



# Proposal Discussion and Work Session Meeting Minutes

## Call to order

A meeting of [Team 1](#) was held on zoom on [Tuesday, September 21](#).

## Attendees

Attendees included Cooper Kidd, Christine Kang, Devanshi Shah, Zack Richards, Marie-Helene Treppe, and Melody Dastanlee

## Agenda

- Understand the final project scope
- Understand what an information service is
- Propose ideas on how to fill a need in information
- Research for data support of proposed project
- Assign project roles

## Discussion

- What needs do everyday people or even college students face but have trouble finding resources for
- Mental health need in the greater DMV area but narrowed it down to PG county to relate closer to the University of Maryland
- Located sources provided by PG County's behavioral health resources
- Narrowed down what groups we want to focus on - families and children
- Decided what information service we will provide - a website and tableau dashboard
- Created User Stories

## Action Items

- Create proposal document and submit
- Get proposal approved
- Assign different roles to group members to complete over the duration of the project starting the beginning of October and ending in early December
- Create meetings between working groups to get project started after proposal approval