



## PW1: Plan / Work Application

Must be typewritten

☒ Orient and affix BIS job number label here ☒

### 1 Location Information *Required for all applications.*

House No(s)	Street Name			
Borough	Block	Lot	BIN	C.B. No.
Work on Floor(s)			Apt. / Condo No(s)	

### 2 Applicant Information *Required for all applications. Fax, mobile telephone and e-mail address are optional information.*

Last Name		First Name		Middle Initial
Business Name			Business Telephone	
Business Address			Business Fax	
City	State	Zip	Mobile Telephone	
E-Mail			License Number	
Choose one: <input type="checkbox"/> P.E. <input type="checkbox"/> R.A. <input type="checkbox"/> Sign Hanger <input type="checkbox"/> R.L.A. <input type="checkbox"/> Other: _____				

### 3 Filing Representative *Complete only if different from applicant specified in section 2. Fax, mobile phone, and e-mail are optional info.*

Last Name		First Name		Middle Initial
Business Name			Business Telephone	
Business Address			Business Fax	
City	State	Zip	Mobile Telephone	
E-Mail			Registration Number	

### 4 Filing Status *Required for all applications. Choose one and provide specified associated information.*

<b>Initial Filing</b> 5, 7, 11, 12A, 25-26 Choose only one: Standard Plan Examination or Review Professional Certification PC1, POC1 Professional Certification of Objections AI1	<input type="checkbox"/> <b>Prior to Approval Actions</b> 25-26 <input type="checkbox"/> Amend Existing Filing 4A <input type="checkbox"/> Subsequent Filing 6-7, 8A (Alt-2 only), 11 <input type="checkbox"/> <b>Post Approval Amendment (PAA)</b> 4A, 6, 24-25 Will PAA affect filing fees? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>New (Superseding) Applicant</b> 4A, 25-26	<input type="checkbox"/> <b>Reinstatement</b> 24-26 <input type="checkbox"/> <b>Withdrawal</b> 26 <input type="checkbox"/> Specified in 4A and 6 <input type="checkbox"/> Entire Job 4A Indicate existing document number affected by filing: _____
---	---	---

### 5 Job/Project Types *Choose one and provide specified associated information.*

<b>Alteration Type 1 or Alteration Type 1 required to meet New Building requirements (28-101.4.5)</b> 6A-E, 8B-C, 8F, 9-10, 12, 13C-F, 14, 18-20, 22 & PW1A, PD1 <b>Alteration Type 1, OT: "No Work"</b> 8C, 8F, 9-10 & 12, 13C-F, 14, 18-19, 22, PW1A, PD1	<b>Alteration Type 2</b> 5A, 6A-D, 8A-B, 9-10, 13C-E, & 14, 20, 22 <b>Alteration Type 3</b> 5A, 6B-F, 8C, 9-10, 13C-E, 20, 22 <b>New Building</b> 6A-E, 8F, 9A, 9C-K, 9M, 10, 12 & 13A-E, 14, 18-20, PW1A, PD1 <b>Sign</b> 5A, 6B-D, 9A, 9D, 22-23	<b>Full Demolition</b> 6B, 8D, 9A & 9C-D, 9K, 9M, 13D-E, 14, 21A, 22 <b>Subdivision</b> 9A, 9D, 12A-B <input type="checkbox"/> Condominium <input type="checkbox"/> Improved 17 5A Directive 14 acceptance requested? <input type="checkbox"/> Yes <input type="checkbox"/> No
--	---	--

### 6 Work Types *Select all that apply but no more than allowed by job and filing type. "OT" required on all NB and Alteration 1 initial applications.*

6A BL - Boiler PW1C FA - Fire Alarm FB - Fuel Burning PW1C	FS - Fuel Storage PW1C <input type="checkbox"/> FP - Fire Suppression MH - Mechanical	PL - Plumbing PW1B SD - Standpipe PW1B SP - Sprinkler PW1B	6E CC - Curb Cut 16 <input type="checkbox"/> OT/LAN - Landscape
6B EQ - Construction Equipment 15	6C OT/GC - General Construction	6D OT - Other, describe: _____	6F <input type="checkbox"/> OT/ANT - Antenna <input type="checkbox"/> OT/BPP - Builders Pavement Plan 8D <input type="checkbox"/> OT/FPP - Fire Protection Plan <input type="checkbox"/> OT/MAR - Marquee 8E, 26B

