

JAY NAIK

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Career Objective : An accomplished information software professional (SAP MM Consultant) with extensive experience bringing cutting edge quality service to the corporate clients.

BRIEF OVERVIEW

- ❖ Team based management style with strong analytical, planning and organization skill.
- ❖ Strong technical skills in the SAP MM, SAP S/4 HANA, SCM, MDM, RPA UI PATH , Retail, ITSM.
- ❖ Strong skills in Client interaction , Capacity Building and Presentation.
- ❖ Adopt to people management , maintaining healthy employee relation, handling employee grievance , creating an amicable & transparent environment.

CAREER CONTOUR

❖ Organization Name	:	Tata Consultancy Services(From Apr' 11 – till date)
Designation	:	SAP MM Functional Consultant(ITSM - AMS)
Project Name	:	Ahold Delhaize(SAP IS-Retail Workflow)(Support Project)
Job Responsibilities		<ul style="list-style-type: none"> ▪ Handling Master data and Customer Hierarchy Management ▪ Well versed with create / Change Mass Upload master data in SAP for customer master and vendor master. ▪ Maintain linkage between vendor, material or retail processing. ▪ Prepare error analysis for quality work. ▪ Coordination with team, team members, stake holders for execution of change requests.
❖ Designation	:	SAP Analyst
Project Name	:	SAP MM Procurement Digitization Group Ultimatrix (Roll out Project) and Pepsico Group(Sep' 21 – July 22)
		SAP MM Procurement Digitization Group <ul style="list-style-type: none"> ▪ Worked on customization and configuration required for customer, vendor and material master data. ▪ Well versed with idocs related to article master push process to logical system. ▪ Linkage with shipping notification and mapping Plant location configuration with vendor. ▪ Support Projects where changes to master data are required.
		Pepsico Group(E2E implementation) <ul style="list-style-type: none"> ▪ Provide on-going reconciliation of collected vendor master, material master data volume for sanity view checks. ▪ Well versed with idocs related to article master , vendor master push process to logical system. ▪ Well versed with Plant Configuration, purchasing groups. ▪ Worked on vendor , customer & material hierarchy master data solution. ▪ Review , confirm and validate master data changes.

❖ Designation	:	SAP MM Consultant
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Project Name	:	Walgreens (SAP IS Retail S/4 HANA)(AMS-Support Project)
		<ul style="list-style-type: none"> Worked on Article creation with IDOCs push process. Well versed with supplier validation process. Handling Article master data & material master data hierarchy management. Maintain, mapping site location with assortment to article master. Worked on idocs to legacy logical system.
❖ Designation	:	Associate SAP MM Consultant
Project Name	:	Walmart (SAP IS Retail)(Upgradation Project SAP S/4 HANA)
		<ul style="list-style-type: none"> Well versed with supplier validation process. Handling Article master data & material master data hierarchy management.
❖ Designation	:	Master Data Analyst
Project Name	:	HLSC BOA(RPA Ui Path)(Support Project)
		<ul style="list-style-type: none"> Worked on spreadsheet uploading through RPA Ui path. Well versed with RPA Framework(Studio path)
❖ Designation	:	SAP P2P Consultant
Project	:	Sanofi (Pharma Life Science)(Support Project)
		<ul style="list-style-type: none"> Worked and processing of IDOCs for PO . Well versed with P2P processing. Creation / Change / Deletion of vendors/ customers as per client requirements. Validated supplier data and master data records. Customizing the plant / site / werks requests. Go Live & support.
❖ Designation	:	Associate SAP MM Consultant(Implementation)
Project	:	Keystone (SAP MM) (E2E Implementation)
		<ul style="list-style-type: none"> Implementation of Plant/Site/Werks/ request, legal entity, vendor evaluation and extended material master data. Worked on PO queries. Mass upload of master data as well as transactional data. Sending data through IDOCs processing vendor and material master data. SCM processing. Direct interaction and meetings with the business process owners to understand the existing business process and vendor / material specific requirements.
❖ Designation	:	r SAP MM Consultant
Project	:	ABCR (ECC workflow with MM)(E2E Implementation)
		<ul style="list-style-type: none"> Mass uploading (LSMW) IDOCs processing Approving the transactional data (PO). Worked on customization and configuration required for vendor master, customer data and material master. Vendor Payments. Tracking of orders to ensure timely delivery and quality.
❖ Organization Name	:	Anand Rathi Securities Ltd. (financial Organization)
Designation	:	Relationship Manager (4.7c)

Project	:	Stocks slip & trading master data (Mar 2006 to May 2007)
		<ul style="list-style-type: none"> Tracking of stock orders to ensure timely delivery. Maintain the customer transactional data.

PROJECT AND INDUSTRIAL TRAINING

- Done 4 months training from HCL Infosystems in information Technology & communication Noida Sec 16 in 2002.
- Done 2 months training from Indian airlines(IGI Airport Terminal 1D) in information Technology cum Personnel Department New Delhi in 2004.

COMPETENCIES

❖ Software Skills & Tools used:

- **Operating System** :Windows (XP 7/8/10)
- **Ms Office** :MS excel, Power Point & MS word
- **Technical course** : RPA Ui Path, SAP S/4 HANA(Retail)
- **Certification course** : SAP MM
- **Application** :SAP 4.7C, SAP 5.0C, SAP ECC 6.0, SAP S/4 HANA, SNOW

EDUCATIONAL QUALIFICATION

❖ Certification Degree

- ✓ Done SAP MM certification course from Digication.
- ✓ Done RPA Ui Path course from TCS internal certification from Udemy.
- ✓ Done SAP S/4 HANA in Retail from Internal certification from udemy.

❖ Academia

- ✓ Done 2 years full time MBA in (Information & Marketing) from GGSIPU in 2006.
- ✓ Done 4 years full time BCA in (Computer Science and Application) from GGSIPU in 2004.
- ✓ Done 12th in science stream from CBSE from Jose Marti Sarvodaya Vidyalaya , New Delhi in 1999.
- ✓ Done 10th in CBSE from GBSSSSchool Janakpuri, New Delhi in 1997.

ACHIEVEMENTS

- ✓ Appreciation & Recieved for Star Performer award from TCS management team for achieving & maintain consistency.
- ✓ Appreciation from GGSIPU stood fourth in 1000 m relay race.
- ✓ Appreciation & Recieved for Continuous Star Feedback awards .
- ✓ Appreciation & Recieved for Xcelerate awards.

KEY SKILLS & ATTRIBUTES

- Initiative & positive Attitude , good communication & interpersonal skills.
- Ability to prioritize multiple tasks ans work in a team environment.
- Excellent customer service & problem solving.
- Analytical thinking & discussion with Client on daily standup meeting.
- Result Oriented decision making with ability to rapidly incorporate new ideas.

PERSONAL INFORMATION

Father's Name : Late Shri Kruti Bas Naik

Date of Birth : 17th Nov 1981

Nationality : Indian

Marital Status : Married

Language Known : English, Hindi, Oriya, Bengali

Declaration

I hereby declare that the above information is true to the best of my knowledge.