



Fire Department • City of New York
Bureau of Fire Prevention
Technology Management Unit
 9 MetroTech Center, Room 101
 Brooklyn, NY 11201-3857

PROFESSIONAL CERTIFICATION APPLICATION
(PROFESSIONAL CERTIFICATION OF INSTALLATION OF FIRE ALARM SYSTEM PURSUANT TO
FC 104.2 & 3 RCNY § 104-02)

Date: _____

FPIMS No. (office
use only):

DOB Application (PW-1) No.: _____

Date of FDNY plan approval: _____

General Instructions

Fee for Professional Certification \$ 210

All payments shall be made in money order or check payable to NYC Fire Department. Do not send cash.

Submit completed TM-3 application, Supplement #1, and all required documents to the address shown above.

See Supplement # 2 for additional information.

1	Location	<i>Required for all applications</i>	
Building No and Street		Borough	ZIP
2	Owner	<i>Required for all applications</i>	
Name		Telephone	
Address			
Occupied by:		<i>Floor #:</i>	<i>Total # of floors in the bldg:</i>
3.1	Base/Core Building Fire Alarm System Approved? (Required for processing of application)	<input type="checkbox"/> Yes. <i>Date of Approval:</i>	<i>Submit copy of FDNY letter of approval or other evidence acceptable to the Department. See Supplement #2, item #3 for more information</i>
3.2	Type of Fire Alarm System:		
4	Job description:	<i>Required for all applications</i>	

5 Professional Certification of Installation*Required for all applications*

The following is to be completed by the Registered Architect or Professional Engineer professionally certifying the fire alarm installation.

I, _____
Name *Business Name* *License No.*

Business Address *E-mail address* *Telephone*

I hereby certify that I, or qualified employees under my direct supervision, have prepared or reviewed the design of the above fire alarm system installation, as detailed on Supplement #1 and the as-built plans being filed with this application, inspected its installation and witnessed its operation. I hereby certify that the design, installation and operation of the fire alarm system installation that is the subject of this application, as detailed on Supplement #1 and the as-built plans being filed with this application, complies with all applicable requirements of the NYC Building Code, NYC Fire Code, NYC Electrical Code, Fire Department Rule 3 RCNY 104-02, and any other applicable rules and regulations.

*Affix Seal of
Registered
Design
Professional*

Signature of Registered Design Professional

Professionally certified fire alarm system installations are subject to audit by Fire Department. False certification is punishable by a term of imprisonment of up to 4 years and a fine of up to \$10,000, or both, pursuant to New York State Penal Law §§ 175.30 and 170.35. False certification is also punishable pursuant to NYC Administrative Code §10-154, and may result in disqualification from submission of applications pursuant to NYC Administrative Code §28-104.2.1 and 29 NYC Administrative Code §FC104.2.1.1.

FDNY use only		
<i>Fee paid:</i> <input type="checkbox"/> <i>Yes</i> <input type="checkbox"/> <i>No</i>	<i>Check/Money Order #:</i>	<i>Date of Check:</i>
<i>Approved</i> <input type="checkbox"/> <i>Yes</i>	<i>Date:</i>	
<i>Objection</i> <input type="checkbox"/> <i>Yes</i>	<i>Date:</i>	
<i>Denied</i> <input type="checkbox"/> <i>Yes</i>	<i>Date:</i>	
<i>Comments:</i>		
<i>Examiner:</i>		<i>Date:</i>