**7 Plans/Construction Documents Submitted** *Plans are required for most applications.*

Are plans being submitted with this PW1? ☐ Yes ☐ No *If yes, do the plans include:* ☐ FO — Foundation ☐ EN — Energy Analysis

**8 Additional Information**

8A	WT	Cost	WT	Cost	WT	Cost	8B	Is a building enlargement proposed?	8C	Estimated Job Cost \$
								<input type="checkbox"/> No enlargement is proposed		8D Street Frontage: linear ft.
								<input type="checkbox"/> Yes 12, PD1		8E Height: ft. Width: ft.
								<input type="checkbox"/> Horizontal <input type="checkbox"/> Vertical		8F Total Building Square Footage: sq. ft.
								Additional Construction Floor Area: sq. ft.		

**9 Additional Considerations, Limitations or Restrictions**

9A Review is requested under which building code? ☐ 2014 ☐ 2008 ☐ 1968 ☐ Prior to 1968

☐ Yes ☐ No ☐ Yes ☐ No

9B ☐ ☐ Alteration required to meet New Building requirements (28-101.4.5) *If yes, 13A-B* ☐ ☐ Change in number of dwelling units

☐ ☐ Alteration is a major change to exits ☐ ☐ Change in occupancy / use

☐ ☐ Change is inconsistent with current certificate of occupancy

9C ☐ ☐ Façade Alteration ☐ ☐ Change in number of stories

☐ ☐ Adult Establishment *If yes, plot diagram (except DM)* ☐ ☐ Infill Zoning

☐ ☐ Compensated Development (Inclusionary Housing) ☐ ☐ Loft Board

☐ ☐ Low Income Housing (Inclusionary Housing) ☐ ☐ Quality Housing

☐ ☐ Single Room Occupancy (SRO) Multiple Dwelling ☐ ☐ Site Safety Job/Project

☐ ☐ Filing includes Lot Merger / Reapportionment *If yes, 17* ☐ ☐ Included in LMCCC

9D ☐ ☐ Landmark ☐ ☐ Filing to address violations (list #s—max. 5):

☐ ☐ Little "E" or RD Site

☐ ☐ Unmapped/CCO Street

☐ ☐ Requesting legalization of work where no work without a permit violations have been issued

☐ ☐ Other (please specify on line provided below): ☐ ☐ Filing to comply with Local Laws (list #s—max. 2)

CRFN(s) Restrictive Declaration / Easement (max. 4):

CRFN(s) Zoning Exhibit (I, II, III, etc. - max. 4):

9E BSA Calendar Numbers (max. 5):

9F CPC Calendar Numbers (max. 5):

9G Work includes lighting fixture and/or controls, installation or replacement. [ECC §404 and §505]

9H ☐ ☐ Work includes modular construction under New York State jurisdiction

☐ ☐ Work includes modular construction under New York City jurisdiction

9I High Rise Team tracking #:

9J ☐ ☐ Structural peer review required per BC 16. *If yes, provide NYS P.E. license number:*

9K ☐ ☐ Work includes permanent removal of standpipe, sprinkler or fire suppression related systems

9L ☐ ☐ Work includes partial demolition as defined in AC §28-101.5, or the raising/moving of a building *If yes, 21B*

☐ ☐ Structural stability affected by proposed work

9M ☐ ☐ Work involves or will result in 1) an amount of soil disturbance greater than or equal to 20,000 square feet or 2) the creation of 5,000 square feet or more of impervious surface.

☐ ☐ Work is part of a larger common plan or development or sale that involves or will result in 1) an amount of soil disturbance greater than or equal to 20,000 square feet or 2) the creation of 5,000 square feet or more of impervious surface.

