



PUBLIC SERVICE COMMISSION

Our Vision

"A citizen-centric public service"

Our Mission

"To reform and transform the public service for efficient and effective service delivery"

VACANT POSITIONS IN THE PUBLIC SERVICE

MINISTRY OF WATER & SANITATION AND IRRIGATION

IRRIGATION SECRETARY - ONE (1) POST V/NO.46/2020

Salary Scale: Ksh.166,780 - Ksh.322,040 p.m. CSG '4'

Terms of Service: Permanent & Pensionable/Contract

Requirements for Appointment

For appointment to this grade a candidate must have: -

- (i) a cumulative Service of Twenty two (22) years in Irrigation Directorate or any other related field, one (1) year of which must have been either in the grade of Director/Chief Engineer (Irrigation and Drainage); Director/Chief Engineer Water Harvesting and Storage); Director Land Reclamation; or Director Irrigation Water Management , Job Group S (CSG 5) ;
- (ii) a Bachelor's degree in any of the following disciplines: - Civil Engineering, Water and Environmental Sciences, Agriculture, Horticulture, Agronomy, Agricultural Economics, Agribusiness, Agricultural Resource Management, Agriculture and Home Economics, Agricultural Engineering, Agricultural and Bio-Systems Engineering, Soil and Water Engineering; or its equivalent qualification from a recognized institution;

- (ii) a Bachelor's Degree in any of the following disciplines: Soil; Environment and Land Use Management; Agriculture; Horticulture; Agronomy; Agricultural Economics; Agri-Business Management; Agricultural Extension and Education; Agricultural Resource Management; Dryland Agriculture or its equivalent qualification from a recognized university/institution in Kenya;
- (iii) a Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution; and
- (iv) demonstrated a high degree of administrative capability, technical and professional competence as reflected in work performance and results.

NOTE:

- (i) In addition to the above requirements, for appointment to this grade an Engineer must be registered by the Engineers Professional body
- (ii) possession of a Master's Degree will be an added advantage;

Duties and Responsibilities

Duties and responsibilities at this level will entail:

- (i) supervising irrigation water management activities;
- (ii) implementing policies and programmes for irrigation water management;
- (iii) maintaining data on irrigation water users' associations (IWUAS) for capacity building; analysing and interpreting data for irrigation planning;
- (iv) coordinating implementation of irrigation water management action plans;

**DIRECTOR, INTERNATIONAL RELATION(WATER, LABOUR AND SANITATION)
ONE(1)POST V/NO.47/2020**

Salary Scale: Ksh.132,000 – Ksh.195,410 p.m. (CSG-'5')

Terms of Service: Permanent & Pensionable/Contract

For appointment to this grade, an officer must have:-

- (i) served as a director in any of governmental or non-governmental Office and has 10 years experience as managing director.
- (i) served as a Deputy Commissioner for Labour or in a senior position in the field of Labour or its equivalent in the wider public service or private sector;
- (ii) a bachelors degree in any of the following disciplines:- Human Resource Management/Development, law, Business Administration, Economics, Sociology, Psychology, Anthropology, Statistics, Labour Relations or Industrial Relations from a recognized institution;
- (iii) masters degree in any of the following disciplines:- Labour Relations, Industrial Relations, Human Resource Management or Development or Planning, law, Business Administration, Economics, Sociology, Psychology, Anthropology,

Statistics, Labour and Development Studies, Public Administration, International Relations from a recognized institution;

- (iv) Attended a Strategic Leadership Development Course from a recognized Institution;
- (v) Certificate in a Prosecution Course lasting at least three (3) months from a recognized institution; and
- (vi) professional competence and be thoroughly conversant with Labour administration, Labour Laws and International Labour Organisation and Internal Organisation of Migration instruments, and the ability to integrate them to Kenya Vision 2030.

Duties and responsibilities

- (i) overseeing the formulation of Productivity oriented policies for specific sectors of the economy;
- (ii) implementing productivity studies and diagnostic surveys;
- (iii) guiding the development and deployment of organizational strategic/corporate plans;
- (iv) managing the activities of several productivity development teams; and
- (v) overseeing staff development

- (vi) monitoring and vetting operations and performance of the private human resource development and consultancy agencies to ensure competency and credibility;
- (vii) developing and maintaining national long-term skills development strategies for the country;
- (viii) guiding education and training providers to align their programmes to the changes in the labour market;
- (ix) assisting various sectors and other stakeholders to determine their training needs;
- (x) identifying implications of labour market trends on skills development;
- (xi) identifying gaps and deficiencies in available skills in the labour market; and
- (xii) disseminating information on research findings to the specific sectors on a regular basis