

## English for Engineers: Practice Questions, Module-I

1. Explain the process of 'Communication' with a suitable diagram and an appropriate example.
2. What is meant by 'Feedback'? What role does it play in the process of communication?
3. List the advantages and disadvantages of oral/written communication.
4. What is meant by non-verbal communication? Write notes on the different forms of non-verbal communication.
5. What are the various barriers to communication?
6. State and explain 5 objectives of communication.
7. Write short notes on:
  - a. Horizontal Communication
  - b. Grapevine Communication, its merits and demerits
  - c. Downward Communication
  - d. Socio-psychological Barriers
  - e. Cross Cultural Barriers
  - f. Medium and Channel
  - g. Haptics & Proxemics
8. State and explain the merits and de-merits of upward and downward communication.
9. Identify the sender, receiver, medium/channel, message and feedback in the following communication situations.
  - a. Rekha gave a kathak dance performance in the auditorium. The audience applauded the performance with a standing ovation.
  - b. Rita went to the Principal's cabin to request for a day's leave. The Principal granted the leave.
10. Identify the barriers in the given situations. Justify your choice.
  - a. Rehan convinced his classmates to bunk Mechanics lecture. He told them that the new faculty has no clarity in speech and does not know the subject well.
  - b. Vikram stopped attending weekly meetings. He felt that he was ignored by the authorities and his presence was of no use.