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Paper Code :DMB-116

Roll No.

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MBA-1
1st Year Examination, Academic Batch 2018

Time : 3 Hours]

[Max. Marks : 100

Note. (A) Attempt any **five** questions. Minimum two questions are compulsory from each section.

(B) Each question carries equal marks. (20*5)

SECTION-A
Principle of Management

Q1. What is forecasting? Write down the features, elements, advantages, limitations & types of forecast?

Q2. Define organization. What are the principles of organization? What are the steps in organization? Differentiate between formal and informal organization.

Q3. What is communication? Write down the importance, process and barriers to communication.

Q4. Define training. Explain types of on the process.

SECTION-B
Human Resource Management

Q5. Define HRM. What are its functions and objectives? Also outline the policies and principles of HRM.

Q6. What is Human Resource Planning? Write down the benefits of HRP, the various factors affecting HRP. Also state the problems faced in HRP.

Q7. What do you understand by trade unions? Explain the characteristics, functions and problems faced by trade unions.

Q8. Write detail notes on (any two):

A) Performance appraisal

B) Promotions

C) Transfers

D) Grievance procedure