

Candidate Portfolio	Current offer status (Holding/InDiscussion/Final Stages)	No
	Bench/Market Profile	Market
	Has the candidate been interviewed for PwC with respect to any role in the last 3 months' (Yes/No)	NO
Skill Portfolio	Key Skills	<ul style="list-style-type: none"><li>▪ Cash</li><li>▪ Healthcare</li><li>▪ posting</li></ul>
	Communication Skill Rating (0-5)	4
	Technical Skill Rating (0-5)	4
1st Connect with the candidate		
Date & Duration	16 <sup>th</sup> Dec 2022, 15 Minutes	
Summary	<ul style="list-style-type: none"><li>• I have done MBA in Finance and I have 9+ Years of experience in US healthcare, As a Sr Process Associate in Hinduja Global solutions and COFORGE. I use to handle the premium payment of the customer and company, so I had experience in handling different mode of payment like Lockbox, ACH, Credit card, Wire payment, and check payments. i also have experience in Tax form validation where we handle different forms like W9, W8, W8Ben, B-notice, Signature Card and others. I also use to give training for the new joiners and use to handle the reports and Team.</li></ul>	
2nd Connect with the candidate		
Date & Duration	16 <sup>th</sup> Dec 2022, 5 Minutes	
Summary	<ul style="list-style-type: none"><li>•W8 Tax forms like W-8BEN, W-8BEN-E, W-8ECI, W-8EXP AND W-8IMY and B notice form<ul style="list-style-type: none"><li>• Receiving the check from the bank which are not auto process or debited we will Identify the right person and we process it.</li><li>• Receiving the payment like lockbox payment (like check), Wire payments. ACH, credit card.</li><li>• Verify the signature and validating the customer details in ACE application.</li></ul></li></ul>	

## RAGHU B

### **E-Mail id:**

raghu8009@gmail.com

### **Mobile: +**

919901131321

919980874944

### **Address for communication:**

#24/1 15th Cross  
MTS layout  
Kengeri satellite town  
Bangalore-560060.

### **Personal profile:**

DOB: 28-08-1986

Sex : Male

Nationality: Indian

Marital Status: Married

### **Permanent Address:**

s/o G G Basavanna  
Gowdhalli (v)  
Yelandur (T)  
Chamarajnagar (D)  
Karnataka State.  
Pincode:571441

## **CURRICULAM VITAE**

### **CAREER OBJECTIVE**

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills. Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

### **Achievements:**

- Achieved Quarterly "Busy Bee" award & Monthly "Top Gun" awards as performer of the month and "Mentor" award for training that are new to the process.
- Received appreciations for identifying duplicate payments and awarded as perfect service Ambassador

### **WORK EXPERIENCE in Coforge:**

From 1-august-2016 I have been working with Coforge BPS Pvt Ltd. (SLK Global solution) in US Banking process in perform the below assigned roles:

#### **Below are the roles and responsibility performed:**

Reviewing & analyzing the request received from the leading bank of a Commercial borrower of a Syndicated deal, audited the remittances received and up gradation of portfolios account participated on behalf of agent banks like JP Morgan, Wells Fargo, Bank of America, HSBC, City bank and etc.....

- Reviewing Loan Agreement made between the Bank and the Borrower includes SYNDICATE LOAN. Checking the amendments made before getting them applicable to accounts of JP Morgan, Wells Fargo, Bank of America, HSBC, City bank's portfolios.
- Checking with the leading bank for pending remittances and update the portfolios accordingly.
- Analyzing the Agent Bank, Obligor name, obligor number, Loan type, Facility type, Effective date and Transaction details.
- Performs various syndicated loans related activities like Interest Payments due on Syndicated loan, which include Base rate Interest, Libor interest and other loan related fees including SBLC and UNUT Fees.
- Processing day-to-day tasks (Repayments, Unused Fee, LC Fee, Commitment Fee)
- Preparing Dashboards (performance review) on monthly basis for the Team.
- Keying the International Currency into CORE and Moving to International queue placement
- Keying the Advance amount for Pre-notices for all Agent bank and Different type of Question number for Email Requirement (Q#1 and Q#25)
- Taking responsibility to complete the inventory at the EOD to maintaining TAT and SLA.
- We index and Validate the Tax form like W9 Tax validation like Sole proprietors, S corporation, C corporation, Partnership, Trust & Govt Etc.
- W8 Tax forms like W-8BEN, W-8BEN-E, W-8ECI, W-8EXP AND W-8IMY and B notice form
- Receiving the check from the bank which are not auto process or debited we will Identify the right person and we process it.
- Receiving the payment like lockbox payment (like check), Wire payments. ACH, credit card.
- Verify the signature and validating the customer details in ACE application.
- Returning the invalid check like NSF, Fraud, closed accounts, unable to locate account checks, unsigned checks and take back the

**Linguistic:**

- English
- Kannada
- Hindi

**Strength:**

- ❖ Dedication to work
- ❖ Quick learner
- ❖ Hard worker
- ❖ Team Adaptability
- ❖ Team player and active co-operation
- ❖ Positive attitude.

**Hobbies:**

- Reading magazines
- Listening to Music
- Playing cricket
- Watching Movies

**Areas of interest:**

- Accountancy
- Financial management
- Investment management

**Skills:**

- MS-Word, MS-Excel, MS-Power Point & V-lookup

**ERP:**

- Oracle. Premium billing system, PayPal application & CRM etc

**WORK EXPERIENCE in Hinduja Global Solution:**

I worked with Hinduja Global Solution (HGS), from 09-march-2012 till 26<sup>th</sup>-April-2016 as Sr Process executive.

**Below are the roles and responsibility performed:**

- Performing with Unidentified Cash (UIC) activity within stipulated time. Posting the payment to the right member given on the Invoices & Check copies.
- Running different types of payments (Checks, ACH, Wires)
- Application used to post the payment is Premium Billing System
- Receiving Checks through 4 different banks (US, Citi, New York and UMB bank) to allocate the payment for right subscriber
- Return Checks – keying the return check payments
- CCR – Keying the Credit Card Reversal payment in PayPal & PBS.
- Refunds – keying the refund request payment
- Post Payment activity. (Payment exception, Reconciliation of Payment)
- Indexing and keying the wire payment
- Working on month end activities & ensure the completion of work
- Working on Control reports of the team – ensuring all the activities performed correctly by team
- Consolidating the beginning and ending inventory report
- Sending mails to higher management on daily basis about balance back report on batching and keying, CCR, Return check information
- In case of emergency, working on end-to-end process.
- I am certified as a process trainer from HGS to Train the new joiners as well as Cross train the associates form different process
- Worked as internal quality auditor and as well pre-auditor.

**EDUCATIONAL QUALIFICATIONS:**

Qualifying Exams	College	University	Year of Passed	Percentage
MBA (FINANCE & MARKETING)	R R college of management studies & computer application	Bangalore	2010	60%
BBM	Nisaraga College Of Management,	Mysore	2007	58.5%
PUC	Nisarga independent P.U College	State	2004	65%
SSLC	S V V K	State	2002	64%

**DECLARATION**

I hereby declare that the information furnished above is true to the best of my knowledge & belief.

RAGHU B