**10 NYCECC Compliance** *New York City Energy Conservation Code*

☐ To the best of my knowledge, belief and professional judgment, all work under this application is in compliance with the NYCECC\*

Code Compliance Path (choose one): NYCECC ☐ ASHRAE

Energy Analysis (choose one): ☐ Tabular Analysis REScheck ☐ COMcheck Energy Modeling (EN1)

To the best of my knowledge, belief and professional judgment, all work under this application is exempt from the NYCECC\* in accordance with one of the following (choose one):

The work is an alteration of a State or National historic building.

The scope of the work is entirely in a "low-energy building" and is limited to the building envelope.

The entire scope of work involves a temporary structure and/or one or more of the following work types:

FA, FP, SD, SP, FS, EQ, CC, OT/BPP, OT/FPP. Other work types are not exempt.

This is a post-approval amendment and exempt under a prior edition of the energy code. See statement of exemption on attached drawings.

<b>11 Job Description</b>	<b>11A Related DOB Job Numbers</b>
---------------------------	------------------------------------

11B Primary application job no.

<b>12 Zoning Characteristics</b>
----------------------------------

12A District(s) Overlay(s) Special Dist.(s) Map Number	12B Street legal width: _____ ft. Street Status: <input type="checkbox"/> Public <input type="checkbox"/> Private <i>If the zoning lot includes multiple tax lots, list all tax lots here ►</i>																																				
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:15%;">12C Proposed: Use*</th> <th style="width:15%;">Zoning Floor Area</th> <th style="width:10%;">District</th> <th style="width:10%;">FAR</th> </tr> <tr><td> </td><td>sq. ft.</td><td> </td><td> </td></tr> <tr><td> </td><td>sq. ft.</td><td> </td><td> </td></tr> <tr><td> </td><td>sq. ft.</td><td> </td><td> </td></tr> <tr><td> </td><td>sq. ft.</td><td> </td><td> </td></tr> <tr><td> </td><td>sq. ft.</td><td> </td><td> </td></tr> <tr><td> </td><td>sq. ft.</td><td> </td><td> </td></tr> <tr> <td><b>Proposed Totals</b></td> <td>sq. ft.</td> <td style="background-color: #cccccc;"></td> <td> </td> </tr> <tr> <td><b>Existing Total</b></td> <td>sq. ft.</td> <td style="background-color: #cccccc;"></td> <td> </td> </tr> </table>	12C Proposed: Use*	Zoning Floor Area	District	FAR		sq. ft.				sq. ft.				sq. ft.				sq. ft.				sq. ft.				sq. ft.			<b>Proposed Totals</b>	sq. ft.			<b>Existing Total</b>	sq. ft.			Proposed Lot Details: Lot Type: <input type="checkbox"/> Corner <input type="checkbox"/> Interior <input type="checkbox"/> Through Lot Coverage _____ % Lot Area _____ sq. ft. Lot Width _____ ft. Proposed Other Details: Enclosed Parking? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, no. of parking spaces:</i> _____ Perimeter Wall Height _____ ft.
12C Proposed: Use*	Zoning Floor Area	District	FAR																																		
	sq. ft.																																				
	sq. ft.																																				
	sq. ft.																																				
	sq. ft.																																				
	sq. ft.																																				
	sq. ft.																																				
<b>Proposed Totals</b>	sq. ft.																																				
<b>Existing Total</b>	sq. ft.																																				
Proposed Yard Details: Check here if no yards: <input type="checkbox"/> or Front Yard _____ ft. Rear Yard _____ ft. Rear Yard Equivalent _____ ft. Side Yard 1 _____ ft. Side Yard 2 _____ ft.																																					

\*Use can be one of the following: residential, commercial, manufacturing, or community facility. List only one use per line.

