

Annexure "F"

Syllabus for Written test (Objective Type)

Marks: 80

Time: 80 Minutes

Unit I General English

20 Marks

- (i) Comprehension
- (ii) Editing / Proof Reading.
- (iii) Rearranging of jumbled sentences
- (iv) Narration
- (v) Modals
- (vi) Articles
- (vii) Paragraph writing with blanks to be filled in with the following
 - i. Phrases
 - ii. Pronouns
 - iii. Homonyms/Homophones etc.
- (viii) Clauses
- (ix) Punctuation
- (x) Synonyms and antonyms
- (xi) Idioms and phrases.
- (xii) Uses of Prepositions
- (xiii) Active & Passive Voice

Unit II General Awareness with special reference to JK UT 20 Marks

- (i) Current Events of National and International importance
- (ii) Political & Physical divisions of India
- (iii) Indian Culture, Heritage and Freedom Struggle/Movement.
- (iv) Demography- Census, its feature and functions.
- (v) Important Rivers & Lakes in India.
- (vi) Weather, Climate, Crops, Means of Transport of India.
- (vii) J&K UT
 - a) History
 - b) Economy
 - c) Geography- (Weather, Climate, Crops, Rivers, Lakes, Flora, Fauna etc.)
 - d) Heritage & Culture
 - e) Important Tourist Destinations

Unit III Numerical and Reasoning Ability

20 Marks

Basic Arithmetic:

- (i) Number System
 - (ii) Percentage
 - (iii) Average
 - (iv) Profit & Loss
 - (v) Ratio & Proportion
 - (vi) Time & Work

Reasoning:

- (i) Number series
 - (ii) Letter series
 - (iii) Coding decoding
 - (iv) Direction sense
 - (v) Blood relations
 - (vi) Mathematical reasoning
 - (vii) Speed, Distance and Time
 - (viii) Statements and conclusions.

Unit IV Basic Concepts of Computers **20 Marks**

- (i) Fundamentals of computer sciences
 - (ii) Hardware & Software
 - (iii) Input and output devices
 - (iv) Operating system
 - (v) M.S Word,M.S Excel, M.S Acess and Powerpoint Presentation
 - (vi) E mail & Internet