



CABUG-OS, THERESA ANDREA ZAPICO

Present Address:	106 Sto. Niño Lapasan, Cagayan de Oro City
Birthdate:	August 15, 2000
Phone Number:	+63927-753-0459
Email Address:	andreatheresa.2020@gmail.com
Reference Code:	SMR-004-19306053
Requestor:	Lynie Sollano
Client Site:	CDO Downtown Premier
Date Submitted:	April 22, 2025

FOR THE EXCLUSIVE USE OF SM STORE

COMPREHENSIVE ASSESSMENT

Verification Type	Information Source	Verification Status				Date Closed	Color Code
		Complete	Closed	N/A	Pending		
Address Check (Phone Confirmation Only)	Marriel Cañido	✓				04/16/2025	CLEARED
Academic	PHINMA Cagayan de Oro College	✓				04/22/2025	CLEARED
Employment	Sports Central	✓				04/16/2025	CLEARED
	McDonalds	✓				04/22/2025	CLEARED
Character Reference	Hazel Grace Barba Abrio	✓				04/16/2025	CLEARED
	Anna Lisa Mansulay	✓				04/16/2025	CLEARED
Recommendation / Character Scale:		<u>CLEARED</u>					

COLOR CODE:	CLEARED	FOR REVIEW	FAILED
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ANALYSIS REPORT

ADDRESS CHECK

Complete Address: 106 Sto. Niño Lapasan, Cagayan de Oro City	
Contact Person and Relationship:	Marriel Cañido – Neighbor +63975-428-0304
Remarks:	The above address is our subject's present residence, living with her family, owned a house.

ACADEMIC CHECK

School / University: PHINMA Cagayan de Oro College – Max Suniel Street Carmen Cagayan de Oro City, Misamis Oriental				
Color Code:	CLEARED	Informant:	Nova Piloteo – Records Clerk	+63955-401-0299
Remarks:	Upon verification, the informant stated that the candidate is a bonafide student at the said institution and took up Bachelor of Science in Hospitality Management.			

EMPLOYMENT HISTORY

Company 1: Sports Central	
Complete Address:	Osmeña, Cagayan de Oro City
Informant:	Frankie Salceda – Officer In – charge/ Verification In Charge +63955-469-3641
Remarks:	Data collated shows that the candidate is a former employee at Sports Central as Sales Clerk. She was hired from October 06, 2023, until March 20, 2024. She resigned voluntarily with no known derogatory record on file upon leaving.

Company 2: McDonalds/Golden Arches Development Corporation	
Complete Address:	Cogon, Cagayan de Oro City
Informant:	Ella Almario – HR Specialist 88888-500
Remarks:	Verified information shows that the candidate is a former employee of the company. She was hired on May 05, 2022 – March 20, 2023 and held the position as Service Crew. She cleared upon leaving.

CHARACTER REFERENCES

Character Reference 1: Hazel Grace Abrío	
Position:	Office Staff at Beacon Gee Movers Logistics Corporation
Contact Information:	+63967-615-8712
Remarks:	<p>"The candidate is my former colleague at McDonalds, and I've known her for almost 5 years. I can say that she is hardworking, reliable and dedicated to her job responsibilities. Also, she has no attitude problem and is easy to work with. I can highly recommend her for any possible employment."</p> <p>Performance Rating: 8.5</p>



Character Reference 2: Anna Lisa Mansulay	
Position:	Housekeeper at Luxx Hotel
Contact Information:	+63997-165-7785
Remarks:	"She is my former colleague at Sports Central and we've known each other for almost 6 months. She is focused on work, attentive and well – oriented in her duties. Furthermore, she can be able to work with less supervision. She is recommendable for any possible employment." Performance Rating: 8.0


RISK LEVEL:

Based on the General Information's gathered at source and at field, subject is assessed with a **LOW RISK LEVEL**.

PRIVACY POLICY

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Prepared by:


Ms. Jecelle Manligoy
Data Analyst

Noted by:


Ms. Leny Palgan
Accounts Officer / POC