<b>13 Building Characteristics</b> *Main use/dominant occupancy per AC §28-101.5. **Use 2014 Code equivalents only. †Residential w/other use.
---

13A Primary structural system, choose <b>one</b> : <input type="checkbox"/> Masonry <input type="checkbox"/> Concrete (CIP) <input type="checkbox"/> Concrete (Precast) <input type="checkbox"/> Wood <input type="checkbox"/> Steel (Structural) <input type="checkbox"/> Steel (Cold-Formed) <input type="checkbox"/> Steel (Encased in Concrete)									
13B Structural Occupancy/Risk Cat. Seismic Design Cat.	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:50%;">Existing</th> <th style="width:50%;">Proposed</th> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td style="font-size: x-small;">2014 Code Designations?</td> <td style="font-size: x-small;">2014 Code Designations?</td> </tr> </table>	Existing	Proposed			2014 Code Designations?	2014 Code Designations?	13D Building Type: <input type="checkbox"/> 1, 2, or 3 Family <input type="checkbox"/> Other Mixed use building?† <input type="checkbox"/> Yes <input type="checkbox"/> No	
Existing	Proposed								
2014 Code Designations?	2014 Code Designations?								
13C Occupancy Classification* Construction Classification Multiple Dwelling Classification	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:50%;">Existing</th> <th style="width:50%;">Proposed</th> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td style="font-size: x-small;">2014 Code Designations?</td> <td style="font-size: x-small;">2014 Code Designations?</td> </tr> </table>	Existing	Proposed			2014 Code Designations?	2014 Code Designations?	13E Building Height _____ ft. Building Stories _____ Dwelling Units _____	
Existing	Proposed								
2014 Code Designations?	2014 Code Designations?								
13F Building was originally erected pursuant to which Building Code: <input type="checkbox"/> 2014 <input type="checkbox"/> 2008 <input type="checkbox"/> 1968 <input type="checkbox"/> Prior to 1968 The earliest Code with which this building or any part of it is required to comply: <input type="checkbox"/> 2014 <input type="checkbox"/> 2008 <input type="checkbox"/> 1968 <input type="checkbox"/> Prior to 1968									

<b>14 Fill</b> Choose <b>one</b> .
------------------------------------

☐ Not Applicable   
 ☐ On-Site   
 ☐ Off-Site   
 ☐ Under 300 cubic yards

<b>15 Construction Equipment</b>	<b>16 Curb Cut Description</b>
----------------------------------	--------------------------------

☐ Chute    ☐ Sidewalk Shed    Construction Material: \_\_\_\_\_  
☐ Fence    Size: \_\_\_\_\_ linear ft.    BSA/MEA Approval No. \_\_\_\_\_  
☐ Supported Scaffold    ☐ Other: \_\_\_\_\_

Size of cut (with splays): \_\_\_\_\_ ft.  
 Distance to nearest corner: \_\_\_\_\_ ft.  
 to street: \_\_\_\_\_

<b>17 Tax Lot Characteristics</b>	<b>18 Fire Protection Equipment</b>
-----------------------------------	-------------------------------------

Original tax lots being merged or reapportioned (if applicable):

--	--	--	--	--	--	--	--	--	--

Tentative tax lot numbers (new tax lots only):

--	--	--	--	--	--	--	--	--	--

	Existing		Proposed	
	Yes	No	Yes	No
Fire Alarm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire Suppression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sprinkler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standpipe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**19 Open Spaces**

	Existing	Proposed		Existing	Proposed
Plaza Area	sq. ft.	sq. ft.	Arcade Area	sq. ft.	sq. ft.
Parking Area	sq. ft.	sq. ft.	Parking Spaces		
Loading Berths	sq. ft.	sq. ft.	Loading Berths		

**20 Site Characteristics**

Yes No

- ☐ ☐ Tidal Wetlands  
☐ ☐ Coastal Erosion Hazard Area  
☐ ☐ Fire District

Yes No

- ☐ ☐ Freshwater Wetlands  
☐ ☐ Urban Renewal  
☐ ☐ Flood Hazard Area *If yes, 20A*

**20A Flood Hazard Area Information**

Yes No

- ☐ ☐ Substantial improvement?  
☐ ☐ Substantially damaged?  
☐ ☐ Floodshields part of proposed work?

**21 Demolition Details** *\*Mechanical equipment other than handheld devices to be used for demolition or removal of debris (BC §3306.4).*

Yes No

- 21A ☐ ☐ Demo. filing is for a secondary structure? *If yes, specify structure being demolished:*  
☐ ☐ Mechanical means\* from out of building? *If yes, mechanical means will demolish:* ☐ entire structure or ☐ part of structure  
☐ ☐ Mechanical means\* from within building? *If yes, describe equipment proposed:*  
 21B ☐ ☐ Demolition work affects the exterior building envelope  
☐ ☐ The scope of work involves raising/moving of a building

**22 Asbestos Abatement Compliance** *Choose one.*

- ☐ The scope of work requires related asbestos abatement as defined in the regulations of the NYC Department of Environmental Protection (DEP).  
☐ The scope of the work is **not** an asbestos project as defined in the regulations of the NYC DEP. *DEP Control # is required.*  
 DEP ACP-5 Control No. \_\_\_\_\_  
☐ The scope of work is exempt from the asbestos requirement as defined in the regulations promulgated by the NYC DEP (15 RCNY 1-23(b)) or is an alteration to a building constructed pursuant to plans submitted for approval on or after April 1, 1987, in accordance with § 28-106.1.

**23 Sign**

Purpose: <input type="checkbox"/> Advertising <input type="checkbox"/> Non-Advertising Location: <input type="checkbox"/> Ground <input type="checkbox"/> Roof 23B <input type="checkbox"/> Wall	Type: <input type="checkbox"/> Illuminated 23A <input type="checkbox"/> Non-Illuminated Height above Curb: _____ ft. in. Height above Roof: _____ ft. in.	Estimated Cost: \$ _____ Total Square Feet: _____ 23A Illuminated type: <input type="checkbox"/> Direct <input type="checkbox"/> Flashing <input type="checkbox"/> Indirect Yes No <input type="checkbox"/> <input type="checkbox"/> If sign projects beyond building line, is owner billed for annual permit? <i>If no, specify in 26B</i> 23B <input type="checkbox"/> <input type="checkbox"/> Is roof sign tight, closed or solid? 23C Sign wording. <i>If extensive, provide only key wording.</i> 23D Distance from Arterial Highway: _____ ft. 23E Distance from Park 1/2 acre or more: _____ ft. 23F OAC Sign Number: _____ 23G OAC Registration Number: _____
---	---	--

Yes No  
☐ ☐ Is sign inside building line? *If no, sign projects by:* \_\_\_\_\_ ft. in.  
☐ ☐ Designed for changeable copy? *If no, 23C*  
☐ ☐ Does an OAC have an interest in this sign or location? *If yes, 23G*  
☐ ☐ Within 900' and within view of an arterial highway? *If yes, 23D*  
☐ ☐ Within 200' and within view of a park 1/2 acre or more? *If yes, 23E*  
 → *If answer is "yes" to either of the above two questions and this is an advertising sign, OAC sign number is required in section 23F*

**24 Comments** *Place additional comments on an AI-1 form. See Guide for proper incorporation of professional certification statements.*

**25 Applicant's Statements and Signatures** *Required for all applications.*

Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both. I understand that if I am found after hearing to have knowingly or negligently made a false statement or to have knowingly or negligently falsified or allowed to be falsified any certificate, form, signed statement, application, report or certification of the correction of a violation required under the provisions of this code or of a rule of any agency, I may be barred from filing further applications or documents with the Department. I prepared or supervised the preparation of the construction documents and specifications herewith submitted and to the best of my knowledge and belief, the construction documents and work shown thereon comply with the provisions of the NYC Administrative Code and other applicable laws and rules, ☐ (←check here if) except as set forth in the accompanying documents. I acknowledge that I have read and complied with all instructions pertaining to this application and supplementary schedules submitted. **Cluster Development Statement** (if applicable): I hereby state that all specifications relating to this job are identical to those previously filed under the group lead job number, except as specified herein.

