

Curriculum Vitae

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Career summary

A 33 year old experienced security professional with over 9 years of experience as a Security Manager / Security Control Room Analyst at leading Banks and MNCs.

Domain of expertise

In my career I have demonstrated prompt handling and effective management of incident response and reporting, emergency response, environment monitoring, CCTV monitoring and investigation, access control, alarm monitoring and testing, and ground-staff co-ordination.

Achievements at work

- Awarded 'Employee of the Year' at Barclays (ISS facility management)
- Awarded 'Employee of the Year' at Wipro GSG (G4S secure solution)
- Successfully completed Online Masterclass on Command Centre Operations 4.0 and Data Center Security Operations with MitKat Advisory in September 2021 and October 2021.

Operational knowledge of multiple Access Control Systems and Basic computer proficiency

- Operational knowledge of Genetec Access control application, Honeywells ProWatch / P4 (picture perfect v4 version) and Simense Access Control System.
- Operational knowledge of **Vanderbilt and C Secure 9000 version** Access Control System.
- Operational knowledge of Onguard Lenel 7.4 version Access Control System.
- Working knowledge of MS-Office since 2012.

Academic qualification

Graduated in Commerce from the University of Mumbai in 2017.

Area of expertise

- Corporate Security
- Security Center / Command Center Operations
- Environmental Monitoring
- Emergency Response
- Incident Management and Crisis Response
- Initial Analysis and Reporting
- Access Control & CCTV Monitoring
- Alarm Monitoring and Testing
- Physical and Transport Security
- Travel Risk Management
- Corporate Security

Core competencies

- Ability to verify information from various sources in open media
- Ability to provide an accurate response in emergency situation
- Good at report writing and maintaining accurate logs
- Ability to co-ordinate well with the ground staff to achieve the desired result.
- Proven ability to work in rotational shifts

Work experience

Netflix, Mumbai May 2021 – Present **Security Analyst**

Profile at work

- **Incident management:** Monitored incidents with potential to impact business of Netflix and reported them to Security Control Room India for further action.
- Monitor all external threats and open-source information within the command center.
- Perform health check of all security equipment.
- Receive all distress and emergency calls from clients' employees /travelers / visitors and coordinate an appropriate emergency response.
- Coordinate with ground staff to ensure quick resolution of events within a given time frame and escalate to the command center Head as required.
- Maintain accurate logs and reports of various events which have occurred during the shift.
- Take immediate action in case of serious events like fire, violence etc.
- Work as directed by the command center Head for process and quality improvements.
- Perform other duties and projects assigned.
- **Emergency response**: Provided assistance to Netflix staff in Maharashtra and Pan India location whenever any incident occurred and took necessary actions to ensure their safety.
- Communicated with Netflix staff over telephone, email & Skype chat.
- Physical and Transport security operations of Netflix Pan India locations were managed.
- Used Tyco C- Secure 9000 version and Genetec Access Control System for access programming and monitor and test alarms.
- To coordinate provisioning of access in C- Secure 9000 and Genetec as per request received for all India location.
- Recertification of access for restricted areas with space owner.
- Maintain inventory of access cards for temporary access cards and blank access cards.
- Printing permanent access cards for all internal staff within Mumbai Region.
- Performed CCTV checks, monitor alarms & generated periodic reports.
- Guide user on application through the portal.
- Provisioning of access from fulfillment task.

Deutsche Bank, Pune

Security Duty Manager

November 2019 – December 2020

Profile at work

- **Incident management:** Monitored incidents with potential to impact business of Deutsche Bank and reported them to Security Control Room India for further action.
- **Emergency response:** Provided assistance to bank's staff in Western Maharashtra and Gujarat whenever any incident occurred and took necessary actions to ensure their safety.
- Communicated with bank's staff over telephone, email & Skype chat.
- Physical and Transport security operations of Deutsche Bank locations were managed.
- Used ProWatch Access Control System to monitor and test alarms.
- Performed CCTV checks, monitored alarms & generated periodic reports.

