



Withdrawal Letter

Effective March 6, 2023, withdrawal requests for DOB NOW: *Build* filings are submitted within DOB NOW and do not require completion of this letter except for requests to withdraw a filing (not a stakeholder), withdraw the concrete testing lab on the TR2, and withdrawal requests for DOB NOW filings created prior to July 1, 2019. Refer to the [Supersede and Withdrawal Guide](#) for instructions. Only if applicable, upload this completed letter to www.nyc.gov/dobhelp.

Date: _____

DOB NOW: *Build* Job Filing Number(s): _____
(ex. M00123456-I1)

Property Address including Borough: _____

Check One:

☐ Withdrawal of filing

☐ Withdrawal of: _____ (role of stakeholder being withdrawn)

(ex. PW1 Applicant, Concrete Testing Lab, Owner, etc.)

Owner:	Stakeholder (being withdrawn):
Name: _____	Name: _____
Signature: _____	Email: _____
Notary Stamp & Signature (if no professional seal at right):	License/Registration No.: _____
	Signature: _____
	Professional Seal (if applicable):

Submission of this letter does not constitute acceptance by the Department of Buildings until DOB NOW reflects the requested change.