



DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES
60 HUDSON STREET, NEW YORK, N.Y. 10013-3394

(212) 312-8000, tty: (212) 312-8188
Website: nyc.gov/buildings

BOROUGH OFFICES:

MANHATTAN
60 HUDSON ST, 5TH FLOOR
NEW YORK, NY 10013-3315

BRONX
1932 ARTHUR AVENUE
BRONX, NY 10457-6306

BROOKLYN
MUNICIPAL BUILDING
BROOKLYN, NY 11201-3715

QUEENS
126-06 QUEENS BLVD
KEW GARDENS, NY 11415-1554

STATEN ISLAND
BOROUGH HALL
ST GEORGE, NY 10301-1903

This form must be notarized with a current workers Compensation policy,
(original) Date _____

This is to certify that _____ has been employed
(Name of sign hanger)

to erect an illuminated sign at the premises _____
(location of sign)

This firm holds policy _____ with the _____
(Insurance company)

Expiration Date _____

Hoist Permit No _____

Sign Hanger License No. _____

Note: If the existing sign was erected by persons unknown to you, the Building Department will accept a self-certification from a licensed sign hanger.

I _____, state to the best of my knowledge
(name of licensed sign hanger)
that the sign located at _____ is in stable condition
and confirms with all city standards.

(Signature of sign hanger)

**SUBMIT OWNER'S AFFIDAVIT
IF PART 11 IS COMPLETED
Sign Hanger License No.**

(Date)