- Provisioning of access from fulfillment task.
- Guide user on application through the portal.
- Monitoring of alarms of general /restricted /critical doors and related devices.
- Timely escalation and follow-up of actual alarms and false alarms into the system, via emails and phone call as may be necessary.
- Monitoring adverse events and incident in Inida (Specific to Mumbai, Bangalore, Chennai, Hydrabad, Noida, Delhi and Pune)ensuing prompt escalation to the Global Security Managers.
- Manage Online request through the portal and e-mails/calls related to access control / card printing/card issuance/ new joining and includtion for new and existing employees.
- Check all CCTV live view and recording (clarity, blurred image, angle etc.) Update tracker for any CCTV related issues and also escalate the same to technical team for rectification.
- Supporting All Deutsche bank events and prepare event report also Handling PPM and MFT activities.

Barclays Global Service Center, Mumbai

Security Control Room Administrator (India)

April 2015 – August 2019

Profile at work

- Supported internal staff with activation of their access cards (permanent or temporary)
- Monitoring of alarms of general / restricted / critical doors and related devices.
- Timely escalation and follow-up of actual alarms and false alarms into the system, via emails and phone call as may be necessary.
- Monitoring adverse events and incident in India (Specific to Mumbai, Bangalore, Chennai, Noida, Delhi and Pune) ensuring prompt escalation to the Global Security Managers.
- Manage Online request through the portal and e-mails/calls related to access control/ card printing /card issuance /new joining and induction for new and existing employees.
- Check all CCTV live view and recording (clarity, blurred image, angle etc.). Update tracker for any CCTV related issues and also escalate the same to technical team for rectification.
- Ensured regular audits of CCTV footage and access control events from all sites
- Used the Vanderbilt & C Secure 9000 version Access Control System to monitor alarms.
- Assisted RSCR to maintain updated space owners / Authorized Approval list for PAN India & Weekly access reconciliation and year end access rights recertification
- Printing of permanent access cards for all internal staff within APAC region.
- To coordinate provisioning of access in Vanderbilt as per request received for all India
- Guide user on application through the portal.
- Maintain accurate logs and reports of various events which is occurred during the shift.
- Assist in other administrative matters as assigned by Global Security management.
- Maintain Access card management to include maintain an inventory of blank access card. reconciliation of temporary cards, printing and issuance of ID cards to employees.
- Work as directed by the command center Head for process and quality improvement.
- Monitor the external environment and generate periodic security reports/analysis/advisories as required.
- Receive all distress and emergency calls from clients' employees/travelers/visitors and coordinate an appropriate emergency response.

Wipro Technology, Mumbai

Security Control Room Operator

November 2012 - March 2015

Profile at work

Handling Physical and Transport Security, EACS (Electronic Access control system and CCTV and ID card operation for Mumbai & Pune Location.

- Maintained log of Lost and Found items and ensured that the items found were properly handover to client's staff.
- Identified and escalated priority issues to senior management.
- Receive all distress and emergency calls from clients employees/travelers/visitors and coordinate an appropriate emergency response.
- Timely escalation and follow-up of actual alarms and false alarms into the system, via emails and phone call as may be necessary.
- Monitoring of alarms of general / restricted / critical doors and related devices.
- Perform health check of all security equipment.
- Perform other duties and project assigned.
- Work as directed by the Command centre Head for process and quality improvements.
- Take immediate action in case of serious event's like fire, violence etc.
- Maintain accurate logs and reports of various events within a given time frame and to escalate to the Command centre Head as required.

Personal Details

• Date of Birth: - 30th March 1989

• **Driving License No:** - MH16 20200011296

Passport: - T4405653Nationality:- IndianMarital Status:- Married

References

Available on request.

Date:	
Place:	(Ashish Balasaheb Darekar)