Roll No.

M.Sc. (DFSM)-10

2nd Year Examination, Academic Batch 2016-17

Understanding Computer Application

Time : 3 Hours]   *[Max. Marks : 100*

Note. *Attempt any **Five** questions. All questions carry equal marks.*

Q.1 What is computer? Describe the various components of a computer.

Q.2 Discuss various features of windows operating system.

Q.3 How to manage files and folders using windows explorer?

Q.4 Explain the internet tools? Discuss the various services offered by the internet.

Q.5. How different type a user can view a document? What is a print preview format painter?

Q.6. What is mail merge? What is Presentation template? How can you add video into a presentation?

Q.7. Fill in the blanks:-
(a) A group of cells on which an operation is to be performed_____.
(b) A commonly used calculation that is built into the spread sheet_____.
(c) Contains the main menu and the edit line_____.
(d) A Number that can be used in Mathematical operation_____.
(e) An equation entered into the spread sheet by the user_____.

Q.8. What are the computers maintains issues we should remember to prevent Problems? How do we trouble shoot a modem.