

Kumudha M.R

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Career Objective:

Solutions-driven business analyst with experience leading cross-functional teams in the development, documentation and delivery of process innovations driving the attainment of business goals. Seek opportunities to transform company practices into fresh, cost-effective solutions leading to more efficient operations.

Professional Experience:

Company Name : Fidelity Business Services India

Designation : Lead Business Analysis

Duration : Jan 2019 – Till Date.

Job Profile:

LIAISON & COMMUNICATION

- Being the main point of contact with Product Managers in order to elicit, analyse, and validate complex business requirements for the software we're building.
- To Provide input to the Roadmap planning and prioritization activities
- Control change from Product Managers that could affect the business case.
- Document and translate the business requirements into detailed user stories for our UX and development teams with supporting diagrams, Acceptance Criteria and Rationales.
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AGILE & SCRUM

- Act as a proxy for the Product Managers as the key point of contact with the development teams to answer their questions about the requirements.
- Being accountable for maintaining a quality backlog of user stories, through activities such as backlog grooming.
- Providing input to the prioritisation of the backlog to make sure the development teams are working on the right things in the right order.
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BUSINESS ACUMEN

- Being accountable for the quality of your work, ensuring it's delivered within agreed procedures and timeframes.
- Looking at how we're working and suggest how we can do it even better!

Company Name : Societe Generale Global Solution Centre

Designation : Senior Analyst

Duration : Dec 2014 – Jan 2019.

Job Profile:

- Playing a key role in Security Business Operation Custody Compliance Control team
- Performing secondary research on Equity, Fixed Income, Derivatives products to ensure fund is following the investment limit
- Coordinating with various team (like security data management, reconciliation middle office and business analyst team) for the smooth flow of operation and on time delivery
- Researching on regulatory controls on fund portfolio to ensure fund is following AMF guideline (French Financial Market Regulatory authority).
- Auditing the portfolio to ensure fund is respecting Liquidity risk, Market risk, Funding risk, reconciliation of security with treasury operation, Fund accountant and depository etc.
- Highlighting and informing all the stakeholders about the research findings
- Conducting various research and provide the report within the given time period using the various research portal like Bloomberg, Thomson, Morning Star etc.
- Escalating all the deviation to statutory auditor and AMF as per the escalation matrix.
- Suggesting necessary changes to business analyst team in order to make the changes in the system for increasing the process efficiency and risk mitigation, Using tool Bloomberg, Morning Star, LIPPER BOURSORAMA etc.
- Coordinating with various team in order to get data for analysis and reporting.
- Researching on fund income distribution of funds
- Ensuring Fees and commissions are being charged as per the contract (prospectus).
- Preparing monthly KPI dashboard for the team and publishing it to top management in governance call
- Facilitating training for the new joiners, Conducting evaluation test for the team.
- Making improvement plan for focus group
- Performing quality check for the team

Career Highlights:

- Migrated Two projects successfully from onshore
- Key member in the Pilot batch
- Societe Generale: Best Team engagement activities planner

Company Name : *The Royal Bank of Scotland*

Designation : Process Executive

Duration : July 2012 – Dec 2014.

Job Profile:

Client : ABN AMRO Bank N.V. Amsterdam.

- Rate fixing / Settlements/ Brokerage for (IRS, CCS & commodities like Oil, Metal, Power)
- Settlement of all Interbank counterparties.
- Interaction with various departments to includes Counterparties, middle office, Client Reps, Process management team and settlements groups.
- Liaising with relevant departments to ensure that the trades are pre-matched before Value date.
- Investigation and resolution of trade discrepancies in respective markets.
- Ensure timely and accurate reporting of trade queries to middle office, matching of trade instructions with counterparties.
- Ensuring completion of day to day work with the agreed SLA.
- Comparing the data for Pre-Matching with the fails and reporting to the managers.

Expertise:

- Project management and coordination including planning, research analysis and implementation
- Managed a project in the absence of the lead and ensured the continuation of the project
- Proficient in all aspects of the System Development Life Cycle (SDLC)
- Managing client requirements and delivering optimal solutions within the constraint of time/cost exceeding customer expectations.
- Strong customer focus with emphasis on delivering quality solutions
- Successfully able to proactively address team issues and implement resolutions as needed
- Proficient at creating detailed Data Flow diagrams, Use Cases and sequence diagrams
- Hands on exposure to User Accepting Testing (UAT), writing Test Plans, Test Cases and performing functional testing
- A proven track record of negotiating, building and managing strategic relationships.

Career Highlights:

- Awarded Spot ovation for excellence at work.

Technical Skills:

- Murex Enigma
- Kodak Kovis
- Intellematch
- Lotus Notes
- Bloomberg
- Microsoft Office

Project Details:

- Summer Project: A study on Post Training Evaluation at Bharat Petroleum Corporation Ltd, Chennai.
- Duration: July – August 2011

Certification Course:

- Certified Industrial Accountant from The Institute of Computer Accountants, Chennai.

Paper Presentation:

ISBN: 978-81-920303-2-6

Name of the Book: Managerial Challenges in Business. Topic: Electronic Human Resource.

Personal Strength:

- ✓ Goal Oriented
- ✓ Ability in fast learning
- ✓ Flexible & Adaptable Personality
- ✓ Smart Working & good initiator

Educational Qualification:

- Master of Business Administration from Madha Engineering College, (Anna University Chennai)
- Bachelor of Commerce, Justice Basheer Ahmed Syed College for Women, (Madras University Chennai)

Personal Profile:

Date of Birth : 24.09.1990

Nationality : Indian

Languages known : English, Hindi, Kannada, Tamil

Declaration:

I do hereby declare that the particulars of information and facts stated herein above are true, correct and complete to the best of my knowledge and belief.

(M.R.KUMUDHA)

Place:
Date: