

Rahul M SHAH

MBA (Marketing) BBA (Fin)

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Marital Status: Married

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PERMANENT ADDRESS

30, YOGINAGAR

TOWNSOCIETY CHAANI,

VADODARA

Experience –

Now I am work with PILOT
IMPEX AS **LOGISTIC
OPERATION MANAGER.** From
20 april 2022 to cont...

- 1) I have work expeiriance with with Zinka Logistics and solution Pvt Ltd. (state installation Lead) **Operation Manager** from 15 July 2021 to march 15 2022)
- 2) I have worked with **Avishkar health care Pvt ltd** as **Operation Manager** from 8 July 2018 to 14 July 2021
- 3.I have worked GVK EMRI as **OPERATION MANAGER** (10 AUG2015 to 6 July 2018)
- 4)I have worked with Orange health care Pvt ltd with As Sales executive and got promotion and become **operation Executives (19-feb- 2011 to 1 July 2015)**

CURRICULVITE

CAREER OBJECTIVE

To optimally utilize the present abilities, expertise and knowledge in the organization,to enable the organization to achieve its goals and at the same time captureopportunities for constant learning and career development

PERSONAL SKILLS

Positive Attitude, Creative Thinking, Teamwork Willingness Learn, Leadership.

Qualification Background

S.R.NO.	DEGREE	GRADE (%)	BOARD/ UNIVERSITY	SUBJECT/ Specialization
1	MBA SEM4	6.00 SPI	GTU	MARKETING
	MBA SEM 3	6.66 SPI	GTU	ADMINISTRATION
	MBA SEM2	6.43 SPI	GTU	ADMINISTRATION
	MBA SEM1	6.43 SPI	GTU	ADMINISTRATION
3	BBA	53.50%	HNGU	FINANCE AND MARKETING
4	HSC	69.00%	G.S.H.E.B.	COMMERS
5	SSC	51.14%	G.S.E.B.	-----

Current Job Role :

1. Find transport for delivery and dispatch
2. Arrange transport as per load wise
3. Selecting carriers and negotiating contracts and rates.
4. Maximum try to same day load and avoid dentation.
5. LIFO FIFO system applied
6. Maintaining vehicle compliance with regulations like Department of Transportation
7. FLEET handling and its Maintenance. Manage inventory as well as warehouse, transportation, and other logistics processes
8. Develop new strategies to streamline processes and reduce cost
9. Ensure that quality, quantity, customer satisfaction, and financial commitments are met
10. Perform metrics reporting and data analysis tasks to identify issues and opportunities for process improvements
11. Partner and communicate with manufacturers, suppliers, and customers
12. Manage and develop logistics staff
13. Create and manage budgets
14. Directing, optimizing and coordinating full order cycle
15. Responding to any issues or complaints.
16. Maximum focus of delivery Time
17. Coordinate with Driver
18. Prepare Document like E-Way Bill, Challan.

JOB ROLE IN ZINKAS LOGISTICS AS OPERATION HEAD

- Work as a state manager
- Manage timely data collection to update operations metrics to achieve productivity targets, reduce cost per unit, eliminate errors, and deliver excellent customer service
- Handle whole Gujarat state.
- FIFO LIFO For inventory Dispatch same for installation and dispatch.
- Partner with cross-functional support teams in improving the proprietary tools and systems
- Vision GPS Installation and Service on time to time by Team.
- Handling total 18 service engineer team.
- Inventory maintain at ground level.
- Oversee materials and inventory management
- Conduct budget reviews and report cost plans to upper management
- Duty Rostering, MIS data, zoom meet, google meet arrange and given training.
- Recruitment, Developing, training.
- Overall Manpower Managing and given proper path.
- Controlling of all officers and all supervisors.
- Training arrange Fire and manager office of government Fire inception
- Marketing Activity
- Taken reporting from every day, weekly, monthly
- Arrange goods handling timetables to save time and cost.
- Carry out steps and enforce laws for a cleaner work environment.
- Receiving stock SKU wise. Weekly updating the stock. develop steps using knowledge of quality to improve quality standards.
- HR Work, Supply chain Management and stock maintain at field level
- Achieve high levels of customer satisfaction through excellence in receiving, identifying, dispatching and assuring quality of goods.

Job Profile as Operation Manager (Avishkar Health care)

- Ensure all operations are carried on in an appropriate, cost-effective way
- Improve operational management systems, processes and best practices
- Purchase materials, plan inventory and oversee warehouse efficiency
- Help the organization's processes remain legally compliant
- Formulate strategic and operational objectives
- Examine financial data and use them to improve profitability
- Manage budgets and forecasts
- Perform quality controls and monitor production KPIs
- Recruit, train and supervise staff
- Find ways to increase quality of customer service
- Maintain standards of health and safety, hygiene and security
- Manage stock control and reconcile with data storage system
- Prepare annual budget
- Liaise with clients, suppliers and transport companies
- Plan work routes, assign tasks appropriately and appraise results
- Recruit, select, orient, coach and motivate employees
- Produce reports and statistics regularly (IN/OUT status report, dead stock report etc)
- Receive feedback and monitor the quality of services provided

- **Previous Job Profile AS OPERATION MANAGER (GVK)**

- Assisting in the recruitment of quality drivers into the fleet.
- Developing efficient driver schedules to maximize profits.
- Managing drivers so they adhere to strict schedules.
- Registering and licensing all vehicles under their management.
- Finding ways to cut costs and maximize profits.
- Developing strategies for greater fuel efficiency.
- Maintaining detailed records of vehicle servicing and inspection.
- Complying with Department of Transport laws and regulations.
- Scheduling regular vehicle maintenance to ensure operational efficiency.
- Ensuring strict servicing and maintenance times to minimize downtime and maintain schedules.
- Monitoring driver behaviour and ensuring a high level of customer service.
- Analysing data to increase business operational efficiency.
- Utilizing GPS systems to monitor drivers and track vehicles in case of theft.
- Duty Rostering, attendance. Duty allocated.
- Schedule drivers on various routes
- Schedule maintenance and repairs on vehicles
- Decide and purchase company vehicles
- Train new driver's
- Develop a strategy for decreasing vehicle cost
- Encourage drivers to create the most efficient routes
- Create reports of driver's effectiveness
- Fleet management
- Fleet maintenance
- Maintain stock at field level as well as District office
- Supply chain management for inventory available easily at all on fleet

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PROJECT REPORT TRAINNING

DEGREE	COMPANY	TOPIC	DURATION
MBA (GP)	FMCG	Role of Sales promotion on fmcg	2 Month
MBA(SIP)	CITY TILES PVT LTD	Customer satisfaction	2 Month
BBA(SIP)	SAFRONI	Ratio analysis	1 Month
BBA(WIP)	SABARDAIRYSABARDAN BAYER	General information of Human resource, Marketing, Finance, and Production	3-4 Weeks

ACHIEVEMENTS:

- I have also participated **Environment & Disaster management** Examination Conducted by HNGU and got **"A"** grade in year 2008.
- I have participated in **"MSME (Micro and Small scale Medium Enterprise)"** in JANUARY 2011 conducted by Govt Of India.
- 2nd Rank in **Best presentation** on steave jobs in festcult.
- Best Anchor of the year in annuls day.
- Participation In **ANCHORING** to any function.
- Continues two time getting high performance appraisal in three years
- Certificate got for Primary First Aid to people
- Best presentation skill award from Delhi Academic competition about Today's Marketing skill and Knowledge.
- Selected in Skill development Consultant BY GSDM-Gujarat Government.
- Two Time got award Best State manager Award in Zinka Logistics Solution and pvt ltd.

Thank you.

Your's Faithfull

Rahul Mukeshkumar shah

