**PENGAJUAN DANA KEPERLUAN KANTOR**

FORM K2

Bulan : {{monthyear}} Cabang : {{company}} No. Pengajuan : {{document\_number}}

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Nama Barang Cetakan** | **Satuan** | **Qty Pemakaian Terakhir** | | | | **Rata-rata Pemakaian** | **Buffer 50%** | **Sisa Stok** | **Jumlah Yg Harus Dibeli** | **Penawaran Harga** | | | **Jumlah Nominal (Rp.)** |
| **{{month3}}** | **{{month2}}** | **{{month1}}** | | **Vendor 1** | | **Vendor 2** |
| {%tr for item in items %} | | | | | | | | | | | | | | |
| {{item.get(‘no’)}} | {{item.get(‘product\_name’)}} | {{item.get('product\_uom')}} | {{item.get('qty\_usage\_last\_month3')}} | {{item.get('qty\_usage\_last\_month2')}} | | {{item.get('qty\_usage\_last\_month1')}} | {{item.get('qty\_avg\_usage')}} | {{item.get('qty\_buffer')}} | {{item.get(‘qty\_available')}} | {{item.get('product\_qty')}} | {{item.get('estimated\_cost1')}} | {{item.get(‘estimated\_cost2')}} | | {{"%.2f"|format(item.get('net\_price\_subtotal'))}} |
| {%tr endfor %} | | | | | | | | | | | | | | |
| **TOTAL** | | | | | | | | | | | | | | {{items|sum(attribute=’net\_price\_subtotal’)}} |

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| --- | --- | --- | --- | --- |
| Dibuat Oleh | Diperiksa Oleh | Diketahui Oleh | Menyetujui | |
|  |  |  |  |  |
| {{skkcb}} | {{fs}} | {{cob}} | {{rbccm}} | {{purch\_mgr}} |
| Sekretaris & Personalia | FS | Chief Of Branch | RBCCM | Purch. Manager |

Note : FS wajib memeriksa kartu stok untuk melihat kesajaran pengajuan sebelum menandatangani pengajuan