Muktakeshi Sengar
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Project Management Executive/Scrum Master
7.7 years of experience in Project Management, Networking, Product Testing, Agile & Scrum Expert

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Professional Summary

- *Certified Scrum Master (CSM) with Project Management experience in complex assignments managing client relationships and working as a conduit between the delivery Teams and various management layers within an engagement.*
- *A strategic thinker with excellent stakeholder & Client relationship management.*
- *Strong organizational, analytical and problem solving abilities.*
- *Worked directly with executives, stakeholders and program owners to gather and communicate program status.*
- *Experience of SDLC with different methodologies like waterfall, agile and Scrum.*

Project Analyst/Scrum Master
Eleqzee Pvt. Ltd.

07/2020 -10/2022

Eleqzee is a solution provider specializing in custom designs and upgrades for mobility fleet operators. With a founding team *from IIT Kanpur*, They focus on delivering high quality and competitively priced products to our clients in the mobility sector.

- *In-house Project*
- *Collaboration with Multibillionaire company (Jubilant Food Works)*
- *Government Project (Nagar Nigam)*
- *Electric Vehicle Charging infrastructure*

Achievements/Tasks

- *Daily Standup meetings: Encouraged collaboration in brief meetings to rapidly take the pulse of the project, address challenges and coordinate team activities.*
- *Track cross team dependencies and work with external teams which are non-agile.*
- *Responsible for release planning, sprint planning, daily scrum, risks & issues.*

Project Analyst
Velocis (Centre for Railway Information Systems (Under Ministry of Railways)

03/2018-09/2019   *Chanakyapuri, New Delhi*

Achievement/Tasks

- *FOIS NOC handling, Network operations of PAN India, Freight Operations.*
- *Develop and implement project management plans and objectives within the expected time.*
- *Working on implementation of Agile methodology to optimize*
- *The processes aligned with the projects phases and proposing improvements*
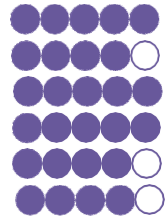- *Network Integrity, WAN, LAN, IGRP, Network Security, IP.*

EDUCATION

B.Tech in Electronics & Communication, Uttar Pradesh Technical University, Ghaziabad

Course : Electronics & Communication

SKILLS

Agile-Scrum Implementation
Vendor Engagement
Project Management
Team Management
Project delivery/documentation
Networking

TOOLS

JIRA Tableau Qlik Senfe Confluence

Microsoft Project Microsoft Excel

CERTIFICATION

- CSM (Certified Scrum Master)

INDUSTRIAL TRAINING

- BHEL, Haridwar

HONOR/Awards

- *RITES Project, CRIS*
- *Golden Jubilee Function in Vigyan Bhawan, ICSI*

LANGUAGES

- *ENGLISH - Full Professional Proficiency*
- *HINDI - Native or Bilingual Proficiency*

INTERESTS

- *Singing*
- *Travelling*
- *Cooking*

Project Analyst /Section Officer, ICSI

03/2016-08/2017   *Noida, Uttar Pradesh*

Achievements/Tasks

➢ *Responsible for managing a team of product release management.*
➢ *Data Fetching, BULK Mail & SMS*
➢ *Assist project manager in planning backlog, deciding time line in sprint meeting.*
➢ *Payment Reconciliation, Daily to daily website and mobile app updation.*

Business Analyst
Shashwat Cables Pvt. Ltd. Dehradun

05/2014-02/2016   *Dehradun, Uttrakhand*

Achievements/Tasks

➢ *Coordinated with sellers to gather the requirements to help marketing team execute web campaigns*
➢ *Prepared and managed dash boards and reports for leadership team*
➢ *Networking*

QC Engineer
LAVA International Ltd.

10/2013-03/2014   *Noida, Uttar Pradesh*

LAVA Mobiles, an Indian mobile phone company offers a wide range of latest smart phones, feature phones, tablets, laptops with latest technologies.

Achievements/Tasks

➢ Product Testing
➢ Initiative in finalizing the advertisement.