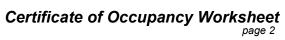


## **Certificate of Occupancy Worksheet**

BIS Application			Application Type:	
DOB NOW Application No. Address:			BIN:	
Complete this worksh	eet for (select	t one):	Initial  TCO Renewal	with Change
If submit a copy is indi- Document Name CO S	cated, copies	of the documents must be assembled as a ocuments and uploading in eFiling or selec	single submission package a	and uploaded as <b>one document</b> , selecting hecklist and uploading in DOB NOW.
☐ CO-Supporting Documents attached ☐ CO Checklist attached			Date Uploaded:	
The below Inspection	signoffs/TR	s are required for ALL applications.		
A. REQUIREMENTS			C. ENTER REQUIRED INFORMATION	
Inspections Final/Temporary	Псот	aturation Circust abtains d	Date of Last Action:	
Construction Signoff Final/Temporary		struction Signoff obtained		
Plumbing Signoff Final/Temporary		nbing Signoff obtained		Date of Last Action:
Elevator Signoff		ator Signoff obtained		Date of Last Action:
Technical Inspection	Report Requi	rements		
TR(s) for Special/Progress	TR(s	s) completed		Partial TR(s) submitted
Inspections		al TR(s) or temporary deferral of TR(s) reques stered Design Professional <b>AND</b> approved by	Date of action:	
Related Boiler/Water			(**************************************	Date of action:  Date of last action:
Heater/Emergency Generators/Fuel Storage	I — -	ed off; <b>OR</b> s) completed		Application No(s):
If <b>Y</b> is indicated, you	l (No) for eacl must <b>check t</b>	n applicable requirement in Column A. This the applicable item in Column C.  C. ACTIONS		
A. Y/N B. REQU Fire Safety Systems	IIREMENTS			
		C. Actions		D. ENTER REQUIRED INFORMATION
Fire Prote (FPP)	ction Plan	☐ FDNY Letter of Approval (LOA) (submit☐ Receipt from FDNY that FPP has been Waiver Letter request, signed and seale Design Professional AND approved by	t a copy), <b>OR</b> filed <b>AND</b> Temporary	Copy submitted     Date of action:
	ction Plan	□ FDNY Letter of Approval (LOA) (submit □ Receipt from FDNY that FPP has been Waiver Letter request, signed and seale Design Professional AND approved by □ Signed off OR	f a copy), <b>OR</b> filed <b>AND</b> Temporary ed by a Registered BC Office (submit a copy)	☐ Copy submitted
		□ FDNY Letter of Approval (LOA) (submit □ Receipt from FDNY that FPP has been Waiver Letter request, signed and seale Design Professional AND approved by □ Signed off OR □ FDNY Letter of Approval (LOA) (submit	t a copy), OR filed AND Temporary ed by a Registered BC Office (submit a copy)	☐ Copy submitted  Date of action:
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(FPP) Fire Alarm	(FA)	□ FDNY Letter of Approval (LOA) (submit □ Receipt from FDNY that FPP has been Waiver Letter request, signed and seale Design Professional AND approved by □ Signed off OR □ FDNY Letter of Approval (LOA) (submit □ FDNY Letter of Recommendation (LOR □ FDNY Letter of Defect (LOD) AND an Asigned and sealed by a Registered Desapproved by BC/DBC (submit a copy)	f a copy), OR filed AND Temporary ed by a Registered BC Office (submit a copy)  t a copy), OR (2) (submit a copy), OR	☐ Copy submitted Date of action: ☐ Copy submitted Date of action:
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A. Y/N	B. REQUIREMENTS	C. ACTIONS	D. ENTER REQUIRED INFORMATION			
Violations						
	DOB Civil Penalties Payment	☐ Civil Penalties must be paid prior to TCO				
	Local Law violations <sup>1</sup>	Plan of action and a timeline for correcting the violation(s), signed and sealed by a Registered Design Professional. Plan of action is subject to technical review and approval by BC Office (submit a copy)	☐ Copy submitted			
1 violation	<sup>1</sup> violations that directly affect the spaces covered by the application or compromise life-safety systems of the entire building					
OTHER (	CITY/STATE AGENCIES	REQUIREMENTS				
	Loft Board Loft Board Certifica- tions	□ Submitted: Loft Board Certificate (LBC), <i>OR</i> □ Submitted: Loft Board Letter of No Objection (LONO)	Date of Last Action:			
	Department of Environmental Protection (DEP) Little E/OER Notice of Satisfaction	☐ Submitted: DEP Notice of Satisfaction	Date of Last Action:			
	Landmarks Preservation Commission (LPC) Certificates	☐ Submitted: Certificate of No Effect (CNE), <i>OR</i> ☐ 'Certificate of Appropriateness' (COA)	☐ Copy submitted  Date of action:			
	Design Commission City-owned property Design Commission Approval	☐ Submitted: Design Commission Certificate of Approval (COA)	Date of Last Action:			
	HPD  Special Districts <sup>2</sup> Certificate of No Harassment	☐ Submitted: HPD # Special District # Certificate of No Harassment (CONH) - aka Anti-Harassment checklist	Date of Last Action:			
	HPD  Special Districts <sup>2</sup> (HY, GD, WCh only) Certificate of No Effect	□ Submitted: HPD Certificate of 'No Effect' (CONE), OR □ Submitted: Cure Agreement	Date of Last Action:			
² #Specia	l Districts#: MN – Clinton Dis	trict (CD), Garment District (GD), Hudson Yards (HY), West Chelsea (WCh); BK-	Greenpoint – Williamsburg (GpW)			
	HPD: SRO MD Certificate of No Har- assment	Submitted: HPD SRO MD Certificate of No Harassment (aka Anti-Harassment checklist)  HPD SRO MD CONH is valid only for 36 months	Date of Last Action:			
	HPD: Completion Notice	□ Submitted: Completion Notice □ If partial TCO requested: all affordable housing units must be completed on each story for which TCO is requested (ZR 23-953)	☐ Copy submitted  Date of action:			
	CPC: POPS	☐ Submitted: CPC Letter of Approval (LOA) (submit a copy);				
	CPC:	AND (if applicable)	☐ Copy submitted			
	Special Permits <sup>3</sup> CPC : ULURP	☐ Listed in PW1: CRFN No. for any documents recorded against property	Date of action:			
<sup>3</sup> Special t	I permits are decided on a cas	I e-by-case basis and will have individual requirements. Generally, CPC LOA is issu	Led, but other documents may be required.			
		☐ Submitted: BSA Variance; <i>AND</i> (if applicable)				
	BSA: Variance	☐ Listed in PW1: BSA Calendar No./Zoning Exhibit CRFN No.	☐ Copy submitted			
		Recorded on CofO comments: (when required) BSA Calendar No. and Special Permit conditions	Date of action:			