

## Employee Request Form [ERF-20010000013]

Jabatan/ Position	Operator	Unit Kerja/ Company Unit	IS - INDO SUSEMI
Jml dibutuhkan No. of Required	4	Cabang/ Branch	INDOMAS SUSEMI
Jenis Pekerjaan/ Job Title	NON STAFF	Divisi/ Division	PSO
		Bagian/ Departement	PRODUCTION
		Lokasi Kerja Work Location	BEKASI

## Deskripsi Tugas / Job &amp; Role description

silakan memberikan deskripsi pekerjaan / peran (lebih detail, lebih baik) akan dikomunikasikan dengan calon kandidat /  
*kindly provide a description of the job/role (the more details, the better) to be communicated with prospective candidate*

Berpengalaman di produksi dan packing

## Persyaratan Jabatan / Job Requirement

Pendidikan/ Education	SEKOLAH MENENGAH KEJURUAN (SMK)	Jurusan/ Major	OTHER []
Pengalaman/ Experience	0 - 1 Year		
Syarat lainnya/ Other Requirement	Bisa mengoperasikan mesin produksi seperti cutting, punch dan section 1-2		

## Perkiraan Gaji / Salary Budget

Gaji Bulanan/  
Gross Salary 0  
Fasilitas Lain/  
Other Facilities  
Keterangn/  
Remark

## Status Karyawan / Employment Base

Status/  
Employment Base Contract  
Periode Kontrak/  
Contract period Contract for 15 Months  
Alasan/  
Reason Replacement, Text: Menggantikan karyawan HMK yaitu Moch faisal, Nunuk Aji, Asep nurjaya dan ahmad sadeli

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Requisition  
Submitted by :  
Hiring Manager,

Requisition  
Approved by :  
Line Manager 1,

Requisition  
Approved by :  
Line Manager 2,

Requisition  
Approved by :  
Line Manager 3,

Name : FITRI NOVIANI  
Position : User Creator (0)  
Date : 13.01.2020 [13:1:0]

Name : NANIK  
WARDINI  
Position : Line Manager 1  
(1)  
Date : 21.01.2020 [16:1:0]

Name :  
Position :  
Date :

Name : ADITYA EKA  
Position : Plant Manager  
(11)  
Date : 22.01.2020 [18:1:0]

Acknowledge &  
Approved by:  
HRBP,

Acknowledge &  
Approved by:  
Management Commintte,

Acknowledge &  
Approved by :  
HR Director,

Acknowledge &  
Approved by :  
Business Head ASEAN

Name : YONGKI  
VEREMIA  
Position : HRBP (3)  
Date : 21.01.2020 [17:1:0]

Name :  
Position :  
Date :

Name :  
Position :  
Date :

Name :  
Position :  
Date :