**For initial New Building and Alteration 1 applications filed under the 2008 or 2014 NYC Building Code only:** does this building qualify for high-rise designation? ☐ Yes ☐ No

**Directive 14 initial applications only:** I certify that the construction documents submitted and all construction documents related to this application do not require a new or amended Certificate of Occupancy as there is no change in use, exits, or occupancy. ☐ Yes ☐ No

Name (print): \_\_\_\_\_

Sign and Date: \_\_\_\_\_

P.E. / R.A. Seal (apply seal; then, sign and date over seal)

**26 Property Owner's Statements and Signatures**

Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both. I understand that if I am found after hearing to have knowingly or negligently made a false statement or to have knowingly or negligently falsified or allowed to be falsified any certificate, form, signed statement, application, report or certification of the correction of a violation required under the provisions of this code or of a rule of any agency, I may be barred from filing further applications or documents with the Department. Furthermore, I understand that I am responsible for insuring that a final inspection be performed when the permitted work is complete, and that a satisfactory report of final inspection be submitted, along with all required submittal documents, so that the NYC Department of Buildings may issue a letter of completion or certificate of occupancy within the time prescribed by law.

I have authorized the applicant to file this application for the work specified herein and all future amendments. I will not knowingly authorize any work that is not in compliance with all applicable laws, rules, and regulations.

Yes No

☐ ☐ **Fee Exemption Request (Non-Profit Owned and Operated)**  
In accordance with Administrative Code §28-112.1, Exception 1, I certify that the deed holder is a corporation or association organized and operated exclusively for the purposes indicated in such section, and that the property is used exclusively by such entity for such purposes. ★

☐ ☐ **Fee Exemption Request (NYCHA/HHC, NYC Agency, or Other Government Owned and Operated)** The building or any part thereof to be constructed, renovated, altered or demolished is owned and operated exclusively for the purposes of the NYC Agency, NYC Authority, NYS Agency, Federal Government or any other government entity. ★

☐ ☐ **Owner's Certifications Regarding Occupied Housing**  
The building to be altered, constructed or demolished contains one or more occupied dwelling units.

☐ ☐ The building to be altered, constructed or demolished contains one or more dwelling units that will remain occupied during construction. These occupied dwelling units have been clearly identified on the submitted construction documents.

☐ ☐ The site of the building to be altered or demolished, or the site of the new building to be constructed, contains occupied housing accommodations subject to rent control or rent stabilization under Chapters 3 and 4 of Title 26 of the New York City Administrative Code. **If yes, select one of the following:**

☐ The owner is not required to notify the New York State Homes and Community Renewal (NYSHCR) of the owner's intention to file because the nature and scope of the work proposed, pursuant to NYSHCR regulations, does not require notification.

☐ The owner has notified the New York State Homes and Community Renewal (NYSHCR) of its intention to file such construction documents/apply for such permit and has complied with all requirements imposed by the regulations of such agency as preconditions for such [filing/application].

**Provide date NYSHCR notified:** \_\_\_\_\_

☐ ☐ **Owner's Certification for Directive 14 Applications (if applicable)**  
I have read and am fully aware of the applicant's statement that the construction documents submitted and all construction documents related to this application will not require a new or amended Certificate of Occupancy as there is no change in use, exits, or occupancy and the work is not inconsistent with the current certificate of occupancy. Furthermore, I understand that I am responsible for retaining a qualified design professional to perform a final inspection when the permitted work is complete and this professional must submit a satisfactory final inspection report to the NYC Department of Buildings within the time following inspection prescribed by Department rule.

**Notes for Section 26A:** Section required if unit owner signed Section 26. Signature required for authorized representative of Condo or Co-Op board.

★ For fee waivers, please see the PW1 User Guide

Owner ☐ Individual ☐ Partnership ☐ NYCHA / HHCType: ☐ Corporation ☐ Other Government ☐ NYC Agency☐ Condo Unit Owner or Co-Op Tenant-shareholder 26AIs the deed holder a non-profit organization? ☐ Yes ☐ No

Name (please print): \_\_\_\_\_

Relationship to Owner: \_\_\_\_\_

Business Name/Agency: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Signature and Date ► \_\_\_\_\_

**26A Condo/Co-Op Board** *See note in bottom left corner of page.*

Name (please print): \_\_\_\_\_

Title: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Signature and Date ► \_\_\_\_\_

**26B Lessee Responsible for Annual Sign or Marquee Permit**

Name (please print): \_\_\_\_\_

Relationship to Owner: \_\_\_\_\_

Business Name/Agency: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_