

# RADHEYSHYAM

H.NO- 353/2, Adarsh Nagar, Near Bajaj Showroom, Gurgaon

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## Career Objective:

A position that utilizes my skills derived from experience and education that can contribute maximum results to the growth and progress of a company.

## Executive Summary:

- Self-confidence, total commitment, patience and positive attitude towards situations in life.
- Ability to set goals and achieve them on a regular basis.
- Has strong ability to learn new technologies in short span and implement independently.

## Educational Qualification:

- Intermediate in 2013 from HBSE Board.
- High School in 2011 from HBSE Board.

## Work Experience:

### Worked with Entune IT Consulting Pvt Ltd. as a Data Analyst (Jan 2022 – Feb 2023)

- Creating Macros according to project requirement

### Worked with Teleperformance Ltd. as a MIS Executive (September 2021 – December 2021)

- Creating Macros according to requirement
- Uploading the data on dialer for calling
- Prepare the MIS on Daily, Weekly and Monthly basis
- Prepare the Incentives of Tele Caller , Team Leader & Support

### Worked with Ratnakar Bank Ltd. as a BI Analyst (October 2020 – August 2021),

- Manage the Data of Contact Centre
- Downloading the Calling, Chat & Feedback data from software
- Uploading the data on dialer for calling
- Prepare the MIS for Credit Card & Account related on Daily & Weekly
- Prepare the Incentives of Tele Caller & Team Leader

### Worked with Lendingkart Finance Ltd. as a MIS Executive (December 2019 – October 2020),

- To allocate the cases to Agency for calling Bucket and Language wise (After bouncing the EMI )
- Prepare PAN INDIA Calling feedback on Daily basis
- Prepare the feedback Zone & Agency wise on Daily basis
- Prepare the MIS of collection on Daily and Monthly basis
- Update the Payment on Google sheet

### Worked with Incedo Technology Solutions Ltd. as a MIS Consultant (November 2018 – May 2019),

- Used to work on recruitment data.
- Prepare the MIS. Weekly & Monthly LOB wise
- Prepare the MIS. Weekly & Monthly Client wise
- Source of Hiring Weekly & Monthly MIS
- Incentives of Recruiter, TL & Interviewer

### Worked with Harpy Core Network India Pvt. Ltd. as a MIS Executive (January 2018 – August 2018),

- It's a Telecom Service provider company
- Collect the data Zone wise On Daily basis
- Prepare the MIS Zone, Band & Activity Wise Weekly

**Worked with Myntra Design Pvt. Ltd. as a Photographer Assistant (July 2014 – May 2017),**

- In Warding & Out Warding the STN boxes which is received from warehouse.
- Maintaining tracker of daily production.
- Visual Quality check of the Product and Apparels.
- Worked with the Photographer.
- Worked in Wardrobe of Apparels.& Product

**Technical Skills:**

- **Advanced Excel with VBA Macros.**
- SQL Server and MS Access
- Power Query and Power Pivot
- Google Sheets with Google Apps Script

**Personal Details:**

<b>Name</b>	Radheyshyam
<b>Father's Name</b>	Shyam Lal Maurya
<b>Mother's Name</b>	Malti
<b>Date of Birth</b>	15 Nov 1994
<b>Gender</b>	Male
<b>Nationality</b>	Indian
<b>Languages</b>	English, Hindi
<b>Permanent Address</b>	Village- Bodhi Ka Purwa Post – Jhingur, District- Pratapgarh,U.P –230204
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**(Radhey)**