appearance in the article and are placed as close as possible to the content of articles that refer to images and/or tables. Each caption should state the source or reference.

2.2.1. Figures and tables placement

Figures and tables are preferably of having a maximum size equal to the width of the margin between columns (65,5mm) and are placed in the middle (centered).

For figures and tables that are wider than the width of the page, they should be placed in the middle (centered) of the page, occupying the two columns. The placement of two small pictures side by side is allowed.

Table 1. Specification for Wimba Journal

Questions	Responses	
	M	SD
Q1. Camera-ready format	5.35	1.70
Q2. Guide for authors	4.37	1.71
Q3. Information on images and tables for Journal of Wimba	4.68	1.54



Figure 1 Caption for Wimba Journal
Source: Authors, 20XX

2.2.2. Image quality

Each figure must be in good condition and worthy of publication (related to the quality and resolution of the image such as sharpness and quality of the line) with a minimum resolution of 200 dpi for black and white display (gray scale). Please avoid figures with low resolution (72 dpi) from the internet, but if it is the case, as long as the authors can improve the picture quality for publication, then it will be allowed.

Images that require to be presented in full color for print version can be allowed with special financing charged to the author and the amount will be determined later by the editor. As for authors who choose to display color figures for online edition while maintaining black and white figures for the print edition, there will be no additional charge.

3. METODOLOGY

Citations in the Wimba Journal use the Vancouver system. Reference in the text is written immediately following the citation and should be numbered in accordance to its appearance. It should be placed in square brackets, such as [1], [2]. References that appear sequentially or in order are combined with starting and ending numbers, connected with a hyphen (-) in the middle, such as [2-6] or [4-8, 10, 16]. For example: ... visual language is defined as language that dominated by the visual elements to communicate the idea/notion [1].

All references in the text are written at the end of the article. They should be arranged in the order of their appearance in the text and be numbered in square brackets, such as [1], [2], followed by reference information that is written using Vancouver system. Some examples of the reference format can be found at the end of these instructions.

4. DISCUSSION

Articles which are submitted in hard copy/printed form consist of the original and two copies, printed on A4 size paper. All articles along with submission form and cover letter are to be included in a sealed envelope and addressed to:

Wimba Journal Editorial Office

KK Komunikasi Visual dan Multimedia
Fakultas Seni Rupa dan Desain

Institut Teknologi Bandung

Gedung Desain Lt. 3

Jl. Ganesha 10, Bandung, Indonesia

Tel/Faks. (022) 251 6567

For submission in the softcopy/digital form can be in the Microsoft Word (doc/docx) or Adobe Reader (pdf) format. One copy of the article along with submission form and cover letter should be sent to Wimba Journal Editorial Office's email:

jurnal_wimba@yahoo.com

5. CONCLUSION

All submitted articles will go through a review process by Wimba Journal reviewers. Articles that are accepted then will be published in both of print and online (under preparation) edition of Wimba Journal, which is scheduled to be published twice a year.

6. ACKNOWLEDGEMENTS

Authors of the article may express appreciation to the organizations or persons who are important in the research and writing process of the articles. The acknowledgments should be written at the end of the article before the references.

7. REFERENCES

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